

# AGR SOLDIER REASSIGNMENT/TRANSFER ACTION INFORMATION FOR ORDERS (IFO)

RANK/NAME: \_\_\_\_\_ SSN: \_\_\_\_\_ PMOS: \_\_\_\_\_  
 CURRENT UNIT/UIC/SUC: \_\_\_\_\_  
 CURRENT UNIT ADDRESS/ZIP: \_\_\_\_\_  
 CURRENT HOME ADDRESS/ZIP: \_\_\_\_\_  
 CURRENT AGR DUTY TITLE: \_\_\_\_\_ PROPOSED EFF. DATE: \_\_\_\_\_ CURRENT VIN: \_\_\_\_\_  
 TYPE OF MOVE:  FTUS MEMO/DATE: \_\_\_\_\_  EPS SELECTION CTL #: \_\_\_\_\_  OTHER  
 EXPLANATION OF OTHER: \_\_\_\_\_

## FILL OUT APPROPRIATE BLOCK FOR ACTION REQUESTED BELOW:

### +++++ AGR POSITION TRANSFER (outside current unit) +++++

NEW UNIT/UIC/SUC: \_\_\_\_\_  
 NEW UNIT ADDRESS/ZIP: \_\_\_\_\_  
 NEW MTOE/TDA: \_\_\_\_\_ PARA/LN: \_\_\_\_\_ DUTY POSN TITLE: \_\_\_\_\_ DMOS: \_\_\_\_\_  
 NEW AGR DUTY TITLE: \_\_\_\_\_ AUTH AGR GRADE: \_\_\_\_\_ NEW VIN: \_\_\_\_\_  
 ADDITIONAL INSTRUCTIONS: \_\_\_\_\_  
 PCS REQUIRED:  YES  NO  
 IF YES, PCS WILL INVOLVE THE FOLLOWING DEPENDENTS:      DATE OF MARRIAGE (SPOUSE)  
 NAME (First/MI/Last)                      RELATIONSHIP                      DATE OF BIRTH (CHILDREN)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### +++++ M-DAY POSITION TRANSFER (outside current unit) +++++

NEW UNIT/UIC/SUC: \_\_\_\_\_  
 NEW UNIT ADDRESS: \_\_\_\_\_  
 NEW PARA/LN/DMOS/POSN TITLE: \_\_\_\_\_  
 AGR UNIT/CITY/STATE/ZIP AND AGR DUTY TITLE: \_\_\_\_\_  
 ADDITIONAL INSTRUCTIONS: \_\_\_\_\_

### +++++ REASSIGNMENT (within current unit) +++++

NEW PARA/LIN/DMOS/POSN TITLE: \_\_\_\_\_  
 AGR DUTY TITLE: \_\_\_\_\_ VIN: \_\_\_\_\_  
 ADDITIONAL INSTRUCTIONS: \_\_\_\_\_

### +++++ APPROVAL (through chain of command to AGR Branch) +++++

LOSING UNIT: \_\_\_\_\_  
 CO/TRP/BN/BDE                      (UNIT AND POC NAME)                      (SIGNATURE & DATE)  
 GAINING UNIT: \_\_\_\_\_  
 CO/TRP/BN/BDE                      (UNIT AND POC NAME)                      (SIGNATURE & DATE)  
 HIGHER HQ: \_\_\_\_\_  
 BN/BDE                      (UNIT AND POC NAME)                      (SIGNATURE & DATE)  
 MACOM: \_\_\_\_\_  
 DIV/SEP CMD HQ                      (UNIT AND POC NAME)                      (SIGNATURE & DATE)  
 FINAL APPROVAL (AGR BRANCH): \_\_\_\_\_

Order #/Date:

For AGR Branch Use Only: Processor: