

**Texas Air National Guard  
Air Active Guard Reserve (AGR) Vacancy**

**Announcement Number: AGR-19-11**

**Open Period: 16 January 2019 – 31 January 2019 (15 Day Announcement)**

**Open Areas of Consideration: In-Service/On-Board AGR Only**

*This vacancy announcement is open to all presently employed permanent Active Guard Reserve (AGR) in the Texas Air National Guard.*

**Appointment Factors/Military Eligibility Requirements: MSgt/E-7 NTE SMSgt/E-8**

**Authorization of a controlled grade is required for promotion to SMSgt/E8 and will occur based on the availability of the controlled grade.**

**Qualification Requirements: Trainees Not Accepted / AFSC: 2A390**

- Knowledge is mandatory of: electrical and mechanical principles applying to aircraft and SE; concepts and application of maintenance directives; maintenance data reporting; interpreting and use of maintenance data reports and technical orders; Air Force supply procedures; resource management; and proper handling, use, and disposal of hazardous waste and materials.
- For award of AFSC 2A390, qualification in and possession of AFSC 2A373, 2A374, 2A375, 2A3X7, or 2A3X8 is mandatory. Also, experience is mandatory managing or directing functions such as inspecting and maintaining aircraft and SE.
- Secret Clearance Required

**Position Information**

**Title: Aircraft Maintenance Supervisor**

**Grade: SMSgt/E-8**

**DAFSC: 2A390**

**Position #/s: (0128) 0072823334**

**Unit/Duty Location: 149 AMXS, JBSA Lackland, San Antonio, TX**

**Funding Availability: Bring Own Funds (AGR Only)**

**Concurrently Advertised: Yes / TX-10398342-AF (Technician Announcement)**

**SUMMARY**

**Specialty Summary.** Manages maintenance activities engaged in planning, inspecting, repairing, and servicing fighter/remotely piloted aircraft (RPA) and support equipment (SE).

**Duties & Responsibilities:**

- Plans and organizes fighter/RPA aircraft maintenance activities. Plans, organizes, and manages maintenance activities for repair of aircraft and associated SE. Responsible for maintenance planning and inspecting. Coordinates with supply, operations, and other support activities to improve procedures and resolve problems.
- Directs fighter/RPA aircraft maintenance activities. Evaluates and directs processes used in inspecting, maintaining, and servicing aircraft, components, and SE. Prioritizes maintenance and repair functions. Supervises preparation of maintenance forms for aircraft repair, inspection, and parts replacement. Directs aircraft battle damage repair and crash recovery operations.
- Inspects and evaluates aircraft maintenance activities. Inspects maintenance performed on fighter/RPA aircraft, systems, and components. Evaluates maintenance units to determine operational status and to provide assistance in solving maintenance, supply, and personnel problems. Interprets and discusses inspection findings, and recommends action to correct deficiencies.
- Performs aircraft maintenance management functions. Resolves problems and interprets technical publications for inspecting, maintaining, and modifying aircraft and SE. Ensures submission of deficiency reports. Ensures funds and resources are projected to support maintenance effort, and are managed to optimize mission accomplishment. Ensures unit meets mobility requirements.

## AGR CONDITIONS OF EMPLOYMENT

1. AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding. The HRO will maintain the completed and signed Statement of Understanding.
2. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone [18 to 20 years Total Active Federal Military Service (TAFMS)]. Anyone whose order [AD or FTNGD orders (other than training)] places them at 18 years or more TAFMS will require a signed and approved sanctuary waiver IAW AFI 36-2131, Administration of Sanctuary in the Air Reserve Components.
3. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
4. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.

## INSTRUCTIONS FOR APPLYING - Incomplete/expired paperwork will **NOT** be considered! -

1. **Required:** NGB Form 34-1, *Application for Active Guard/Reserve (AGR) Position, dated 11NOV2013*; previous versions are obsolete. Announcement number & position title must be annotated on the form. (i.e. "AGR-19-XX")
2. **Required:** **Current Report of Individual Person (RIP), within the last 90 days.** For AF/ANG, you can obtain your Records Review RIP from your FSS/CSS or go to <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx> (RIP must show your ASVAB scores and awarded AFSCs). RIPs must be no more than 30 calendar days old.
3. **Required:** **Current Report of Individual Fitness Assessment, within the last 12 months.** Selectee must meet the minimum requirements for each fitness component in addition to an overall composite of 75 or higher. \*\*For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
4. **Required:** **Military biography** IAW AFH 33-337
5. **Required:** **Personal letter of intent** IAW AFH 33-337, outlining career goals and objectives
6. **Required:** **A Commander endorsement memorandum**, see APPENDIX
7. **Required:** **the last two EPRs** *\*(disqualification will not occur if applicant does not have two in their record)*
8. **Optional:** DD214s, Resume, letters of recommendation
9. **Optional:** Current Preventative Health Assessment (PHA)/physical qualification status:
  - Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.
  - Individuals on a DD Form 469, *Duty Limiting Condition Report* at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour. "Pass" rating is required.

## SUBMISSION OF APPLICATION

Applications must arrive at the HRO Applications Inbox at the following e-mail address: [nq.tx.txarng.list.hro-agr-air@mail.mil](mailto:nq.tx.txarng.list.hro-agr-air@mail.mil) no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, with the proper naming convention of Last Name- Announcement number (**i.e. Last Name-AGR-19-XX**). Applications submitted in pieces and/or without the announcement number and position title on the NGB 34-1 will not be accepted and will be automatically disqualified.

**Encrypt emails for your protection. For unencrypted emails, redact Personal Identifiable Information (PII); such as SSN, DOB, home/mailing address, height, weight, Body Mass Index, marital status, number of dependents, religious preference.** Copies of official transcripts will be accepted (if required per the announcement). If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date, as indicated on the job announcement, will **NOT** be considered.

Applications will be reviewed after the close out date. Disqualification notifications will be emailed to applicable applicants NLT 10 days after the announcement close out date. If you need to update a previously submitted package, and it is before the closeout date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted. It will need to be named, in the subject line, as Update Last Name-Announcement number in the following format (**i.e. "Update Last Name-AGR-19-XX"**)

## REMARKS

All notifications of selection are conditional until verification of security clearance, medical clearance, and HRO approval.

The Texas National Guard is an Equal Opportunity Employer.

APPENDIX:

APPLICABLE LETTERHEAD

MEMORANDUM FOR TX ANG HRO

Date

FROM: Member's Name  
Members Address  
City, State Zip

SUBJECT: Job Number, Member's Name

1. I acknowledge (Member's Name) decision to apply for AGR Job Number (AGR): YR-XX, Duty Title: Job Title, Duty Location: Location Name. I agree to release this member if the member is selected for this AGR position in the Texas Air National Guard.
2. This member is within Air Force Fitness Standards as outlined in AFI 36-2905. This member is not delinquent and has not misused their government travel card. This member is not currently pending any adverse actions.
3. Please direct questions regarding this matter to Member's Name or First Sergeant at DSN XXX-XXXX or email address.

COMMANDER'S NAME, Rank, TXANG  
Commander