

OCS STUDENT ENROLLMENT PREREQUISITE CHECKLIST

NAME (LAST, FIRST, MI) _____ SSN: _____ STATE _____

___ TRADITIONAL PROGRAM ___ AOCs PROGRAM

___ EMERGENCY CONTACT INFORMATION SHEET

___ ENROLLMENT APPLICATION / ATRRS RS PRINTOUT

___ ETS DATE: (_____) MUST BE LATER THAN END OF COURSE (* PROVIDE COPY OF PQR PRINTOUT)

___ TDY/TRAVEL ORDERS: PHASE I: ___ PHASE II: ___ PHASE III: ___

___ PROMOTION: PROVIDE COPY OF PROMOTION ORDERS TO E-6 * IAW ARNG-HRH Policy Memo #12-025, dtd 9 Mar 12 (COMPLETED BY 136TH RTI)

___ AGE: DOB (_____) MUST NOT EXCEED 41 YEARS AND 364 DAYS AT TIME OF INITIAL APPOINTMENT * PQR

___ TEST SCORES: GT SCORE (MIN 110) ANNOTATED ON DA FORM 2-1 OR ERB. SCORE: _____ (NON-WAIVERABLE) (UNIT IS RESPONSIBLE FOR ANNOTATING ON DA FORM 2-1 OR ERB AND MUST BE CERTIFIED BY S1 OR HIGHER. FAILURE TO PROVE GT SCORE WITH ONE OF THESE TWO DOCUMENTS RESULTS IN NON-ENROLLMENT INTO OCS).

___ EDUCATION: SEMESTER HOURS _____ DEGREE _____ (MIN OF 90 SEM/135QTR HRS AND THOSE WITHOUT A BACHELOR'S DEGREE MUST SUBMIT AN APPROVED DEGREE COMPLETION PLAN) (MUST HAVE OFFICIAL TRANSCRIPT. CAN NOT STATE "ISSUED TO STUDENT". MUST BE AN ORIGINAL, NOT A COPY) HRS ARE NON-WAIVERABLE

___ MEDICAL: A COPY OF THE CURRENT MEDICAL PROTECTION SYSTEM (MEDPROs) – INDIVIDUAL MEDICAL READINESS (IMR) RECORD PRINT OUT MUST ACCOMPANY THE APPLICANT'S OCS ENROLLMENT PACKET.

___ APFT: PROVIDE COPY OF DA FORM 705 WITH PASSING SCORE WITHIN 60 DAYS OF PHASE I

___ HEIGHT/WEIGHT: DA FORM 5500-R OR DA FORM 5501-R (AS REQUIRED) HT/WT _____/ _____ BODY COMPOSITION _____% MAX ALLOWABLE _____%

___ PRIOR TRAINING: COPY OF DD 214/DD 220 / NGB22, REFLECTING ALL ACTIVE DUTY, USAR AND NATIONAL GUARD SERVICE *EFFECTIVE 4 APRIL 2011, APPLICANTS SEEKING ENROLLMENT INTO THE OCS PROGRAM MUST HAVE COMPLETED AN ARMY OR MARINE CORPS BASIC TRAINING AND ADVANCED INDIVIDUAL TRAINING.

___ OCS STATE ENLISTMENT OPTION: PROVIDE COPY OF DD FORM 1966 – REMARKS (IF APPLICABLE) (MOS 09S ONLY)

___ WAIVERS: MORAL/CIVIL CONVICTION WAIVERS *PER NGR 600-100, dtd 15 Apr 94 (* SM MUST REQUEST HIS/HER OWN CIVIL CONVICTION WAIVER AT THE UNIT LEVEL, MUST BE APPROVED PRIOR TO START OF COURSE AND A COPY INCLUDED WITH THE OCS ENROLLMENT PACKET.

___ SECURITY CLEARANCE: JOINT PERSONNEL ADJUDICATION SYSTEM (JPAS) PRINT OUT (UNIT SECURITY MANAGER IS RESPONSIBLE FOR ENSURING CLEARANCE IS INITIATED. FAILURE TO HAVE AT LEAST AN OPEN INVESTIGATION RESULTS IN NON-ENROLLMENT TO OCS). * SECRET CLEARANCE IS REQUIRED FOR COMMISSIONING

___ BIO'S: Biographical Summary/OC Photo on Cover Page

MEETS PREREQUISITES: _____ DOES NOT MEET PREREQUISITES: _____ (SEE REMARKS)

REMARKS: _____

QA Representative: _____ Date: _____

POC for OCS State Rep: Rank/Name: _____ E-mail: _____

Telephone number Office: _____ Cell: _____

* This checklist is for OCS enrollment / does not include required documentation for appointment/commission