



Texas Military Department

DIRECTIVE

NUMBER TMDD 1332.01
MAR 15 2021

NGTX-J1

SUBJECT: Texas Military Department (TMD) Active Guard and Reserve (AGR) Retirement Submission Timelines Initial Implementing Guidance

1. REFERENCES.

(a) National Guard Regulation 600-5, The Active Guard Reserve (AGR) Program Title 32, Full Time National Guard Duty (FTNGD) Management, 21SEP15

(b) Army Regulation 135-18, The Active Guard Reserve Program, 11OCT19

(c) Army Regulation 600-8-24, Officer Transfers and Discharges, 8FEB20

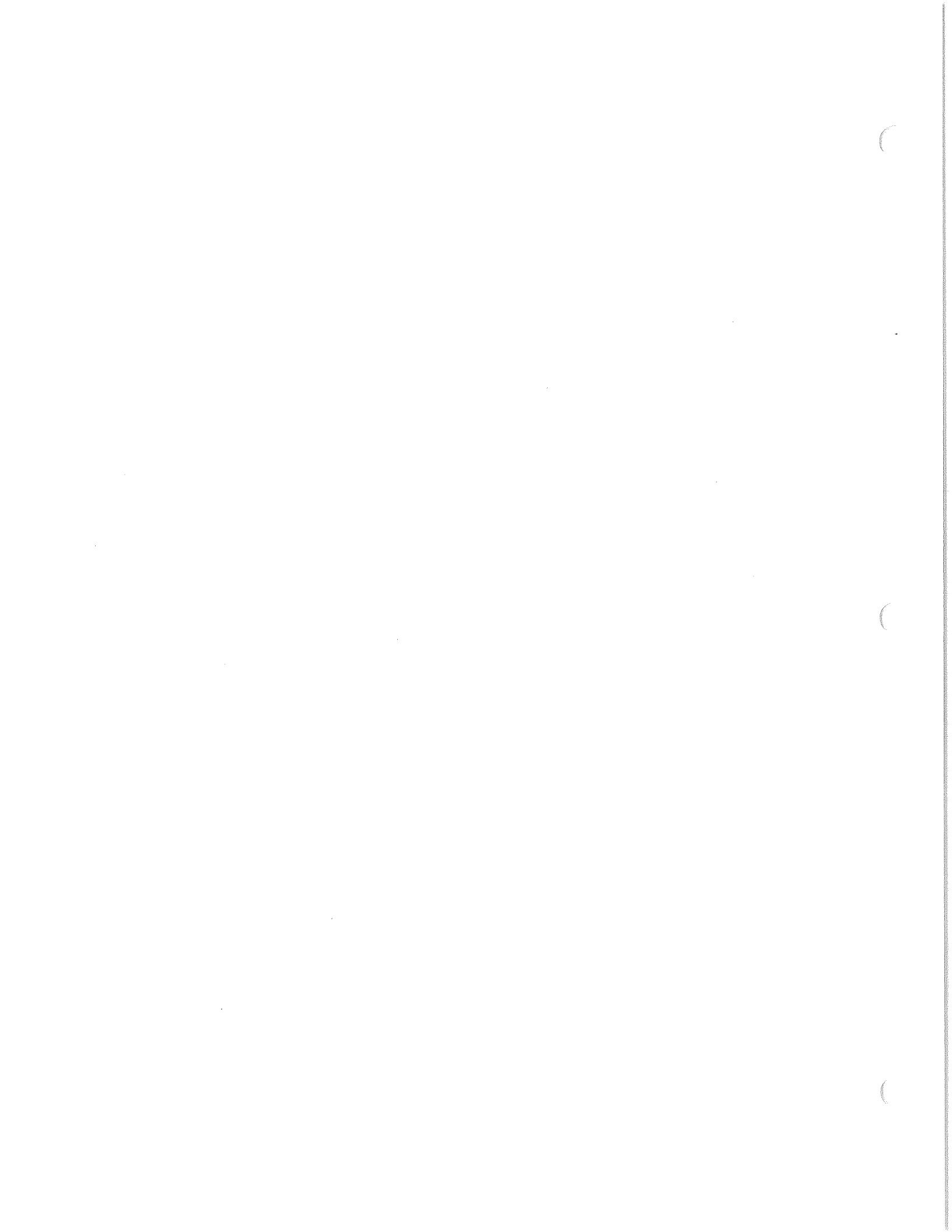
(d) Army Regulation 635-200, Active Duty Enlisted Administrative Actions, 19DEC16

2. PURPOSE. The purpose of this directive is to establish voluntary AGR retirement request submission timelines.

3. APPLICABILITY AND SCOPE. This directive applies to all AGR Officers, Warrant Officers and Enlisted Service Members (SM),

4. DEFINITIONS. N/A

5. POLICY. In accordance with references above, AGR voluntary retirements for SMs who have completed 19 or more years of Active Federal Service (AFS) will be submitted no earlier than 12 months and no later than 9 months of the requested retirement date. SMs must complete at least 20 years of AFS and all service obligations by the requested retirement date. Requests for withdrawal of change in retirement date may be considered on a case by case basis if the reason for the change meets regulatory guidelines.



6. RESPONSIBILITIES.

a. Individual Military Members. Submit voluntarily retirement requests to the chain of command within the required timeline and in accordance with applicable regulations.

b. Units. Review the retirement request and process through appropriate channels to AGR Retirement Services.

c. AGR Retirement Services. Ensure no SM is retired who has not completed at least 20 years of AFS that is creditable for retirement. An approved or disapproved retirement memo will be issued to the SM. Retirement orders will be issued as far in advance of the retirement date as possible to give the SM ample time to prepare for retirement processes. AGR Retirement Services will notify the J1 of any changes in the SM's status that would prevent retirement.

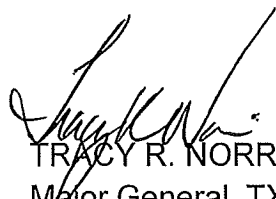
d. J1/Personnel and Manpower Directorate. The J1 is the office of primary responsibility (OPR) for AGR retirements. Review all requests to ensure accuracy and timeliness. The J1 is the signature authority on retirement memorandums.

7. INFORMATION REQUIREMENTS. If applicable.

8. RELEASABILITY. Unlimited.

9. EFFECTIVE DATE. This directive will expire upon publication of the TMD T32 Life Cycle Management Directive which will outline the entire retirement process and timeline, to include completion of Soldier for Life (SFL) - Transition Assistance Program (TAP), pre-separation counseling, leave and participation in internship programs.

10. POINT OF CONTACT. The point of contact for this directive is the TMD J1 at 512-782-5068.


 TRACY R. NORRIS
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 Adjutant General

DISTRIBUTION:

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 TMD Official

