TEXAS MILITARY FORCES
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NGTX-JHR

17 February 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: (JFTX I15-02) 2015 National Guard Association of Texas (NGAT) Conference Attendance Guidance

1. References.

a. Technician Personnel Regulation 630 Absence and Leave Program, 27 August 2010

b. AGD Personnel Policy #15, Overtime/Compensatory Time Policy, June 2011.

c. AR 600-8-10, Leave and Passes, 15 February 2006.

d. AFI 36-3003, Military Leave Program, 26 October 2009.

e. DoDD 5410.18 Public Affairs Community Relations Policy.

2. Applicability. This guidance applies to members of the Texas Military regardless of duty or employment status.

3. Purpose. The Adjutant General supports and encourages members of the Texas Military to attend the annual NGAT Conference. This memorandum provides guidance regarding duty status of personnel attending.

4. Guidance.

a. Attendance at the NGAT Conference. Attending the NGAT conference is voluntary. Attendance in an official duty status is not authorized, unless operating under the authority of an approved DD Form 2536, Request for Armed Forces Participation in Public Events (Non-Aviation). Individuals may take ordinary or personal leave, or be on Permissive Temporary Duty (PTDY), to attend. Supervisors are responsible for ensuring attendance of employees granted PTDY. Personnel in units that are scheduled for drill during the conference must adhere to the unit commanders' guidance regarding split training.

b. Active Guard/Reserve (AGR), Active Duty for Operational Support (ADOS) Personnel: AGR/ADOS personnel who voluntarily register to attend may be granted PTDY to attend professional meetings IAW AR 600-8-10, paragraph 5-32e (TXARNG) and AFI 36-3003, paragraph 12.7, Table 7, Rule 22 (TXANG). PTDY is non-chargeable leave that does not incur any cost to the government.

(1) TXARNG - Service members must enter their PTDY IAW AR 600-8-10, para.5-34, through their leave accountability system.

(2) TXANG - Service members must enter their PTDY IAW AFI 36-3003, Section F, through their leave accountability system.

c. M-Day/Traditional Service Members: Service members who wish to attend the NGAT Conference may do so in a voluntary status, at no cost to the government.

d. Military Technicians: Military technicians who wish to attend the NGAT Conference may do so in a voluntary status, at no cost to the government, and must be in a leave status to attend the conference on any scheduled duty days. Liberal leave is authorized to allow maximum participation.

e. State Employees (AGD): Personnel choosing to attend NGAT will be on a voluntary basis. Employees may take any form of personal leave during normal duty hours in order to attend the conference.

f. Contractors: Contractors who wish to attend NGAT will coordinate with program managers for permission to attend.

g. Use of GSA vehicles is not authorized for travel to the NGAT conference.

4. This memorandum will expire at the end of 2015 NGAT Conference unless sooner rescinded or superseded.

5. Point of contact for this memorandum is the Human Resource Officer at 512-782-5087.

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