SUBJECT: Implementing Texas Military Department (TMD) Resiliency Stand Down Day

References: (a) Letter, Office of the Commanding General, NGTX-ARM, July 26, 2017
(b) Section 6103, Title 5, United States Code (5 USC 6103)
(c) Army Regulation (AR) 600-8-10, dated 4 August 2011
(d) Air Force Instruction (AFI) 36-3003, dated 11 May 2016
(e) Chapter 662, Texas Government Code (TGC)

1. PURPOSE. This directive updates additional guidance to TMD I16-12, TMD Holiday Guidance.

2. APPLICABILITY AND SCOPE. This issuance applies to all TMD personnel. In my command guidance, I stressed the need to invest in our human capital and develop strong and resilient leaders. This initiative is consistent with that mandate and supports our Guardian Ethos. It is critical that we focus on our individual resiliency and the resources available to us to connect with each other and allow us the opportunity to enhance our culture of support for our members and their families.

3. DEFINITIONS. N/A

4. DIRECTIVE.

   a. On Friday, 18 August 2017, TMD will observe an official agency resiliency stand down to promote personal wellness and individual health.

   b. The official agency resiliency stand down is designated for all state and federal employees. Federal employees on a compressed work schedule in which Friday, 18 August 2017 is a regularly scheduled day off, the stand down will be observed on Thursday, 17 August 2017. Only state employees scheduled to work on Friday, 18 August 2017, will receive up to eight hours of agency holiday leave.
c. All AGR/ADOS personnel will be provided a “Pass” for this event, which will be documented in the Full Time Support Management Control System (FTSCMCS).

d. Federal employee time cards will be coded with “Administrative Leave.” State employee leave will be automatically coded in the Centralized Accounting Payroll Personnel System (CAPPS) as “Agency Holiday.”

e. Any exemptions to this directive should be addressed in writing to the Texas Military Department HRO, COL Stanley E. Golaboff, at stanley.e.golaboff.mil@mail.mil (federal employees) or Ms. Shelia Taylor at shelia.taylor@military.texas.gov (state employees), for approval.

5. **RESPONSIBILITIES.** No change.

6. **RELEASABILITY.** Unlimited.

7. **EFFECTIVE DATE.** This directive is effective immediately and will expire upon completion of TMD stand down, NLT 18 August 2017.

8. **POINT OF CONTACT.** Federal Human Resource Office at 512-782-6725; or State Human Resources at 512-782-5571.

JOHN F. NICHOLS  
Major General, TXANG  
Adjutant General  

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