



Texas Military Department

INSTRUCTION

TMDI 1322.01
OCT 18 2022

NGTX-JG

SUBJECT: Sergeants Major Academy (SGM-A) Selection Board Process

References.

- a. Army Regulation (AR) 600-8-19, Enlisted Promotions, 16 May 2019.
 - b. National Guard Regulation (NGR) 600-200, Enlisted Personnel Management, 25 March 2021.
1. PURPOSE. This instruction outlines the Texas Military Department (TMD) process for selecting applicants for attendance at the SGM-A.
 2. APPLICABILITY AND SCOPE. This issuance applies to all enlisted Texas Army National Guard Soldiers who are eligible for consideration to Sergeant Major (SGM) and Command Sergeant Major (CSM).
 3. DEFINITIONS. N/A.
 4. POLICY.
 - a. TMD will select nominees for attendance to SGM-A through the SGM-A Selection Board process NLT 30 November each year. The Adjutant General (TAG) is the board convening and appointing authority, however, may delegate authority to the Deputy Adjutant General – Army (DAG-A). SGM-A board members will be appointed via memorandum by TAG. The board panel includes, but is not limited to, the following: 36th Infantry Division (36ID) CSM, 71st Troop Command (71TC) CSM, J3 SGM representing Joint Force Headquarters, and all Career Management Field (CMF) SGM. The Senior Enlisted Advisor-Army (SEA) will serve as the non-voting President of the Board.
 - b. SGM-A is offered in two training methods, which include SGM-A Resident (R) and SGM-A Distance Learning (DL). Nominees that request consideration for SGM-A (R) must be prepared to attend SGM-A (DL). SGM-A selection board is responsible for Title 32 (T32) nominees to attend SGM-A. Title 10 (T10) nominees will be selected by their full-time chain of command, and approved by the Army National Guard (ARNG) CSM at

NGB. Attendance of a T10 nominee (ADOS, CO-ADOS, OTOT) will not diminish the number of T32 opportunities.

c. Nominees selected within the top 20 are considered primary, and will be provided an opportunity to request attendance for SGM-A (R). Nominees selected below the top 20 are considered alternate, and will only be provided an opportunity to request attendance for SGM-A (R) if one of the primary nominees is unable to attend.

d. Nominees will be First Sergeants (1SG) or Master Sergeants (MSG) in the pay grade of E8 that meet service remaining obligation requirements, and who are able to start SGM-A prior to reaching age 53. Those who do not meet the age requirement will be required to submit an age waiver up to age 56. The board will consider Soldiers in the following manner:

(1) Tier 1 "Legacy" - 1SGs or MSGs already selected for a valid SGM or CSM position who are not yet enrolled in the SGM-A. 1SGs, MSGs, or SGM previously enrolled who are approved for subsequent attendance due to medical or hardship reasons.

(2) Tier 2 "Most Qualified" - 1SGs or MSGs eligible for promotion that are currently on the Promotion Order of Merit List (OML), but not selected for a valid SGM or CSM position. Panel members will consider the needs of the organization against all Military Occupational Specialties (MOS) and pay statuses (M-Day/AGR). Panel members will prioritize those personnel who are placed in the top 4 within their respective MOS on the OML.

(3) Tier 3 "Eligible" - 1SGs or MSGs who are not in the top four within their respective MOS on the OML, or are not eligible for promotion consideration until the following year's OML. Panel members will consider all MOS and pay statuses (M-Day/AGR) equally.

e. Respective CSM/SGM will contact selected nominees regarding potential nomination, desire to attend, and availability for SGM-A (R). The 36ID CSM will contact all nominees assigned to 36ID. The 71TC CSM will contact all nominees assigned to 71TC. The J3 SGM will contact all nominees assigned to Joint Force Headquarters. The Recruiting and Retention Battalion (RRBN) CSM will contact all nominees assigned to RRBN.

f. CSM/SGM consolidate their nominee data to include nominees requesting to attend the SGM-A (R), and submit via email to the SLMO and SEA. Potential nominees who do not wish to attend SGM-A will be removed from the OML, and subject to follow on actions in accordance with AR 600-8-19.

g. SLMO will consolidate nominee data and update the OML. SLMO will generate the final board nomination recommendation memorandum based on the OML, and

submit the memorandum through appropriate routing to the DAG-A for review, and TAG for final approval.

h. SLMO receives TAG approved final selection nomination memorandum, and generates documents for ARNG-TR.

i. Policies and procedures for submitting the SGM-A enrollment packets are published annually by ARNG Training Division (TR). Nominees selected to attend the SGM-A (R) and (DL) are subject to post-board Personnel Suitability Screening (PSS). ARNG-TR will notify SLMO and the SEA of any additional requirements based on PSS results. SLMO will notify nominees once clearance is received from ARNG-TR IAW NGR 600-200, paragraph 7-12.

5. RESPONSIBILITIES.

a. The ARNG-TR publishes the SGM-A Enrollment Criteria Memorandum of Instruction (MOI) on or around August/September each year. The MOI provides detailed instructions and suspense dates for SGM-A (R) and (DL) applicants.

b. The TMD J1 publishes the annual Promotion OML for E-8 to E-9 NLT 31 October each year.

c. The SEA conducts the SGM-A Selection Board prior to the suspense set by ARNG-TR. The SEA is responsible for ensuring all CSMs contact nominees and submit consolidated data.

d. The TMD SLMO.

(1) Prepares the board appointment memorandum for TAG approval.

(2) Prompts SEA to conduct the SGM-A Selection Board prior to the suspense set by ARNG-TR, prepares all data for the board process, and notifies panel members of the date, location, and mode of communication for the board.

(3) Serves as the board recorder, and produces the recommendation memorandum from the updated OML for routing and TAG approval.

(4) Submits the final roster of nominees to ARNG-TR prior to the published suspense on or around December each year.


(5) Continues communication with ARNG-TR, DAG-A, and SEA regarding the application progress of each nominee.

6. INFORMATION REQUIREMENTS. This issuance is in accordance with state and federal law, and all applicable Department of the Army guidance.

7. RELEASABILITY. Unlimited.

8. EFFECTIVE DATE. This instruction will expire two years from the effective date of publication unless sooner rescinded or superseded.

9. POINT OF CONTACT. TMD SLMO, 512-782-6807 or ng.tx.txarng.list.npe-access-gomo@army.mil.


THOMAS M. SUELZER
Major General, TXANG
Adjutant General

3 Encls

1. SGM-A Selection Board Process Map
2. SGM-A Board Appointment Memorandum Template
3. SGM-A Board Recommendation Memorandum Template

DISTRIBUTION:

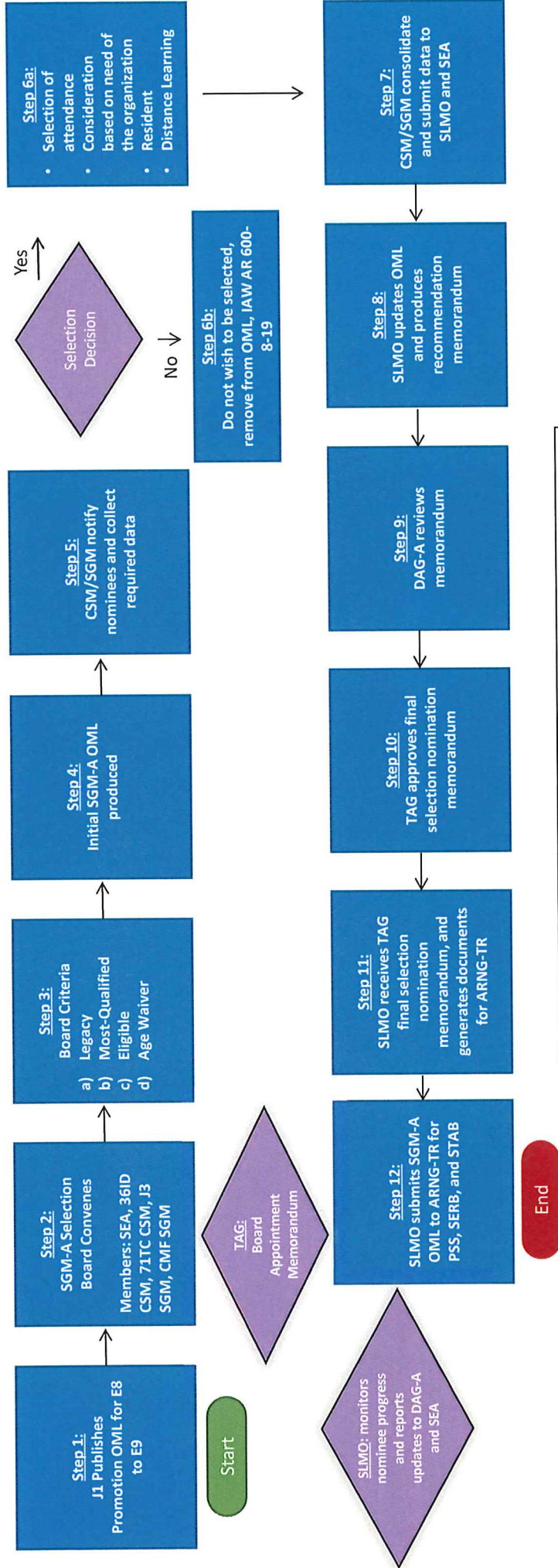
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SGM-A SELECTION PROCESS MAP

TMDI 1322.01

References:
AR 600-8-19 16 May 2019
NGR 600-200 25 March 2021



Products:
1. SGM-A Selection Board Appointment Memorandum Template
2. SGM-A Selection Board Recommendation Memorandum Template
3. ARNG-TR SGM-A OML



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MEMORANDUM FOR RECORD

SUBJECT: Appointment of Board Members for the Fiscal Year 2023 (FY23) Sergeants Major Academy (SGM-A) Selection Board

1. The following individuals are appointed to the FY23 SGM-A Selection Board.

Rank	Name	Section	Position
CSM	Last, First M.	SEA	Board President
CSM	Last, First M.	36ID	Board Member
CSM	Last, First M.	71TC	Board Member
SGM	Last, First M.	J3 - JFHQ	Board Member
SGM	Last, First M.	CMF 11	Board Member
SGM	Last, First M.	CMF 12	Board Member
SGM	Last, First M.	CMF 13/19	Board Member
SGM	Last, First M.	CMF 15	Board Member
SGM	Last, First M.	CMF 18	Board Member
SGM	Last, First M.	CMF 25	Board Member
SGM	Last, First M.	CMF 27	Board Member
SGM	Last, First M.	CMF 31	Board Member
SGM	Last, First M.	CMF 35	Board Member
SGM	Last, First M.	CMF 42	Board Member
SGM	Last, First M.	CMF 46	Board Member
SGM	Last, First M.	CMF 56	Board Member
SGM	Last, First M.	CMF 68	Board Member
SGM	Last, First M.	CMF 74	Board Member
SGM	Last, First M.	CMF 79	Board Member
SGM	Last, First M.	CMF 88/89	Board Member
SGM	Last, First M.	CMF 91	Board Member
SGM	Last, First M.	CMF 92	Board Member

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SUBJECT: Appointment of Board Members for the Fiscal Year 2023 (FY23) Sergeants Major Academy (SGM-A) Selection Board

2. The FY23 SGM-A Selection Board will convene at the direction of the Adjutant General of Texas to select the best-qualified nominees for attendance to the SGM-A. Membership on this board is to be kept confidential. All board member appointments remain in effect until 30 September 2023 and members may be called upon to support any Standby Advisory Boards (STAB) set forth by the president of the board throughout FY23.

a. Name of Board: FY23 SGM-A Selection Board.

b. Authority: AR 600-8-19 and NGR 600-200.

c. Period: TBD October 2022.

3. Board members will be guided by above reference and special instructions by the Adjutant General of Texas.

4. The point of contact is the Senior Leader Management Office at (512) 782-6807, email: ng.tx.txarng.list.npe-access-gomo@army.mil.

THOMAS M. SUELZER
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Adjutant General

