

Supplemental Information:

1. Use this paragraph to describe your potential. Include relevant skills, knowledge, and abilities. Show good communication skills by keeping this paragraph short and to the point. This paragraph should show your initiative (with measureable results) and give the board members insight into why you are deserving of this position/promotion.

2. Use this paragraph to describe your understanding of the position available (include any travel or additional duty commitments) and that you meet the qualifications (ie- education, specific service requirements, physical requirements, and a minimum of 2 years of retention in the organization) as outlined in the position description. Reference position description, Texas Government Code 437, Unit Manning Document, or other material, as needed.

3. My signature below indicates that I have reviewed this information, and verify that it is true and correct.

4. POC for this is the undersigned at _____ or _____

Supervisor/Commander Recommendation

As the supervisor / Commander for the aforementioned individual, I attest that they meet and/or exceed the requirements and I recommend them for _____ . This application _____ require an exception to policy. Signature: _____

Note: Member must ensure that all supporting documentation (transcripts, DD214, etc) is located in their 201 Personnel File.