

Information For Course OCS

[Back to Course Listing](#)[New Search](#)**School:** 974**Course:** OCS**Course Title:** OFFICER CANDIDATE SCHOOL**Academic Hours:** 130**Military Career Development Crs Completion (Resident):****Military Career Development Crs Completion (DL):****Location:** P. O. BOX 5280, FT MCCLELLAN, AL**Phase:** 1**DL Academic Hours:** 0[View Course Prerequisites](#) Class Schedule Nonconducted Classes Cancelled Classes Rescheduled Classes [View](#)

Class Schedule

FY: 2024 **School:** 974 **Course:** OCS **Phase:** 1 **Course Length:** 2 Weeks 1.0 Days
Course Title: OFFICER CANDIDATE SCHOOL
Class Maximum: 320 **Class Optimum:** 160 **Class Minimum:** 40

| Class | Prereqs | Report Date | Start Date | End Date | Capacity | Class Type | Street | City | State | Zip |
|-------|----------------------|-------------|-------------|-------------|----------|---------------------|-----------|--------------|-------|-------|
| 0A1 | View | 19 Jan 2024 | 20 Jan 2024 | 01 Feb 2024 | 131 | Annual Training/ADT | BLDG 1021 | FT MCCLELLAN | AL | 36205 |
| 0A2 | View | 07 Jun 2024 | 08 Jun 2024 | 21 Jun 2024 | 131 | Annual Training/ADT | BLDG 1021 | FT MCCLELLAN | AL | 36205 |

Classes that have been nonconducted or cancelled or rescheduled have been excluded

[Click to Show Historical Scope and Special Information Sets](#)

Course Scope And Special Information

Currently Effective 2014-10-01

Course Scope:

Purpose: a. To develop selected personnel to be Second Lieutenants in the Army of the United States, the Army Reserve and the National Guard and to prepare them for the Basic Army Officer Leadership Course Training, Branch specific (BOLC-B). b. To produce adaptive officers with increased maturity, confidence and competence that share a common bond with their combined arms peers and are prepared to lead small units upon arrival at their first assignments. OCS seeks to develop in Candidates the leader attributes described in ADRP 6-22: Character, presence, and intellectual capacity. OCS accomplishes this task by focusing on both TR 350-6 Common Core Critical Task List (CCCTL) outcomes and the Army Learning Coordination Council (ALCC) General Learning Outcomes (GLOs) for Candidates that align with the 21st Century Soldier Competencies and Attributes described in The Army Learning Model: Character and Accountability, Professional Competence, Critical Thinking & Problem Solving, Adaptability and Initiative, Teamwork and Collaboration, Culture and Joint, Interagency, Intergovernmental, and Multinational(JIIM) Competence, Communication & Engagement (oral, written, negotiation), Lifelong Learner (includes digital literacy), and Comprehensive Fitness. Scope: Phase Scope: Introduction to Army Doctrine focusing on Leadership, Ethics, Squad and Platoon level tactics. The context and organization of the light Infantry Squad and Platoon provide the framework for learning how to integrate individual and collective tasks to accomplish assigned mission. The training culminates with a Field Leadership Exercise (FLX) utilizing Squad size elements. Candidates must successfully complete Phase I to attend Phase II. Course Outcomes for the Officer Candidate School: a. Values and Ethics. Newly commissioned officer who knows and understands Army Values and begins to demonstrate them. b. Leadership. Newly commissioned/appointed officer who demonstrates knowledge of core leadership attributes and competencies and who applies fundamentals of leadership with peers and in small units. c. Army Profession. Understands and embraces the concept of being a member of the Profession of Arms, and the requirements of Army Profession and their oath of commission. d. Personal Development. Understands responsibilities of an officer for self-development (physical, mental, spiritual, and emotional) outside the institutional and organizational domains. e. Technical Competence. Possesses fundamental knowledge and understanding of basic military skills and Army management systems required of a junior officer. f. Tactical Competence. Possesses basic military skills and demonstrates knowledge of the orders process and troop leading procedures while executing small unit tactics. Experiences an introduction to Warrior Tasks and Battle Drills (WTBD) and fundamentals of Unified Land Operations.

Special Information:

Effective: 6 August 2013 The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.). Units requesting changes to Program of Instruction (POI) content request to delete/modify lessons plans, shortage of equipment, etc. will submit their request through the first LTC Commander in their chain of command to: Commandant, U.S. Army Infantry School ATTN: ATSH-IP, 1 Karker St, Suite 6107 Ft Benning, GA 31905. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil.

Information for School 974, Last Updated 09 Feb 2023

*****HQ 200TH REGIMENT*****
INDEX PAGE OF COURSES TAUGHT BY THE 200TH REGIMENT (SC 974)

Pre OCS IDT FT MCCLELLAN, AL
OCS Ph I-III OCS
OCS Ph II IDT FT MCCLELLAN, AL
PTQC
WPCS PH II IDT FT MCCLELLAN, AL
WPCS PH III ADT FT MCCLELLAN, AL
052-12N10(R)MOS-T PH I & II FT MCCLELLAN, AL *(Must be completed in sequence)
TACTICAL CERTIFICATION COURSE FT MCCLELLAN, AL
ABIC & SGITC ADT FT MCCLELLAN, AL

31B10 MOS-T PH I IDT FT MCCLELLAN, AL
31B10 MOS-T PH II ADT FT MCCLELLAN, AL
Company Level Pre-Command Crs ADT FT MCCLELLAN, AL

The 200th Regiment provides MOS-T, NCOES, Instructor, and OCS/WOCS courses. It is the goal of the Regiment and its staff to provide the very best training in The Army School System.

PREREQUISITES: Prerequisites for all courses are posted in ATRRS by the proponent school.

IN PROCESSING. In processing will occur on the report date as indicated on the C3 screen unless otherwise specified. Students will have: Unit information, 10 copies of orders (ADT only); DA 3349 (profile) (if applicable). Uniform for in processing is the IPFU.

Weight. All soldiers should meet the height/weight or body fat standards IAW AR 600-9.

Quarters/Meals. Quarters are available for all students. Students will reside at the designated quarters. The school will provide linen (blankets are NOT provided). Meals are available for enlisted personnel. Rations are furnished at no cost for M-Day enlisted and officers. A meal card will be issued during in processing. AGR soldiers will require a DA 4187 during in processing to receive a meal card.

Laundry services/Post Exchange. Washing machines and clothes dryers are available free of charge in the student housing area. Commercial laundry services are available off post. Post Exchange and a limited Clothing Sales are located approximately 1/2 mile from the school.

Pay and Allowances. Your unit will process your pay. The 200th Regiment will not process student pay and allowances. Students should bring enough funds to defray any personal incidental costs incurred.

LOCATION. All courses, unless otherwise noted, are conducted at FT McClellan (AL ARNG Training Center.) Fort McClellan is located five miles north of Anniston AL on Hwy 21 and ten miles south of Jacksonville, AL on Hwy 21. Enter Fort McClellan through the Galloway Gate (the northern most gate). Turn right and go to the stop sign. Turn left on Militia Road. Militia Road will turn into Regimental Avenue (one way street). Temporary parking is between buildings 1023(3rd GS BN) and 1020(Regimental HQS). Refer to your student welcome letter for specific reporting location and parking information. OCS/WOCs is located in building 1021 which is located directly behind the Regimental Headquarters. Any problems locating the Training Center or specific buildings should be addressed to the Regimental ATRRS Manager

Airline Transportation.

(1) The school will provide a shuttle bus for pick-up from the Birmingham Airport (ADT COURSES ONLY). Students arriving at any other airport will be responsible for arranging their own transportation to Fort McClellan.
(2) If you require shuttle bus pick-up from the Birmingham Airport, you MUST COORDINATE with the school several days in advance of your arrival date! Make this coordination during business hours 0800-1600 central time with the Point of Contact listed for your school. Remember, pick-up is for ADT courses only!

Students driving military vehicles will use their home units GSA credit card for refueling the vehicle. Fuel and services will not be provided at Ft. McClellan. Commercial lodging expenses incurred during travel will be at the students own expense if home of record is less than 55 miles from Ft.

POVs. Students may drive POVs at their own expense or as authorized by home unit.

PHYSICAL FITNESS TRAINING. Leadership courses (OCS,WOCS) will conduct an APFT during the course. Other physical training events are scheduled by POI/Training Schedule by course.

APPEARANCE/UNIFORM. The ACU/OCU is the required uniform unless otherwise stated. Students will comply with AR 670-1 / AR 600-9. Uniform deficiencies will be corrected at the school at the soldiers expense. The Physical Fitness uniform is the Improved Physical Fitness Uniform. Students will be clean shaven (males) and have appropriate haircuts. NO JEWELRY except IAW AR 670-1.

CONTRABAND. Do not bring firearms or any other type of weapons to Ft. McClellan. Do not bring: fireworks, illegal drugs and paraphernalia, loud music, earrings, nose or tongue rings.

MAILING ADDRESS/EMERGENCY PHONE NUMBERS. Rank & Name 200th Regiment (LDR)
P.O. Box 5280 ATTN: (the course you are attending i.e. OCS) Fort McClellan, AL
36205-5000. Emergency Phone Numbers: 200th Regt. 256-847-4237; 2nd OCS BN
256-847-4378/4383; 3rd GS BN 256-676-4333

12. DRIVERS LICENSE. Students enrolled in a course requiring the movement of military vehicles must have a current valid military and civilian drivers license.

GRADUATION. If a graduation ceremony is to be conducted, family and friends are invited to attend. Time and location is published on the Training Schedule.

POINTS OF CONTACT.
REGIMENTAL AO.....256-847-4353

OCS Operations Officer....256-847-4583
OCS Operations NCO.....256-847-4370
ATTRS.....256-847-4237
WOCS Program Manager.....256-847-4152
Course Admin (OCS).....256-847-4378
MP Course Manager256-847-4223

***** Pre OCS IDT (Traditional) *****

Pre OCS is designed to prepare Officer Candidates for the rigors of OCS. Training will focus on physical fitness, land navigation, and OCS policies and procedures. Candidates need to arrive prepared to complete a 3 mile road march, an Army Physical Fitness Test, and possess basic land navigation skills. Evaluation of Candidate OCS packets and verification of course prerequisites will begin during the first IDT period of Phase 0.

***** OCS COURSE *****

Phase I, II & III OCS Accelerated Class.

Prerequisites. Individuals may be enrolled in any phase of the accelerated OCS program provided they are otherwise eligible for appointment as a 2LT, necessary waiver of, AIT, and prior convictions have been obtained, and they meet the following prerequisites:

- a. Be a member of a US military service and completed Initial Entry Training.
- b. Be a US citizen.
- c. 18 years old and able to commission prior to your 42nd birthday.
- d. Copy of the current Medical Protection System (MEDPROs)- Individual Readiness (IMR) record print out must accompany the applicants OCS enrollment packet.
- e. Document having been credited for completing a minimum of 90 CSH issued by an accredited college or university.
- f. Be of good moral character.
- g. Have achieved a GT score of 110 or higher.
- h. Meet the height and weight standards of AR 600-9.
- i. Take and pass the standard 3-event APFT within 60 days prior to the OCS phase I start date or, if not done within the previous 60 days, within 72 hours following reporting for OCS Phase I training.
- j. must be able to obtain a secret or higher security clearance.

All waivers must be approved prior to start of course.

In processing. In processing will occur on the report date as indicated on the C3 screen. All Candidates must arrive NLT 1600HRS on that date. Candidates will have the following items in their enrollment packets to facilitate their school in processing:

- a. Commanders Endorsement Letter.
- b. OCS Application.
- c. Basic Course Contract. This contract ensures that the candidate is aware that he/she will be required to complete Basic Officer Leadership Course (BOLC-B) within 24 months from the date of their appointment. Failure to complete BOLC-B within the specified time limit will result in loss of commission.

Training Concept of the Operation. The USAIS designed ARNG OCS is to be a hard-hitting leadership development course presented in a 24 hour a day training environment.

a. Mission. The 2nd BN (OCS) 200th Regiment Officer Candidate School is designed to develop and evaluate the leadership potential of selected personnel to perform the basic duties of a Second Lieutenant. The course is further designed to facilitate the following goals:

- (1) To develop and assess the leadership potential of those personnel selected to attend the program.
- (2) To serve as a continuing source of officer personnel.
- (3) To provide an incentive for professional development.
- (4) To maintain the high standards established for the Officer Corps of the Army National Guard and the US Army Reserve.

b. Course Overview

(1) Phase I. This portion consists of 2-weeks of training. The Phase I training schedule is focused on basic leadership, teamwork and time management skills, and navigation and how to conduct training at the squad and platoon level. During this phase, candidates attend classroom instruction on various leadership topics to include land navigation. The candidates are also required to pass a day and night land navigation course, teach a one-hour block of instruction and complete a 6 mile foot march.

(2) Phase II. This portion consists of 4-weeks of training primarily in a classroom environment. The traditional course is 13 months IDT. Courses include, but are not limited to, Leadership Doctrine, Combat Service Support, Field Artillery, Military Intelligence, and Tactics. Candidates will also be given various writing assignments and oral briefings. During this period candidates are expected to demonstrate a mastery of the leadership skills that will be required of them to be commissioned a Second Lieutenant in the Army National Guard. During this phase, candidates will be required to complete a 9 and 12 mile road march, plus a 4 mile run. There will also be 48 hours of Field Training Exercise and 16 hours of Warrior Task Battle Drill Training.

(3) Phase III. This portion of instruction is the last 2 weeks of the program and is the culminating event for the Officer Candidates leadership training. It is designed to give the Candidate every opportunity to demonstrate his/her Leadership skills in a field environment. Phase III consists of a Field Leadership Exercise (FLX) II. FLX II is a tactical bivouac designed to provide the Candidates with an opportunity to apply skills learned in Phase II, Basic Infantry Tactics, while employing leadership at a platoon level. Although tactical proficiency is not the focus, the ability to

successfully employ these skills becomes part of the candidates demonstrated leadership performance evaluation. Candidates will also be required to complete the Leadership Reaction Course (LRC) and the Obstacle/Confidence Course. FLX II is the final leadership training event in OCS. The candidates conduct operations as platoons employing ALL the skills and knowledge acquired during OCS. During this exercise, leadership positions change each time the mission changes. The scenario includes offense, defense, and maneuver. Candidates are evaluated on demonstrated leadership skills, (4) During all phases of the OCS course, candidates are placed in various leadership positions in order to be evaluated on their demonstrated leadership proficiencies. At the end of the training day, each candidate who has held a leadership position is formally counseled as to their performance and provided detailed instructions for continued improvement.

Course Standards.

- a. The standards required of an officer candidate will be of the highest order. Character and integrity must be an inspiration to others and conduct at all times must be above reproach. Personal appearance, military bearing and military courtesy will be of the highest standard at all times.
- b. Officer candidates must meet the following standards necessary for graduation from OCS:
 - (1) ACADEMICS. Pass all examinations (70% or higher).
 - (2) LEADERSHIP. Serve in various command positions during all phases of training and achieve an overall satisfactory leadership rating.
 - (3) MORAL CHARACTER. Each officer candidate must have high moral character considered necessary for a commissioned officer.
 - (4) MEDICAL. Each officer candidate must pass a physical examination as prescribed for appointment as an officer in AR 40-501.
 - (5) PHYSICAL FITNESS. Each officer candidate must score a minimum of 60 points on each event of the Army Physical Fitness Test (APFT) with a minimum total score of 180 points, IAW NGR 600-100 and FM 7-22. A large portion of the OCS environment is physical conditioning and requires stamina. Each Officer Candidate must participate in scheduled physical training. Candidates are required to complete a six, nine and twelve mile foot march and a four mile graduation run in order to graduate.
 - (6) WEIGHT STANDARDS. All officer candidates must meet the weight standards as published in AR 600-9.
 - (7) ATTENDANCE. Each officer candidate is expected to attend ALL training periods. The loss of 8 hours of training or one major training event is grounds for dismissal.

Quarters/Meals. Quarters are available for candidates and cadre. Candidates will reside at their designated barracks, and the school will provide linen (No blankets are available). Cadre will be provided either open bay barracks, or either one or two personnel rooms, depending on availability. Consolidated Mess Hall/DFAC will be available for candidates, cadre, and staff. All meal cards will be issued during in processing. The DFAC will be open for the MORNING MEAL on the report date. All other meals, prior to this time, must be coordinated through the 200th Regiment to ensure meals are requested.

Laundry Services. Washing machines/clothes dryers are available free of charge for both candidates and cadre. Due to the increased training times, laundry services will be provided to the candidates during the Phase I and Phase III portion of the training schedule. Commercial laundry/dry cleaning services are available to the cadre/staff off post.

A Post Exchange and limited Clothing Sale is located approximately one-half mile from the school. Due to the limited amount of free time available in the training schedule, candidates are expected to bring ALL of the required items on the packing list and a 2-3 week supply of other personal items that will be needed for them to complete this course.

Pay and Allowances. Your unit will process your pay. Over the course of this Accelerated OCS Program, there will be a handful of opportunities for the candidates to visit the PX to purchase necessary personal items. The candidates will also be required to pay for their own haircuts. There will be several other items that will require some personal funds. While candidates will be required to pay for these types of items, for safety and security purposes, we do not recommend that a candidate bring a large sum of cash to this school. An automatic teller is available at the PX and credit cards and personal out of state checks are accepted.

Location.

- a. Fort McClellan (AL ARNG Training Center) is located five miles north of Anniston, AL on Hwy 21 and ten miles south of Jacksonville, AL. Enter through the Galloway Gate (the northern most gate), as this is the only access to the AL ARNG Training Center.) Once through the Galloway Gate, turn left and follow the signs to the in processing site at Building 1021.

Transportation.

a. Airline Transportation.

- (1) All flights must be arranged to arrive at Birmingham Int. Airport. The school will provide a shuttle bus for pick-up. Military flights should be arranged for larger groups. Military flights and charter flights can be coordinated to land at the Anniston Municipal Airport.
 - (2) Once flight arrangements have been made with the airline, you must coordinate with the school to arrange pick-up. Make this coordination during normal business hours 0800-1600 Central Time with the OCS Admin section at 256-847-4378/4451.
- b. Students driving military vehicles will use their home units GSA credit card for refueling the vehicle. Fuel and services will not be provided at Ft. McClellan. Commercial lodging expenses incurred during travel will be at the students own expense if home of record is less than 55 miles from Ft.

c. POVs. Students may drive POVs at their own expense or as authorized by home unit.

(1) There is no student parking at building 1021.

(2) Student parking is located to the west of the post service station. To access this parking area continue east on Patriot Rd. past building 1021 to the four way stop sign. Turn right at this road junction. Take the next right followed by an immediate left. Students may park in any space not identified as reserved.

Report/Release Times.

a. Report time for Phase I is NLT 1600 on the Report Date as indicated by the C3 screen. Meals, billets and transportation will be available for candidates arriving the day before the Report Date but prior arrangements with the school must be coordinated.

b. Report time for Phase II is NLT 1600 on the course Report Date. Meals, billets and transportation will be available for candidates arriving the day before the report date but prior arrangements with the school must be coordinated.

c. Report time for Phase III is NLT 1600 on the Report Date. Meals, billets and transportation will be available for candidates arriving the day before the Report Date but prior arrangements with the school must be coordinated.

d. No candidates will be released from training until 1000 on the course End Date. All commercial flights should be scheduled no earlier than 1400.

Military flights should be arranged for larger groups.

Physical Fitness Training. PT will be conducted throughout the Accelerated OCS Program. The physical fitness uniform will be the Improved Physical Fitness Uniform.

Appearance/Uniform. The ACU/PCP is the duty uniform for OCS, unless otherwise stated. Students and cadre will be required to comply with AR 670-1/670-9. Student uniforms will be sanitized of all rank, tabs, unit patches, combat patches and American flags.

Contraband. Do not bring firearms or any other type of weapons on Ft. McClellan or any other items that would be considered illegal.

Mailing Address/Emergency Phone Numbers.

Rank & Name

ATTN: ACCELERATED OCS

200th Regiment (LDR)

P. O. Box 5280

Fort McClellan, AL 36205-5000

Emergency Phone Numbers. 256-847-4378 (ADMIN) 256-847-4220 (FAX)

Preparation. The majority of the training in Phase I and Phase III will be conducted in a field environment and require 24-hour activities. Candidates should also make every attempt to physically prepare for this course.

***** Phase I OCS (Traditional) *****

Take and pass the standard 3-event APFT within 60 days prior to the OCS phase 1 start date or, if not done within the previous 60 days, within 72 hours following reporting for OCS Phase I training.

The OCS student Memorandum of Instruction (MOI) and packing list can be found at the below link:

http://al.ng.mil/ALABAMA/Careers/OCS/Pages/OCS_Phases.aspx

*****PTQC (Platoon Trainer Qualification Course)*****

SUBJECT: Welcome Letter

Congratulations on your selection to attend the Platoon Trainer Qualification Course (TQC).

Course Scope: Platoon Trainer (TAC) Qualification Course provides training on: Characteristics of the OCS Environment; Phases of OCS and the role of the Platoon Trainer (TAC); The Candidate; The Army School System; Organization of OCS; The Infantry Model; Tenets of OCS Lap; Assessment Standards; LAP Documentation; Recognizing, Recording, Classifying and Rating Behaviors; Final Leadership Evaluation; Peer Evaluation; Informal Counseling; Troop Leading Procedures; Combat Orders; Fundamentals of Small Unit Operations; Federal / Regional Guidance; APFT, PT Programs; Formations and Evaluation; Inspections, Drill, and Ceremony; Honor Code / Ethics; Safety and Environmental Considerations; FLX; FLRC Overview.

The following administrative information pertains to your class:

a. Place: Fort McClellan, AL, Building 1021,

b. Report Date/Time: NLT 1600 on the report date on your orders

c. Graduation: Last day of class.

d. Uniform: OCP with patrol cap

e. Materials Required: Note taking material, laptop computer with Wi-Fi capability, MS Word and PowerPoint is strongly encouraged.

Documents Required: Certified copy DA Form 705 from your unit showing a Go on APFT and weigh-in within 12 months of course graduation date. DA Form 5500 or 5501 if applicable. 2 sets of orders. These documents are required for enrollment in TQC.

Billeting: SGT-SFC and 2LT-CPT will stay in the room that is provided for them. MSG- SGM and MAJ or above will stay in government quarters on post.

Washers and dryers are available in all lodging buildings at no cost. The number for lodging is 256-847-4200. The daily rate is \$44.50.

Travel: POV is strongly recommended. Airline travelers will fly into the Birmingham, AL Airport. The Birmingham Airport is the only airport we will provide transportation from and to. Itineraries should be faxed to 256-847-4687

Pay: Your unit is responsible for submitting your pay and travel voucher POC @ COMM: (256)240-8410

*****WOCS Phase II*****

ATTENDANCE PREREQUISITES:

MUST BE SELECTED BY FEDERAL RECOGNITION BOARD.

MUST BE U.S. CITIZEN FOR MILITARY INTELLIGENCE OR CIVIL AFFAIRS MOSS. MUST POSSESS A CURRENT SECRET SECURITY CLEARANCE, OR TOP SECRET CLEARANCE WHEN REQUIRED BY THE ACCESSION MOS, VALID THROUGH THE PROJECTED WOCS GRADUATION DATE.

MUST HAVE COMPLETED COURSE 911-09W, PH 1 (DL) WITHIN 180 DAYS OF ENROLLING INTO PH1 DL, AND COMPLETE AT LEAST 2 WEEKS PRIOR TO ATTENDING PH2. THE TEST SCORES WILL ONLY BE VALID FOR ONE YEAR.

MUST PASS A STANDARD 3-EVENT APFT ADMINISTERED AND MEET HEIGHT AND WEIGHT BY HQDA G3 MAY TAKE THE ALTERNATE WALKING EVENT, BUT MUST HAVE A COPY OF THE APPROVED WAIVER IN THEIR POSSESSION TO BE ENROLLED.

PACKING LIST:

CONTAINED IN THE WELCOME LETTER AS DIRECTED BY THE WARRANT OFFICER CANDIDATE STANDARD OPERATING PROCEDURE (WOCSOP).

*****WOCS Phase III*****

ATTENDANCE PREREQUISITES: MUST HAVE COMPLETED COURSE 911-09W, PH 1 (DL) AND 020-09W, PH 2.

MUST PASS A STANDARD 3-EVENT APFT ADMINISTERED AND MEET HEIGHT AND WEIGHT STANDARDS. INDIVIDUALS WITH AN APPROVED PERMANENT PROFILE WAIVER APPROVED BY HQDA G3 MAY TAKE THE ALTERNATE WALKING EVENT, BUT MUST HAVE A COPY OF THE APPROVED WAIVER IN THEIR POSSESSION TO BE ENROLLED.

PACKING LIST:

CONTAINED IN THE WELCOME LETTER AS DIRECTED BY THE WARRANT OFFICER CANDIDATE STANDARD OPERATING PROCEDURE (WOCSOP).

*****052-12N10 (R)*****

MEMORANDUM FOR 12N10 MOS-T STUDENTS

SUBJECT: Student Information Letter

1. Congratulations, you have been selected to attend the following course at Fort McClellan, AL.
Course Title/ Number/ Phase : Heavy Construction Equipment Operator Course/ 052-12N10 (R) MOS-T/ Phase I and II
Class Number : Per ATRRS C3 Screen or ATRRS Course Catalog
Course Dates (Report / Start Date / End Date) : Per ATRRS C3 Screen or ATRRS Course Catalog
Host School: 3RD Battalion 200th Regiment (MOD)
School ATRRS Code: 974
Report Time/Date: NLT 1600 hours on the ATRRS C3 Report Date
Reporting Uniform : IPFU
School POC :COMM: 256-676-4333, DSN: 363-4333, CELL: 334-425-8163
Emergency Phone Numbers: (Day) 256-847-4688 (Night) 334-425-8163

2. The following information is provided to assist you in making the transition from your present position to that of a student at the 200th Regional Training Institute (RTI).

a. Course Scope: (Phase 1) Phase 1 consists of 100.0 hours of training that includes: Safety, Environmental Stewardship, The Army Maintenance Management System, Construction Prints, Basic Soils, Grade Stakes, Basic Surveying, Dump Truck Operations, Scoop Loader Operations and Hydraulic Excavator Operations. Soldiers must report to Phase 1 and 2 training with their DA Form 348. PHASE 1 MUST BE COMPLETED PRIOR TO

PHASE 2

b. Course Scope: (Phase 2)Phase 2 consists of 120.0 hours of MOS specific training that includes: Motorized Grader Operations, Crawler Tractor Operations, Motorized Scraper Operations and Backhoe Loader Operations.

c. Military Appearance: Students will comply with AR 670-1 / AR 600-9. Uniform deficiencies will be corrected prior to start date of course.

d. Weight: All students must meet the height/weight or body fat standards of AR 600-9. Students height and weight will be measured during in-processing. Those students exceeding the height/weight standards will be taped to determine their body fat percentage. Soldiers who meet academic course requirements but fail body composition standards will receive a DA Form 1059 with item 11. c blocked MARGINALLY ACHIEVED COURSE STANDARDS, and item 14 containing the statement, 13.c.; Soldier met academic requirements and is eligible for awarding the 12N10 MOS, but failed to meet body composition standards of AR 600-9.

e. Physical Health: Students reporting to the 12N10 MOS-T course must be physically fit enough to perform within the guidelines in AR 611-21 for the 12N10 MOS. Students on temporary profiles will not be allowed to attend this course. Anyone possessing a permanent profile must bring a copy with them. Any student on medication must bring a sufficient supply to last the duration of the course.

f. Equipment / Uniform Requirements: See Enclosure 1. Army Combat Uniform (ACU) will be the uniform for the course.

12N10 MOS-T PHASE I And II
INDIVIDUAL PACKING LIST / EQUIPMENT REQUIRED TO BRING FOR PHASE I And Phase II

UNIFORM / EQUIPMENT LIST

OCP, (3 sets)
Patrol Cap, (1 each)
Boots, Combat, (2 pair)
Undershirts, Brown, (5 each)
Underwear, (as required)
Socks, OD green/black, (5 pair)
Wet weather Parka, (1 each)
Suit, Wet Weather with Suspenders, Trousers
Running Shoes, (1 Pair)
Army PT Uniform Shorts and shirt, (1 set)
Army IPFU Fall/Winter, (1 set)
Belt buckle, subdued
Duffel Bag, (1 each)
Bag, Barracks, Laundry, (1 each)
Towels, (as required)
Wash Cloths, (as required)
Shower Shoes, (1 pair)
Overshoes, Boot, (1 Pair)
Toiletries (tooth brush / paste, shaving kit, soap, etc)
Gloves, Work, Leather, (1 pair)
Lock with keys, (1 each)
Sunscreen, Insect Repellent
Ear Plugs, (1 pair)
2" Binder, (1 each)
Ink Pens
Civilian Clothing as desired
f. Contraband: DO NOT BRING PERSONAL FIREARMS, FIREWORKS, OR ILLEGAL DRUGS to the course. The Fort McClellan Training Site and U.S. Army regulation prohibits these items.
g. Prerequisites and other documentation required at in-processing:
Orders, TRADOC 350-18-2-R-E, Pre-Execution Checklist, (dated July 2009), with signatures and initials
GM Minimum Score of 90
Red / Green color discrimination
Civilian and Military Drivers licenses
Accident Avoidance Certificate
PULHES - 222221
Permanent Profiles (if applicable)
Current Accident Avoidance Certificate
DA 348
h. Pay: Your unit of assignment will be responsible for Pay to include travel.
i. Laundry Service/Post Exchange: Washers and dryers are located on the 2nd and 3rd floors of building 1023 at no cost to the students. There is a PX available at Fort McClellan. Sufficient funds should be brought to take care of any foreseen expenses.
j. Dining Facility / Billets: Meal Cards will be issued to students during in-processing. AGR and ADSW soldiers will be required to pay for meals unless they have a DA Form 4187 to recoup payment of BAS. The Dining Facility building number is 1001.
Billets will be provided by the 3RD Battalion 200th Regiment (MOD).
k. Flight Itineraries: All flights will be scheduled to arrive and depart from the Birmingham International Airport only. Student Flight Itineraries must be emailed one week prior to the start date. Call 256-847-4688 OR 256-676-4333 for email address. Transportation will be provided by the 3RD Battalion 200TH Regiment(MOD).
3. Students should know their Unit, Street Address, City, Zip Code, Point of Contact and Telephone Numbers when they in-process to ensure all in-processing/out-processing paperwork is correct.
4. If you have any questions concerning this course, you may contact COMM: 256-676-4333, DSN: 363-4333 CELL: 334-425-8163

*****TACTICAL CERTIFICATION COURSE*****
MEMORANDUM FOR Students of the Tactical Certification Course (TCC)

SUBJECT: TCC Welcome Letter.

1. Congratulations on your selection to attend the Tactical Certification Course (TCC), at Ft. McClellan, AL 36205

2. Course Information:

Report To: Building 1023, HQ / 3RD BN, 200th Regiment

Dates: Will be determined on a as needed basis.

Report by: 1500 hrs on report date per LOI, for in-processing and orientation

Report Uniform: Civilian Attire/ACU/IPFU

Duty Uniform: ACU/Patrol Cap

Classes will be conducted in Building 1022, Room 122C (see attached flow chart)

3. Course Content: Army Doctrine (as outline in FM 3-0, FM 5.0 and FM 3-90) and foundations for tactical planning and execution to include Army Operations, Troop leading Procedures, Operations Order, Operational Terms/Symbols, The Defense, and The Offense.

4. Training Site: Ft. McClellan is located in Anniston, Alabama, an approximate 25 minute drive north on Highway 21 / Quintard Avenue / McClellan Blvd from exit 185 on Interstate 20.
 - a. Billeting: Double occupancy rooms are available in Building 1023 at no cost to the Soldier. You will sign for the key and linen when you report.
 - b. Telephones: Telephones are located in the S1 office in building 1021. Military phones are for official use only.
 - c. Student Parking: Students will park POVs in the parking lot on the south side of the Regimental complex, adjacent to Building 1022. Refer to enclosed map for directions.
5. Meals: Rations are furnished at no cost if SIK is authorized. Enlisted AGR personnel will provide DA Form 4187 if meal card is needed. Rations are not available for officers, however they can be purchased in the DFAC for approximately \$7.00 a meal. Officers orders should authorize per diem at the rate of \$46.00 per day.
6. Emergency Notification Procedures: Staff Duty at the Regiment is available Friday and Saturday after COB at (256) 847-4378.
7. Pay: Your pay for this course is the responsibility of your command. The Regiment will send performance certificates to NG and USAR commands on an as needed basis.
8. Equipment: Soldiers should bring a set of Fine Tip Alcohol Pens and a notebook computer with a minimum of Microsoft Office 1997-2003 and Acrobat 9.1 for completing assignments.
9. Flights: If you are from another state and need to make flight reservations, please do NOT schedule your flight home prior to 1700 on the end date of the course. Flight itineraries will be emailed to the undersigned NLT 5 days prior to the report date so transportation arrangements can be scheduled. Birmingham International Airport is the only arrival and departure airport we provide transportation to.
10. POC is the undersigned at 256-847-4353, available Monday Friday 0800 1700 CST,

*****ABITC/SGI*****

MEMORANDUM FOR TOTAL ARMY/SMALL GROUP INSTRUCTOR TRAINING COURSE STUDENTS
SUBJECT: Letter of Instruction

1. Congratulations on your decision to further your military training by attending TAITC or SGITC conducted by the 3rd General Studies Battalion. If you have any questions and/or need assistance, please call the BN Operations SGT at (256) 847-4688.
2. The battalion conducts training at Fort McClellan, which is located in Anniston, Alabama. Due to National Guard Bureau Scheduling Policy classes can not be scheduled on the C3 screen in ATRRS. The following classes will be conducted during TY-12.
 ABITC= Report Date: 2 Jan 2012 Start Date: 3 Jan 2012 End Date: 12 Jan 2012
 Report Date: 21 May 2012 Start Date: 22 May 2012 End Date: 31 May 2012
 SGI= Report Date: 9 Sep 2012 Start Date: 10 Sep 2012 End Date: 14 Sep 2012
 Unit Training/Operations Sergeant must contact our BN Operations Sergeant at (256) 847-4688 and provide him with student name, home address and email address so a welcome letter can be forwarded to each Soldier.
 Upon arriving at Fort McClellan, you should report to Building 1023. Reporting time will be included with LOI mailed/emailed to students.
 - a. In-processing: In-processing will be conducted in the Army Physical Fitness Uniform.
 - b. Appearance: Students will comply with AR 670-1 in the wear of uniforms and appearance.
 - c. Prerequisites for course attendance: ABIC
(1) Assignment or pending assignment as an instructor.
 - d. Prerequisites for course attendance: SGITC
(1) Must have completed ABIC and meet the prerequisites listed for ABIC.
 - e. All students will be weighed upon arrival for compliance with height/weight standards of Army Regulation 600-9.
 - f. The Army Physical Fitness Test is not a requirement for this course however a current copy of DA Form 705 is required for inprocessing along with DA Form 5500/5501 if applicable.
 - h. Uniform: The ACU with appropriate cap is the garrison uniform worn IAW AR 670-1.
 - i. Contraband: Do not bring firearms, fireworks, illegal drugs or alcohol to the course. Fort McClellan regulations and the school policy prohibit these items on or at our facilities. Do not bring a firearm even if you are a law enforcement officer. If you are on prescription medication, have allergies, or allergic to stings report it to 3rd Battalion personnel during in-processing and bring enough medication to last the entire training period.
 - j. Billeting/Meals: Bilets will be available, with linen provided by the school however, you must provide a minimum of one blanket. Students will dine in the Training Center Dining Facility located in the battalion area. Meal cards will be issued upon arrival or during in-processing after a review of your orders. Government meals are not available for AGR Soldiers or Officers.
 - k. Emergency telephone number: Day (256) 847-4688 Night: 334-306-3414
4. If you cannot be present for this course, notify the 3RD BN Operations SGT NLT 1200 hrs on the report date. If you develop problems en-route, contact the 3rd Bn, 200 Regiment, Fort McClellan, AL at the numbers provided in paragraph k.
5. Pre-Execution Checklist 350-18-2-E July 2009 is the only version accepted. The commander signature is the only signature authorized in the commander block on the form unless delegation of authority has been granted. If so, Delegation of Authority memorandum is required.
6. Additional information will be provided during in-processing.

*****Basic Military Police Course, 191-31B10, Phase I (ADT)*****

MEMORANDUM FOR Basic Military Police Course 31B10 Students
SUBJECT: Student Information Letter

1. Congratulations, you have been selected to attend the following course at

2. Course Title/ Course Number/ Phase / Class Number : Basic Military Police Course, 191-31B10, Phase I (ADT), Class 001-21
3. Host School 1st Battalion 200th Regiment (MP)
4. Report Time: NLT 1300 hours on the first day of the course at building 1021 on Ft. McClellan.
5. Reporting Uniform: OCP
6. School POC: COMM: (256)847-4223, CELL (334)530-9620
7. Emergency Phone Numbers: (Day) (256)847-4223 (Night) (334)530-9620
8. The following information is provided to assist you in making transition from your present position to that of a student at the 200th Regional Training Institute (RTI).
 - a. Course Scope: Effective 2018-06-04 To provide a logical progression of transitioning Soldiers trained in another CMF into Military Police. This will be done by the presentation of individual skills and tasks selected to develop a well disciplined, motivated military Soldier, proficient in common Military Police entry level tasks. It provides the military knowledge and MOS skills required to function as an MP, to include: maneuver and mobility support operations, area security operations, internment and resettlement operations, law and order operations, police intelligence operations, and to support the peacetime Army community through security of critical Army resources, crime prevention programs and preservation of law and order. The course develops self-discipline, motivation, physical readiness, and proficiency in combat survivability, combat techniques, individual and crew-served weapons.
 - b. Military Appearance: Students will comply with AR 670-1 / AR 600-9. Uniform deficiencies will be corrected prior to start date of course.
 - c. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that are obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or dis-enrollment of a course. Individual Soldier safety and safety of the other Soldiers participating in the training must always be considered. When denial of enrollment or dis-enrollment of a course occurs, the first General Officer in the Soldier's chain of command will be notified and provided the circumstances that resulted in the decision.
 - d. Course Prerequisites: Active Army and Reserve Component enlisted personnel. Only reclassified Soldiers that have successfully completed and hold another MOS will attend this course. Prior service Soldiers who enlist for the 31B MOS will attend this course. Soldiers who enlist for the 31B MOS (previously 95B which was not previously held), and who have less than a 3 year break will attend this course. Reclassified Soldiers and prior service Soldiers must meet the requirements of AR 600-9. All Soldiers must possess a valid United States drivers license which will not expire prior to the completion of MOS-T training.

PHYSICAL DEMANDS AND QUALIFICATIONS:

- a. Physical demands rating and qualifications for initial award of MOS. High Physical Demands Testing (HPDT): Task 1 and 2 are a graduation requirement. Students are evaluated on their individual ability to properly lift and carry the weight without dropping or damaging any equipment upon entry into the course. Students who fail to properly complete task 1 and 2 will be counselled and retested after each NO-GO. Each student will be allowed four attempts. Student will be sent home after failing all four attempts.
 - Task 1: Lifts and Carries 78 pounds (MK-19 Grenade Launcher) 100 Feet
 - Task 2: Lifts 39 pounds (MK-19 Grenade Launcher pro-rated as a two person lift) Over-head.
- b. If the Soldier passes a Record Army Combat Fitness Test (ACFT) within 60 days of class start no additional ACFT is required before attending the course.
- c. If the Record ACFT is not within 60 days of the class start then the Soldier is required to pass an ACFT before attending the course.
- d. Soldiers who are unable to pass a Record APFT within 60 days of the class start will be deferred from the course IAW AR 350-1, Chapter 3, paragraph 3-17. Soldiers attending MOS-T reclassification, will follow the guidance contained in AR 350-1. (Qualifications in subparagraphs (5), (6), (7), (8), (9), (10), (11), (13) and (14) below are required for retention of MOS). Military police must possess the following qualifications:
 - (1) A physical demands rating of moderately heavy.
 - (2) A physical profile of 222221.
 - (3) Red/green color discrimination.
 - (4) Qualifying scores.
 - (a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
 - (c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004.
 - (5) A security eligibility of SECRET is required for the initial award and to maintain the MOS.
 - (a) Requirements for a SECRET eligibility is effective 01 August 2010 for all new accessions and reclassifications into MOS 31B.
 - (b) Requirement for a SECRET eligibility is effective 01 August 2013 for all Soldiers maintaining MOS 31B who entered service prior to 01 August 2010.
 - (6) The Soldier must be a U.S. citizen.
 - (a) Requirement to be a U.S. citizen is effective 01 August 2010 for all new accessions into MOS 31B.
 - (b) Requirement to be a U.S. citizen is effective 01 August 2013 for all Soldiers holding MOS 31B who entered service prior to 01 August 2010.
 - (7) Meets all requirements for Personnel Reliability Program (PRP) qualifications.
 - (8) Must possess a valid state motor vehicle operator license.
 - (9) No objection to performing security duties in the vicinity of nuclear or chemical munitions stored or staged for military use.

- (10) No record of more than 15 days lost under section 972-10-USC.
- (11) No information in Provost Marshal Office, Intelligence Office, Military Personnel Record Jacket (MPRJ) or medical records which would prevent the granting of a security clearance under AR 380-67.
- (12) No record of pre-trial intervention or conviction by military or civil court of the following:
- Any offense involving force or violence.
 - Any offense listed under AR 601-210, para 4-22 (misdemeanor), or similar offense not listed for which the maximum possible sentence exceeds 4 months of confinement.
 - Two or more offenses within 5 years prior to the date of enlistment listed under AR 601-210, para 4-21 (minor non-traffic), or similar offense not listed for which the maximum possible sentence is less than 4 months confinement.
 - Three or more minor traffic offenses as listed under AR 601-210, para 4-20 (minor traffic) during the 12 months period prior to entry on active duty (does not include traffic violations considered misdemeanor or felony by virtue of fine amount per AR 601-210).
 - No pattern of behavior or actions that is reasonably indicative of a contemptuous attitude toward the law or other duly constituted authority.
- (13) Minimum age of 18 at time of entrance on active duty.
- (14) NPS applicants enlisting, into the ARNG or USAR for MOS 31B, may enlist at 17 years of age with the Split Training Option (STO) if otherwise qualified. All STO enlistees must have reached their 18th birthday prior to attending Advanced Individual Training (AIT).
- (15) No record of possession or use of any narcotic or non-narcotic drug as defined by Article 134, UCMJ and AR 600-50. (Personnel entering active duty may be granted waiver at Military Entrance Processing Station by the AHRC Security Interviewer DoD policy on cannabis use.)
- (16) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
- (17) Formal training (completion of MOS 31B course conducted under the auspices of the U.S. Army Military Police School) mandatory.
- (18) All Soldiers must possess a valid United States drivers license which will not expire prior to the completion of MOS training.
- (19) All Reserve Component service members reclassifying for MOS 31B must be interviewed by a senior MP NCO (SFC or above) or MP officer (CPT or above in the gaining MP unit as well as a local records check. In either case, written endorsement must accompany re-enlistment contract.
9. ALL STUDENTS MUST PROVIDE A COPY OF THE FOLLOWING DOCUMENTS LISTED IN a. THROUGH k. BELOW DURING INPROCESSING:
- Unit Pre-Execution Checklist (TRADOC Form 350-18-2-R-E) dated May 2016, per TRADOC Regulation 350-18. The PECL must be initialed by the student and his/her first line supervisor as applicable and signed by the student and his/her unit commander. The PECL must verify the ST score as well as the Red/Green color vision discrimination requirements. PECL must be completed.
 - Secret/Interim Clearances will be verified by official memorandum from the Security Manager
 - CURRENT STATE DRIVERS LICENSE
 - CURRENT Military Drivers license with M1151A1, M1152A1, M1025, M1026 or equivalent.
 - PERMANENT PROFILES (DA FORM 3349) P-2, P-3, P-4 on PULHES (if applicable).
 - MMRB RESULTS for P-3 / P-4 on PULHES (if applicable)
 - ANY OFFENSES THAT REQUIRES A CONVICTION WAIVER APPROVAL FROM USAMPS (If Applicable) NOTE: The Unit of Assignment is responsible for drafting the Conviction Waiver Request. The Request must go through the TAG to USAMPS for approval prior to the course start date.
 - A sign copy of the Army Standard Acceptable Use Policy (AUP)
 - Department of Defense (DoD) Cyber Awareness Challenge certificate.
 - a DA form 2875 requesting access to the ALERTS training site. (example will be provided in the welcome letter.)
 - Three copies or military orders for the course or a DD form 1610 for AGR, AD, and ADOS.
10. Individual Packing List / Equipment List: All Students are required to arrive with the equipment listed below for the 31B10 course, Phase I (IDT).
- 1 each - Fleece Jacket
 - 1 each - Wet weather jacket
 - 1 each - Wet weather pants
 - 2 sets - OCPs
 - 1 each - OCP /Patrol Cap
 - 2 pair - Boots, Combat
 - 7 Pair - Socks, OD green/black
 - 1 each - Wet weather Parka / Poncho
 - 1 pair - Running shoes with 2 pair of approve PT Socks
 - 2 sets - Army IPFU Uniform (Shorts and shirt)
 - 1 set - Army IPFU (fall/winter)
 - 7 each - Tan t-shirts
 - 7 each - Undergarments
 - 1 each - Belt, tan
 - 1 each - Duffel Bag
 - 3 each - Bath Towels / Wash Towels
 - 1 each - Kevlar or ACH with cover
 - 1 each - Load Bearing Vest/MOLLE Vest, or equivalent issue item
 - 2 each - Canteen / with cup (1 Quart)
 - 1 each - Lock with keys
 - 1 each - 3" Binder, 3 each pens (black ink only)
 - 1 each - Athletic cup / groin protection (recommended, not required)
 - 1 Pair - Shower Shoes
 - 1 each - twin or twin XL bedding set
 - 1 each - Bag, Sleeping
 - ID Tags with chain, ear plugs with case
 - Toilet Articles

Civilian clothing as desired

11. Contraband: DO NOT BRING PERSONAL FIREARMS, FIREWORKS, OR ILLEGAL DRUGS to the course. The Fort McClellan Training Site and U.S. Army regulation prohibits these items.

12. Orders and other Documentation: Your unit of assignment is responsible for providing travel orders to Fort McClellan, Alabama.

13. Pay: Your unit of assignment will be responsible for Pay to include travel. You may cash checks at the PX with proper military ID.

14. Support Information: Washers and dryers are located on the 2nd and 3rd floors of building 1022 at no cost to the students. There is a PX with an ATM available at Fort McClellan for your use. Sufficient funds should be brought to take care of any unforeseen expenses. The Troop Medical Center is located at Fort McClellan, building 2290. We also have 3 Local hospitals in the Fort McClellan area - Jacksonville Medical Center (3 miles on HWY 21 North), located in Jacksonville, AL, Stringfellow Hospital (5 miles on HWY 21 south) and Regional Medical Center located in Anniston Alabama (7 miles on HWY 21 south). Wireless Internet is available in building 1022.

15. Dining Facility / Quarters: Government meals and quarters are provided. The Dining Facility building number is 1001 and is located outside of Building 1021. Students will stay in 2 person rooms or open bay barracks during the course at no cost to the student.

16. Post and Local Community information: The Fort McClellan area has several Demoninational Churches (See Course Manager for directions). There are also Wal-Mart stores located in Anniston, Jacksonville and Oxford.

17. Travel / Directions: Fort McClellan is located 5 miles north of Anniston AL on Hwy 21 and 10 miles south of Jacksonville AL on Hwy 21. Enter through Galloway gate and follow the posted signs to the student parking area. A strip map will be provided with your welcome letter.

Airline Transportation: Transportation will be provided to and from the Birmingham International Airport. If you require pick-up at the Birmingham Airport, you MUST COORDINATE with the school 5 days in advance of your arrival date. (POC at (256)847-4223 CELL (334)530-9620.

18. Welcome Letters: Students with a valid reservation or wait in ATRRS will receive an official welcome letter via email. Mail at least 30 days from the report date of their scheduled course.

19. Students need to know their Unit Name, Street Address, City, Zip Code and Telephone Number when they in-process to ensure all in-processing / out-processing paperwork is correct.

20. If you have any questions concerning this course, you may contact 1st Battalion 200th Regiment (MP) at COMM (256)847-4223 / CELL (334)530-9620

Basic Military Police Course, 191-31B10,Phase II (ADT)

MEMORANDUM FOR Basic Military Police Course 31B10 Students

SUBJECT: Student Information Letter

1. Congratulations, you have been selected to attend the following course at Fort McClellan, AL.

2. Course Title/ Course Number/ Phase / Class Number : Basic Military Police Course, 191-31B10, Phase I (ADT), Class 001-21

3. Host School 1st Battalion 200th Regiment (MP)

4. Report Time: NLT 1300 hours on the first day of the course at building 1021 on Ft. McClellan.

5. Reporting Uniform: OCP

6. School POC: COMM: (256)847-4223, CELL (334)530-9620

7. Emergency Phone Numbers: (Day) (256)847-4223 (Night) (334)530-9620

8. The following information is provided to assist you in making transition from your present position to that of a student at the 200th Regional Training Institute (RTI).

a. Course Scope: Effective 2018-06-04 To provide a logical progression of transitioning Soldiers trained in another CMF into Military Police. This will be done by the presentation of individual skills and tasks selected to develop a well disciplined, motivated military Soldier, proficient in common Military Police entry level tasks. It provides the military knowledge and MOS skills required to function as an MP, to include: maneuver and mobility support operations, area security operations, internment and resettlement operations, law and order operations, police intelligence operations, and to support the peacetime Army community through security of critical Army resources, crime self-discipline, motivation, physical readiness, and proficiency in combat survivability, combat techniques, individual and crew-served weapons.

b. Military Appearance: Students will comply with AR 670-1 / AR 600-9.

Uniform deficiencies will be corrected prior to start date of course.

c. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that are obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or dis-enrollment of a course. Individual Soldier safety and safety of the other Soldiers participating in the training must always be considered. When denial of enrollment or dis-enrollment of a course occurs, the first General Officer in the Soldier39s chain of command will be notified and provided the circumstances that resulted in the decision.

d. Course Prerequisites: Active Army and Reserve Component enlisted personnel. Only reclassified Soldiers that have successfully completed and hold another MOS will attend this course. Prior service Soldiers who enlist for the 31B MOS will attend this course. Soldiers who enlist for the 31B MOS (previously 95B which was not previously held), and who have less than a 3 year break will attend this course. Reclassified Soldiers and prior service Soldiers must meet the requirements of AR 600-9. All Soldiers must possess a valid United States drivers license which will not expire prior to the completion of MOS-T training.

PHYSICAL DEMANDS AND QUALIFICATIONS:

a. Physical demands rating and qualifications for initial award of MOS. High Physical Demands Testing (HPDT): Task 1 and 2 are a graduation requirement. Students are evaluated on their individual ability to properly

lift and carry the weight without dropping or damaging any equipment upon entry into the course. Students who fail to properly complete task 1 and 2 will be counselled and retested after each NO-GO. Each student will be allowed four attempts. Student will be sent home after failing all four attempts.

Task 1: Lifts and Carries 78 pounds (MK-19 Grenade Launcher) 100 Feet

Task 2: Lifts 39 pounds (MK-19 Grenade Launcher pro-rated as a two person lift) Over-head.

- b. If the Soldier passes a Record Army Combat Fitness Test (ACFT) within 60 days of class start no additional ACFT is required before attending the course.
- c. If the Record ACFT is not within 60 days of the class start then the Soldier is required to pass an ACFT before attending the course.
- d. Soldiers who are unable to pass a Record APFT within 60 days of the class start will be deferred from the course IAW AR 350-1, Chapter 3, paragraph 3-17. Soldiers attending MOS-T reclassification, will follow the guidance contained in AR 350-1.

(Qualifications in subparagraphs (5), (6), (7), (8), (9), (10), (11), (13) and (14) below are required for retention of MOS). Military police must possess the following qualifications:

(1) A physical demands rating of moderately heavy.

(2) A physical profile of 222221.

(3) Red/green color discrimination.

(4) Qualifying scores.

(a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

(b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.

(c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004.

(5) A security eligibility of SECRET is required for the initial award and to maintain the MOS.

(a) Requirements for a SECRET eligibility is effective 01 August 2010 for all new accessions and reclassifications into MOS 31B.

(b) Requirement for a SECRET eligibility is effective 01 August 2013 for all Soldiers maintaining MOS 31B who entered service prior to 01 August 2010.

(6) The Soldier must be a U.S. citizen.

(a) Requirement to be a U.S. citizen is effective 01 August 2010 for all new accessions into MOS 31B.

(b) Requirement to be a U.S. citizen is effective 01 August 2013 for all Soldiers holding MOS 31B who entered service prior to 01 August 2010.

(7) Meets all requirements for Personnel Reliability Program (PRP) qualifications.

(8) Must possess a valid state motor vehicle operator license.

(9) No objection to performing security duties in the vicinity of nuclear or chemical munitions stored or staged for military use.

(10) No record of more than 15 days lost under section 972-10-USC.

(11) No information in Provost Marshal Office, Intelligence Office, Military Personnel Record Jacket (MPRJ) or medical records which would prevent the granting of a security clearance under AR 380-67.

(12) No record of pre-trial intervention or conviction by military or civil court of the following:

(a) Any offense involving force or violence.

(b) Any offense listed under AR 601-210, para 4-22 (misdemeanor), or similar offense not listed for which the maximum possible sentence exceeds 4 months of confinement.

(c) Two or more offenses within 5 years prior to the date of enlistment listed under AR 601-210, para 4-21 (minor non-traffic), or similar offense not listed for which the maximum possible sentence is less than 4 months confinement.

(d) Three or more minor traffic offenses as listed under AR 601-210, para 4-20 (minor traffic) during the 12 months period prior to entry on active duty (does not include traffic violations considered misdemeanor or felony by virtue of fine amount per AR 601-210.

(e) No pattern of behavior or actions that is reasonably indicative of a contemptuous attitude toward the law or other duly constituted authority.

(13) Minimum age of 18 at time of entrance on active duty.

(14) NPS applicants enlisting, into the ARNG or USAR for MOS 31B, may enlist at 17 years of age with the Split Training Option (STO) if otherwise qualified. All STO enlistees must have reached their 18th birthday prior to attending Advanced Individual Training (AIT).

(15) No record of possession or use of any narcotic or non-narcotic drug as defined by Article 134, UCMJ and AR 600-50. (Personnel entering active duty may be granted waiver at Military Entrance Processing Station by the AHRC Security Interviewer DoD policy on cannabis use.)

(16) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

(17) Formal training (completion of MOS 31B course conducted under the auspices of the U.S. Army Military Police School) mandatory.

(18) All Soldiers must possess a valid United States drivers license which will not expire prior to the completion of MOS training.

(19) All Reserve Component service members reclassifying for MOS 31B must be interviewed by a senior MP NCO (SFC or above) or MP officer (CPT or above in the gaining MP unit as well as a local records check. In either case, written endorsement must accompany re-enlistment contract.

9. ALL STUDENTS MUST PROVIDE A COPY OF THE FOLLOWING DOCUMENTS LISTED IN a. THROUGH I. BELOW DURING INPROCESSING:

a. Unit Pre-Execution Checklist (TRADOC Form 350-18-2-R-E) dated May 2016, per TRADOC Regulation

350-18. The PECL must be initialed by the student and his/her first line supervisor as applicable and signed by the student and his/her unit commander. The PECL must verify the ST score as well as the Red/Green color vision discrimination requirements. PECL must be completed.

b. Secret/Interim Clearances will be verified by official memorandum from

the Security Manager

c. CURRENT STATE DRIVERS LICENSE

d. CURRENT Military Drivers license with M1151A1, M1152A1, M1025, M1026 or equivalent.

e. PERMANENT PROFILES (DA FORM 3349) P-2, P-3, P-4 on PULHES (if applicable).

f. MMRB RESULTS for P-3 / P-4 on PULHES (if applicable)

g. ANY OFFENSES THAT REQUIRES A CONVICTION WAIVER APPROVAL FROM USAMPS (If Applicable) NOTE: The Unit of Assignment is responsible for drafting the Conviction Waiver Request. The Request must go through the TAG to USAMPS for approval prior to the course start date.

h. A sign copy of the Army Standard Acceptable Use Policy (AUP)

i. Department of Defense (DoD) Cyber Awareness Challenge certificate.

j. a DA form 2875 requesting access to the ALERTS training site. (example will be provided in the welcome letter.)

k. Three copies or military orders for the course or a DD form 1610 for AGR, AD, and ADOS.

l. 1059 indicating the student is a graduate of phase 1 of the course.

10. Individual Packing List / Equipment List: All Students are required to arrive with the equipment listed below for the 31B10 course, Phase I (IDT).

- 1 each - Fleece Jacket
- 1 each - Wet weather jacket
- 1 each - Wet weather pants
- 2 sets - OCPs
- 1 each - OCP /Patrol Cap
- 2 pair - Boots, Combat
- 7 Pair - Socks, OD green/black
- 1 each - Wet weather Parka / Poncho
- 1 pair - Running shoes with 2 pair of approve PT Socks
- 2 sets - Army IPFU Uniform (Shorts and shirt)
- 1 set - Army IPFU (fall/winter)
- 7 each - Tan t-shirts
- 7 each - Undergarments
- 1 each - Belt, tan
- 1 each - Duffel Bag
- 3 each - Bath Towels / Wash Towels
- 1 each - Kevlar or ACH with cover
- 1 each - Load Bearing Vest/MOLLE Vest, or equivalent issue item
- 2 each - Canteen / with cup (1 Quart)
- 1 each - Lock with keys
- 1 each - 3" Binder, 3 each pens (black ink only)
- 1 each - Athletic cup / groin protection (recommended, not required)
- 1 Pair - Shower Shoes
- 1 each - twin or twin XL bedding set
- 1 each - Bag, Sleeping
- ID Tags with chain, ear plugs with case
- Toilet Articles
- Civilian clothing as desired

11. Contraband: DO NOT BRING PERSONAL FIREARMS, FIREWORKS, OR ILLEGAL DRUGS to the course. The Fort McClellan Training Site and U.S. Army regulation prohibits these items.

12. Orders and other Documentation: Your unit of assignment is responsible for providing travel orders to Fort McClellan, Alabama.

13. Pay: Your unit of assignment will be responsible for Pay to include travel. You may cash checks at the PX with proper military ID.

14. Support Information: Washers and dryers are located on the 2nd and 3rd floors of building 1022 at no cost to the students. There is a PX with an ATM available at Fort McClellan for your use. Sufficient funds should be brought to take care of any unforeseen expenses. The Troop Medical Center is located at Fort McClellan, building 2290. We also have 3 Local hospitals in the Fort McClellan area - Jacksonville Medical Center (3 miles on HWY 21 North),located in Jacksonville, AL, Stringfellow Hospital (5 miles on HWY 21 south) and Regional Medical Center located in Anniston Alabama (7miles on HWY 21 south). Wireless Internet is available in building 1022.

15. Dining Facility / Quarters: Government meals and quarters are provided. The Dining Facility building number is 1001 and is located outside of Building 1021. Students will stay in 2 person rooms or open bay barracks during the course at no cost to the student.

16. Post and Local Community information: The Fort McClellan area has several Demoninational Churches (See Course Manager for directions). There are also Wal-Mart stores located in Anniston, Jacksonville and Oxford.

17. Travel / Directions: Fort McClellan is located 5 miles north of Anniston AL on Hwy 21 and 10 miles south of Jacksonville AL on Hwy 21. Enter through Galloway gate and follow the posted signs to the student parking area. A strip map will be provided with your welcome letter.

Airline Transportation: Transportation will be provided to and from the Birmingham International Airport. If you require pick-up at the Birmingham Airport, you MUST COORDINATE with the school 5 days in advance of your arrival date. (POC at (256)847-4223 CELL (334)530-9620.

18. Welcome Letters: Students with a valid reservation or wait in ATRRS will receive an official welcome letter via email. Mail at least 30 days from the report date of their scheduled course.

19. Students need to know their Unit Name, Street Address, City, Zip Code and Telephone Number when they in-process to ensure all in-processing / out-processing paperwork is correct.

20. If you have any questions concerning this course, you may contact 1st Battalion 200th Regiment (MP) at COMM (256)847-4223 / CELL (334)530-9620

