



**TEXAS MILITARY DEPARTMENT**  
Army National Guard  
2<sup>nd</sup> Battalion, 136<sup>th</sup> Regiment  
Regional Training Institute (RTI-TX)  
1705 N. HWY 95  
Bastrop, Texas 78602

NGTX-SCC-Z

1 October 2021

MEMORANDUM FOR RECORD

SUBJECT: Policy Memorandum #16, Officer Candidate School Admittance

**1. References:**

- a. NGR 600-100 Commissioned Officers Federal Recognition and Related Personnel Actions.
- b. Army National Guard Officer Candidate School Basic Officer Leader Course-A Course Management Plan (CMP), Version 11.
- c. AR 601-210 Regular Army and Reserve Components Enlistment Programs
- d. Current ARNG Accessions Options Criteria

**2. Purpose:** Provide guidance for soldier's admittance into Officer Candidate School.

**3. Background:** The Officer Candidate School (OCS) is part of The Army School System (TASS), administered by the Army National Guard (ARNG) under authority of the Commanding General, US Army Infantry School (USAIS).

- a. The OCS proponent requires that certain prerequisites be met for admittance into OCS.
- b. Resource efficiency dictates attendees also meet commissioning requirements for admittance in order to minimize the training resources expended on candidates which are not eligible for commissioning in the Army National Guard.

**4. Admittance Requirements:** For admittance into OCS, soldiers will:

- a. Work with their respective unit personnel, Officer Strength Management, and 2/136th Regional Training Institute to determine their eligibility for OCS.
- b. Document that eligibility per the OCS Student Enrollment Prerequisite Checklist. (Attachment 1)
- c. Submit their completed packet through Officer Strength Management for validation by the published deadline. (No applicant will be admitted into any phase of OCS without a completed and validated packet.)

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5. **Resources:** Although completing the packet is a soldier's responsibility, the following resources are available to assist the soldier or unit leaders:

a. Online guidance at: <https://tmd.texas.gov/txarng-ocs>

b. Officer Strength Management personnel

Basic Branch Recruiting OIC:  
CPT Gonzales, Dominic G  
512.782.5884  
dominic.g.gonzales.mil@mail.mil

Basic Branch NCOIC:  
SFC Trenkle, Tyler N.  
512.782.5491  
tyler.n.trenkle.mil@mail.mil

c. 2/136 Regional Training Institute personnel:

OCS Course Manager  
SFC Speer, Brian L.  
(512) 576-0039  
brian.l.speer.mil@mail.mil

6. **Exceptions to Policy:** Exceptions to this policy may be requested through the POC identified in the final paragraph below. Requests for exceptions will be considered in all cases where the course curriculum allows flexibility; however, requests must:

a. Clearly state the specific item/issue needing leniency.

b. Provide the reason leniency is needed.

c. Provide the timeline and actions the soldier will take to ensure the requirement will be met.

d. State the benefit for the TX ARNG if the leniency is granted.

7. The point of contact of this memorandum is SFC Brian L. Speer (512) 576-0039 or brian.l.speer.mil@mail.mil.



ROBERT W. HITES  
LTC, SF, TXARNG  
Commanding

ATTACHMENTS: OCS Student Enrollment Prerequisite Checklist