



Texas State Guard

INSTRUCTION

Number 1000.01

12 March 2018

NGTX-XZ

SUBJECT: Texas State Guard (TXSG) Enlistment, Appointment, and Promotion Guidance

Reference. TXSG Regulation 600-10, Personnel and Administration, 27 JUN 13

1. PURPOSE. This instruction augments existing guidance contained in TXSG Regulation 600-10 with respect to Enlistment, Appointment, and Promotion until rescinded or superseded.
2. APPLICABILITY AND SCOPE. This instruction applies to all TXSG personnel.
3. DEFINITIONS. NA
4. POLICY.
 - a. Enlistment.
 - (1) Non-prior federal service individuals will enlist at the grade of E-1.
 - (2) Prior federal service individuals will enlist at rank depicted in block 4.b. of DD Form 214.
 - b. Officer Appointment.
 - (1) Prior federal service officers will be appointed in TXSG at rank depicted in block 4.b. of DD Form 214.
 - (2) Non-prior federal service officers (new accessions only) may be appointed at the grade of O-1 as follows:
 - (a) Must have completed the equivalent (Army, Navy, Air Force, or Coast Guard) academic and field lab exercise pre-commissioning requirements of Military Science level 400 as verified by college transcript.

(b) Must not have commissioned through ROTC or other commissioning source.

(c) Must meet all other TXSG eligibility criteria.

(d) If disenrolled from ROTC or officer training, must submit DD Form 785, Record of Disenrollment from Officer Candidate - Type Training, for TXSG Personnel Action Board (TXSG PAB) review.

(e) Applicant will commission in the TXSG at the grade of O-1 and will attend TXSG Officer Basic Course (OBC).

(f) Upon completion of TXSG OBC, officer will select component and location of assignment in accordance with valid Unit Manning Document (UMD) vacancy.

c. Warrant Officer Appointment.

(1) Prior federal service warrant officers will be appointed in TXSG at the grade depicted in block 4.b. of DD Form 214.

(2) Current TXSG enlisted members desiring to be appointed as warrant officers.

(a) Must reach the grade of E-6.

(b) Must meet all other appointment criteria in para. 2-9 of TXSG Reg 600-10.

d. Promotion.

(1) All promotions require an existing Unit Manning Document (UMD) vacancy of the equivalent or next-higher grade.

(2) Newly enlisted or appointed prior federal service TXSG members are eligible for promotion to the next higher grade after 12 months' Time in Service (TIS) and meeting all other promotion criteria.

(3) Promotion Authority.

(a). Component Commanders are the promotion authority to the grades of E-2 through E-6, W-2, W-3, O-2, and O-3.

(b) The CG, TXSG is the promotion authority (via TXSG PAB) to the grades of E-7 through E-9, W-4, W-5, and O-4 through O-6.

(4) TXSG PAB. Requirements listed below apply to all TXSG members considered for promotion through TXSG PAB.

(a) Following review of promotion packets, TXSG PAB will create an Order of Merit List (OML) for individuals eligible for promotion to the grades of E-7 through E-9, W-4, W-5, and O-4 through O-6.

(b) Promotion-eligible TXSG members will choose, in OML order, from available UMD vacancy assignments.

(c) TXSG members on the OML who decline to choose from available UMD assignments will not be promoted and choice of UMD assignment will move to the next individual on the OML.

5. RESPONSIBILITIES. Commanders and subordinate leaders at all levels will adhere to prescribed guidance.

6. INFORMATION REQUIREMENTS. NA

7. RELEASABILITY. Unlimited.

8. EFFECTIVE DATE. This directive is effective immediately and will expire two years from the effective date of publication unless sooner rescinded or superseded.

9. POINT OF CONTACT. Secretary to the General Staff, TXSG at 512-782-6595.



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