



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, USAREC (RCHS-SVD-PA)**  
**1307 THIRD AVENUE**  
**FORT KNOX, KY 40121-2726**

**RCHS-SVD-PA**

**XX XXX 2020**

MEMORANDUM FOR Commander, USAREC, RCHS-SVD, 1307 Third Avenue, Fort Knox, KY 40121-2726

SUBJECT: Request for Academic Delay for Fiscal Year (FY) 2025 Interservice Physician Assistant Program (IPAP) application

1. I, **SGT John Doe**, am requesting academic delay for the FY 25 IPAP application. The following list of remaining courses (no more than 9 SH) will be completed NLT 1OCT24, or I will forfeit my IPAP selection. I understand that I must maintain a cumulative GPA of 2.5 and science GPA of 3.0, and at least attain a C in the class, IAW AR 601-20 and the FY24 IPAP MILPER.

Course	College	Start Date	End Date
a. Anatomy and Physiology I	UNMC	5/29/2020	7/15/2020
b. Anatomy and Physiology II	UNMC	7/29/2020	9/15/2020
c. Chemistry I	UNMC	5/5/2020	7/22/2020

2. POC for this action is the undersigned at **(123) 456-7890**.

**John Doe**  
**SGT, USA**  
**TMC NCO**