

TEXAS ARMY NATIONAL GUARD TITLE 32 ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

One Time Occasional Tour (OTOT) Announcement



Texas Military Department
Post Office Box 5218
Austin, TX 78763-5218

Announcement #

OTOT 25-009

Opening Date

28 March 2025

Closing Date

28 April 2025

Position Title:

Personnel Readiness Branch Chief / OIC

Location of Position:

HHD (-) JFHQ
2200 W. 35TH Street Bldg 8
Austin, TX 78703

Branch/AOC: Immaterial

Position Grade: W3-W4 / O3-O4

Open to: **TXARNG ONLY**

MOS: Immaterial

Minimum Grade to apply: W3

Maximum Grade to apply: O4

OTOT Period: **Two Years**

REQUIRED DOCUMENTS TO BE SUBMITTED

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. **Cover Page** - AGR vacancy announcement with Personal Contact Information listed below.
2. **Memorandum for Consideration to the President of the Board** – Applicant must complete a (no less than) 5 paragraph memorandum addressed to the President of the board explaining why they are the best applicant for the position, including deployability status, pertinent achievements, and skills. Memorandum must be IAW AR 25-50.
3. **NGB Form 34-1 - Application for AGR Position**
4. **NGB Form 34-3** – Certificate of Agreement and Understanding OTOT
5. **SELECTION BOARD copy of ORB - Certified** by RNCO or Unit S-1. **NO DA PHOTO**
6. **DD Form 214s** - Copy Member 4 or Service 2 (indicating SPD Code) or NGB Form 22.
7. **Copy of last five OERs** - Submit a memorandum to the President of the Board explaining reason(s) for any missing OERs/unrated time.
8. **Individual Medical Readiness (IMR) from MEDPROS** -
-PHA and Dental (Class 1 or 2) - must be within **1 YEAR** of announcement **OPENING DATE**.
-HIV Testing - must be within **2 YEARS** of announcement **OPENING DATE**.
-If applicable, include **PERMANENT PROFILE**. Soldiers must **NOT** be on a **TEMPORARY PROFILE**.
9. **Individual Training Record**- H/W and ACFT must be within **6 months** of application date. ITR must include all H/W and ACFT data.
10. ***DD Form 369 (Police Record Check)** - applicant must complete Sections I, II, leave #10 & section III blank (must be signed and dated).
11. ***TXARNG Title 32 AGR - VA Disability Questionnaire** - Applicant must complete, sign and date
12. **NGB Form 23B – RPAM** - Army National Guard Retirement Points History Statement (Soldiers must not reach 18 years of active service as a result of the OTOT unless a waiver has been approved by the ARNG Policy Division.) This OTOT is for the period of TWO (2) YEARS.
(Applicant may not have over 15 years AFS at time of application)

APPLICANT CONTACT INFORMATION

RANK:

PHONE:

blank (must
be signed
and dated).

NAME:

EMAIL:

POINT OF CONTACT FOR APPLICATION PROCESS:

AGR Staffing Distribution Email
nq.tx.txarng.mbx.agr-staffing@army.mil

POINT OF CONTACT FOR BOARD:

TMD J1 Personnel Readiness Branch
CW4 Frank Hinnant
Camp Mabry BLDG #8, Austin, TX
frank.t.hinnant.mil@army.mil

CONSIDERATION FACTORS:

- All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation or other non-merit factors.
- All applicants must be able to attend appearance board.
- All applicants require a background check prior to selection notification

AGR POSITION DESCRIPTION

Personnel Readiness Branch Chief

Serves as the Officer in Charge of the Personnel Readiness Branch of the Texas Military Department (TMD) J1. Provides direction and oversight on PRB programs including the TXARNG mobilization enterprise, TXARNG Adjutant General Release Program, TXARNG Special Issuance Passport Program, and the Yellow Ribbon Reintegration Program.

Major duties include:

- Provides detailed analysis on personnel matters for all CONUS and OCONUS based deployments, Title 10 and Title 32 mobilizations, as directed by the Department of Defense, Governor of Texas or the Adjutant General.
- Serves as the liaison between the deploying unit and NGB, MFGI for all matters regarding the deploying unit manning concerns.
- Serves as The Adjutant General (TAG) release and Tour of Duty (TOD) manager for the TMD, providing releases for continued missions worldwide.
 - T10 COADOS missions,
 - T10 TTAD missions ICW J37,
 - T10 AGR applications
 - T10 In Theater extensions and individual mobilizations.
- Works in conjunction with the TMD J39:
 - Provides oversight of manning, and conflict resolution for orders production for all U.S.C. Title 10 and U.S.C. Title 32 deployments.
 - Serves as the OIC for the administrative portion of all TXARNG conducted Soldier Readiness Processing (SRP) events.
 - Works manning strategies at the Multi Compo Joint Assessment ICW J39 and TXARNG deploying units.
- Performs duties as the Head of Facility (HOF) for the Texas Army National Guard official passport acceptance/issue program.
 - Oversees all passport agents within the TXARNG ensuring all applicable laws and doctrine is adhered to.
 - Provides guidance to the TXARNG concerning the application, receipt, handling, storage and disposition of official government issued passports and VISAS.
- Executes the duties as the program director for the congressionally mandated Yellow Ribbon Reintegration Program.
 - Manages direction and implementation of Pre-Mobilization, During and Post-mobilization yellow ribbon events for the TXARNG.
 - Provides accurate budget execution for the YRRP, with support from one (1) WO1-Program Coordinator and one (1) E4/SPC FSC

Ideal candidate must possess excellent organizational and communication skills and a proven record of dealing with high-level interactions and interpersonal skills. Maturity and discretion required; the ability to read, analyze and decipher regulatory guidance and policy is paramount. Critical thinking and innovation are required

- APPLICANTS MUST BE AVAILABLE FOR EXTENSIVE TRAVEL (100+ DAYS A YEAR)
- APPLICANTS MUST HAVE A VALID, ACTIVE GOVERNMENT TRAVEL CARD.

Performs all other duties assigned.

AGR QUALIFICATIONS

1. **TXARNG Officer or Warrant Officer** membership not to exceed application pay grade.
2. Must be qualified for initial entry into service in the One Time Occasional Tour (OTOT) / AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-101, and current policies/directives.
4. Must not have any unfavorable actions of any kind; must not be flagged and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.
5. Must be a deployable asset.
6. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and perform duty in the assigned duty MOS.
7. Must be able to complete a 2-years of active duty or FTNGD prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
9. Must be at least 18 years of age and not reached 55th birthday.
10. **Must NOT have over 15 years AFS.**
11. Must have completed Initial Entry Training (IET).
12. If PULHES numerical indicator of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR program.
13. No pending adverse actions or investigations.

CONDITIONS OF EMPLOYMENT

1. **Current AGR Officers and Warrant Officers** are not eligible to apply.
2. **Current on-board Technician applicants** - Full time technicians selected for an OTOT position are responsible for submitting the Uniformed Services Employment and Reemployment Rights Act paperwork thru their fulltime chain of command to the Human Resource Office. In addition, technicians are responsible for ensuring their time and attendance is accurately documented to reflect the appropriate leave status. Failure to submit documentation may result in a debt to the technician.
3. **Must possess and be able to maintain a SECRET Security Clearance for continuation in the AGR Program. Failure to maintain SECRET Security Clearance will result in separation from Title 32 AGR Program.**
4. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.
5. Soldiers who have filed for or are receiving Veterans Affairs (VA) disability benefits must pass an Active Duty Physical conducted at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of Selection for AGR Positions.

PLEASE NOTE: ACCEPTANCE OF AN AGR POSITION MAY RESULT IN TERMINATION AND/OR REPAYMENT OF MILITARY INCENTIVES. PLEASE CHECK YOUR CONTRACT AND CONTACT YOUR SERVICING EDUCATION/INCENTIVES OFFICE OR THE RECRUITING/RETENTION OFFICE.

OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED

1. Copy of any Certificate of Training that is not listed on SRB.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc.
4. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a referred OER.

WHERE TO SUBMIT THE APPLICATION

(Applications will not be accepted after the announcement has closed)

***2 Methods for submitting an application:**

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@army.mil

E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: OTOT 25-007 – CW2 Snuffy, Joseph).

Please allow up to 5 business days following closure of announcement to receive EMAIL confirmation.

Soldier(s) may contact AGR Staffing Section at any time to verify their application has been received and/or to correct any deficiencies **prior** to announcement closing date. **(Applicant must scan all documents as ONE PDF document)**

(Hyperlinks and encrypted messages cannot be accepted)

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry BLDG 8 HRO by 1600 hours COB. An email confirmation will be sent once application is received. **(No binders, staples, or tabs).**

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED
PLEASE SUBMIT SCANNED DOCUMENTS IN ONE PDF

APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT**AUTHORITY:** Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101.**PRINCIPAL PURPOSE:** To provide information for use in determining eligibility/qualifications for Active Guard/Reserve (AGR) positions. A copy will be provided to the applicant. The original will be maintained by the human resources office for state records. For organizational use only.**ROUTINE USES:** None.**DISCLOSURE:** Voluntary; however, if not provided you will not be considered for the AGR program.

| | | | | | |
|--|-----------------|--------|--|----------------------------------|--|
| POSITION ANNOUNCEMENT #: | POSITION TITLE: | | | | |
| NAME: <i>(Last, First, Middle)</i> | | | | DATE OF BIRTH: <i>(yyyymmdd)</i> | |
| CURRENT HOME ADDRESS: <i>(Street, City, State, Zip Code)</i> | | | | HOME PHONE: OFFICE PHONE: | |
| <i>(Enlisted)</i> DATE OF ENLISTMENT: | | GRADE: | | MOS/SSI/AFSC: | |
| | | | | ETS DATE: | |
| <i>(Officer/WO)</i> DATE OF FEDERAL RECOGNITION: | | GRADE: | | BRANCH: | |
| | | | | MRD DATE: | |
| SECURITY CLEARANCE: | | | | | |

SECTION I - EDUCATION AND SPECIAL QUALIFICATIONS1. COLLEGE OR UNIVERSITY: *(Officer Applicants - Accredited Colleges only)*

| Name, City & State | Date From | Date To | Degree Program | Credit Hours | Quarter/Semester |
|--------------------|-----------|---------|----------------|--------------|------------------|
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2. OTHER SCHOOLS OR TRAINING: *(Vocational, Trade or Business)*

| Name, City & State | Date From | Date To | Course Title | Hours Completed |
|--------------------|-----------|---------|--------------|-----------------|
| | | | | |
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3. SKILLS AND QUALIFICATIONS: Special skills and qualifications with office machines (Word Processing - WPM), wheel and track vehicles, etc. Also list any licenses or certificates held (Pilot, Nurse).

SECTION II - EMPLOYMENT HISTORYMay we contact your present employer regarding your character, qualification, and record of employment?
(A "NO" answer will not affect your consideration for employment.)CHECK ONE: ☐ YES ☐ NO

| | | | | |
|----------------------------------|--------------------------------------|----------------|-------------------------------------|-----------------------|
| 1. NAME AND ADDRESS OF EMPLOYER: | | DATES EMPLOYED | | AVERAGE HRS. PER WEEK |
| | | FROM | TO | |
| TITLE OF POSITION: | IMMEDIATE SUPERVISOR & PHONE NUMBER: | | NUMBER OF EMPLOYEES YOU SUPERVISED: | |
| TYPE OF BUSINESS: | YOUR REASON FOR LEAVING: | | | |

DESCRIPTION OF WORK: *(Describe your specific responsibilities and accomplishments)*

SECTION II - EMPLOYMENT HISTORY (Continued)

OTHER EMPLOYMENT

May we contact this employer regarding your character, qualification, and record of employment?
(A "NO" answer will not affect your consideration for employment.)

CHECK ONE: ☐ YES ☐ NO2

2. NAME AND ADDRESS OF EMPLOYER:

DATES EMPLOYED

AVERAGE HRS. PER WEEK

FROM

TO

TITLE OF POSITION:

IMMEDIATE SUPERVISOR & PHONE NUMBER:

NUMBER OF EMPLOYEES YOU SUPERVISED:

TYPE OF BUSINESS:

YOUR REASON FOR LEAVING:

DESCRIPTION OF WORK: *(Describe your specific responsibilities and accomplishments)*

SECTION III - MILITARY HISTORY

1. MILITARY SERVICE: *(Start with most recent service and show changes in grade and duty in reverse chronological order.)*

| FROM | TO | AC | ARNG/ANG | RC | GRADE | ORGANIZATION | DUTY |
|------|----|----|----------|----|-------|--------------|------|
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2. MILITARY TRAINING:

FORMAL MILITARY SCHOOLING COMPLETED

| COURSE TITLE AND NUMBER | DURATION OF COURSE | | CORRESPONDENCE COURSES | |
|-------------------------|--------------------|------|------------------------|--------------|
| | WEEKS | DAYS | COURSE/SUBCOURSE TITLE | COURSE HOURS |
| | | | | |
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3. MILITARY QUALIFICATIONS *(List any primary MOS/SSI which has been awarded on orders.)*

| MOS/SSI/AFSC | DATE AWARDED | INDICATE HOW QUALIFICATIONS WERE OBTAINED <i>(Service School, On the Job Training, Civilian Experience, etc.)</i> |
|--------------|--------------|---|
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4. INDICATE ANY ON THE JOB TRAINING WHICH IS QUALIFYING FOR AN MOS/SSI WHICH HAS NOT YET BEEN AWARDED ON ORDERS.

| DUTY MOS/SSI/AFSC | EXACT TITLE OF POSITION | FROM | TO |
|-------------------|-------------------------|------|----|
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SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE

YES NO

(All Applicants Must Complete) Utilize the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 10). Attach a separate sheet of paper if more space is necessary.

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Within the last five years, have you been fired for any reason? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Within the last five years, have you quit a job after being notified that you would be fired? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives offense against the law? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 3? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. While in the military, have you ever been convicted by a General Court Martial? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Does the United States Government employ, in a civilian capacity or as a member of the Armed Forces, any relative of yours by blood or marriage? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Do you receive or are you entitled to receive federal, military retired or retainer pay, service annuities, or other compensation based upon military, federal, civilian service, or eligible for immediate federal civil service? |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Have you ever been removed from military service due to unsuitability? |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Will you be able to complete a minimum of 5 years of continuous AGR Service prior to completing 18 years of Active Federal Service or your Mandatory Removal Date (MRD)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Are you a candidate for an elected office, holding a civil office (full or part-time) or engaged in partisan political activities as defined in AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by Members of the Armed Forces on Active Duty? |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Have you been involuntarily removed from unit (Selected Reserve) service based on maximum years of service, qualitative retention or selective retention board action? |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Have you been involuntarily removed from unit (Selected Reserve) service for cause or been relieved for cause from any duty assignment, including but not limited to relief from command in the past year? |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Do you currently possess or is a report of suspension of favorable actions pending? |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Have you voluntarily separated from the AGR Program in any state for one or more days within the past year? (ARNG Applicants Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Have you been voluntarily separated from the AGR Program or voluntarily separated in lieu of adverse action? |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been non-selected for promotion as not best qualified for promotion board convened by Headquarters, or Department of the Army Headquarters, within the past 12 months? |
| <input type="checkbox"/> | <input type="checkbox"/> | 17. Have you met the minimum requirement for each fitness component by scoring an overall score of 75 points or higher, per AFI 36-2905. |

SECTION V - CONTINUATION/REMARKS

Use the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 10). Attach a separate sheet of paper if more space is necessary.

SECTION VI - CERTIFICATIONS AND AUTHORITY FOR RELEASE INFORMATION

I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I consent to the release of information concerning my capacity and fitness by employer, educational institution, law enforcement agencies, and other individuals and agencies to personnel specialists for purpose of employment. I also understand that a false answer to any question in this application may be grounds for not being employed, or for being released after I begin work.

I certify that all of the statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

SIGNATURE:

DATE:

| | | | | | | | |
|---|--|--|--|--|---|--|---|
| POLICE RECORD CHECK | | | 1. DATE OF REQUEST (YYYYMMDD) | | OMB No. 0704-0007 OMB approval expires 20250531 | | |
| <p>The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p> <p>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM.</p> | | | | | | | |
| SECTION I - (To be completed by Recruiting Service) | | | | | | | |
| 2. NAME OF APPLICANT (Last, First, Middle Name(s), Alias) | | | 3. SEX | | 4. PLACE OF BIRTH | | |
| | | | <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE | | A. CITY B. COUNTY C. STATE | | |
| 5. DATE OF BIRTH (YYYYMMDD) | | 6. A. ETHNICITY | | 6. B. RACE (Select one or more) | | 7. SOCIAL SECURITY NUMBER | |
| | | <input type="checkbox"/> (1) HISPANIC OR LATINO <input type="checkbox"/> (2) NOT HISPANIC OR LATINO | | <input type="checkbox"/> (1) AMERICAN INDIAN/ALASKA NATIVE <input type="checkbox"/> (2) ASIAN <input type="checkbox"/> (3) BLACK OR AFRICAN AMERICAN | | <input type="checkbox"/> (4) NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER <input type="checkbox"/> (5) WHITE | |
| 8. ADDRESS IN ADDRESSEE'S JURISDICTION (See "MAIL TO" block) | | | | | | 9. DATES RESIDED AT THIS ADDRESS | |
| A. NUMBER AND STREET (include apartment no.) | | | B. CITY | | C. STATE | | D. ZIP CODE |
| | | | | | | | A. FROM (YYYYMMDD) |
| | | | | | | | B. TO (YYYYMMDD) |
| 10. PERSON MAKING THIS REQUEST | | | | | | | |
| A. NAME (Last, First, Middle Name(s)) | | | B. RANK | | C. SIGNATURE | | D. TITLE |
| | | | | | | | |
| SECTION II - (To be completed by Applicant) | | | | | | | |
| PRIVACY ACT STATEMENT | | | | | | | |
| <p>AUTHORITY: 10 U.S.C. Sections 136, 504, 505, 12102; 14 U.S.C. Sections 351 and 632; DoDI 1304.2; DoDI 1304.26; and E.O. 9397 (SSN), as amended.</p> <p>PRINCIPAL PURPOSE(S): The information collected on this form is used to screen and identify applicants to the Armed Forces who may have discreditable involvement with the police or other law enforcement agencies. Completed forms are used to conduct background records checks used to determine eligibility of applicants for accession into the Armed Forces. Completed forms are covered by recruiting and official military personnel SORNs maintained by each of the Services.</p> <p>ROUTINE USE(S): The routine uses are found in the associated system of records notices listed below: DoDM 1145.02, Military Entrance Processing Station (MEPS); https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodm/114502m.pdf?ver=2018-07-23-121425-917 A0601-210c TRADOC, Army Recruiting Prospect System; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570073/a0601-210c-tradoc/ F036 AETC R, Air Force Recruiting Information Support System (AFRISS) Records; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/569780/f036-aetc-r/ M01133-3, Marine Corps Recruiting Information Support System (MCRISS); http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570628/m01133-3/ N01133-2, Recruiting Enlisted Selection System; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570318/n01133-2/ DHS/USCG-027, Recruiting Files System of Records; http://www.gpo.gov/fdsys/pkg/FR-2011-08-10/html/2011-20225.htm</p> <p>DISCLOSURE: Voluntary. However, failure of the applicant to complete Section II may result in refusal of enlistment in the Armed Forces of the United States. An applicant's SSN is used to conduct the police records check and keep all records together during the enlistment process.</p> | | | | | | | |
| 11. I HEREBY CONSENT TO RELEASE YOUR FILES FROM THE INFORMATION REQUESTED BELOW. | | | | | SIGNATURE | | |
| | | | | | | | |
| SECTION III - (To be completed by Police or Juvenile Agency) | | | | | | | |
| <p>The person described above, who claims to have resided at the address shown above, has applied for enlistment in the Armed Forces of the United States. Please furnish from your files the information relative to Section III below. A return envelope is provided for your convenience.</p> | | | | | | | |
| 12. DOES THE APPLICANT HAVE A POLICE OR JUVENILE RECORD, TO INCLUDE MINOR TRAFFIC VIOLATIONS? | | | | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (if YES, what was the offense or charge, date, disposition and sentence?) | | | | | | | |
| | | | | | | | |
| 13. IS APPLICANT NOW UNDERGOING COURT ACTION OF ANY KIND? | | | | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (if YES, give details.) | | | | | | | |
| | | | | | | | |
| THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE. THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES. | | | | | | | |
| 14. DATE (YYYYMMDD) | | 15. TITLE | | | 16. VERIFIED BY (Signature) | | |
| | | | | | | | |
| LAW ENFORCEMENT AGENCY MAIL TO: | | | | | RECRUITING AGENCY MAIL FROM: | | |
| | | | | | | | |

CERTIFICATE OF AGREEMENT AND UNDERSTANDING OTOT

The proponent agency is ARNG-HRH. The prescribing regulation is NGR (AR) 600 - 5

SECTION I - APPLICABILITY

- a. Army National Guard commissioned officers, warrant officers, and enlisted Soldiers applying for One Time Occasional Tour (OTOT) into the Active Guard Reserve (AGR) program must sign this certificate of understanding and agreement prior to issuance of AGR orders.
- b. This form will be completed only once and will remain in force during the entire period the individual serves on Full-Time National Guard Duty (FTNGD) unless the certificate is revised by NGB.
- c. A copy of this certificate will be given to the individual and a copy will be filed permanently in the AGR Management files.

SECTION II - ACTIVE GUARD RESERVE (AGR) ONE TIME OCCASIONAL TOUR (OTOT) CONDITIONS AND OBLIGATIONS

(Soldier will initial on appropriate line)

- _____ I understand that I am entering a period of AGR FTNGD on a One Time Occasional Tour (OTOT).
- _____ I understand that this period of AGR FTNGD will not be renewed or continued.
- _____ I understand that I will not be reviewed by any AGR tour review process while serving on an OTOT.
- _____ I understand that, if I am eligible, I will be considered by the Qualitative Retention Board (QRB) or Selective Retention Board (SRB) while serving on an OTOT.
- _____ I understand that serving an OTOT does not entitle me to entry into a career AGR state and that I will not be entered into a career status upon completion of an OTOT.
- _____ I understand that I may apply for career AGR positions and, if selected, may terminate the OTOT and be placed on a career AGR initial tour.
- _____ I will be subject to the State Code of Military Justice.
- _____ I will be managed under the regulations and policies that apply to the Army National Guard and my State.
- _____ I understand that I may be reassigned without my consent and without geographical limitations within the boundaries of the State to meet the needs of the service at any time. Failure to comply with orders is grounds for removal from active service without board action and that I may be subject to appropriate administrative action and proceedings under the State Code of Military Justice. I further understand that I will receive Permanent Change of Station (PCS) entitlements as a result of reassignment to a duty station outside the established local commuting distance.
- _____ I understand that my voluntary entry into an OTOT does not guarantee that I will attain 20 years of Active Service for retirement.

SECTION III

I have been counseled on and understand all of the conditions and service requirements in this certificate. No other conditions or promises were made to me as a condition of my service on an OTOT in the AGR Program.

COUNSELED SOLDIER NAME:

RANK:

DATE SIGNED:

SIGNATURE OF COUNSELED SOLDIER:

COUNSELOR NAME:

RANK:

DATE SIGNED:

SIGNATURE OF COUNSELOR:

TEXAS ARMY NATIONAL GUARD TITLE 32 AGR

VA Disability Benefits Questionnaire

1. Are you receiving VA disability benefits? YES NO (CIRCLE ONE)
2. Are you entitled to receive VA disability benefits, but for the receipt of the retired pay? YES NO (CIRCLE ONE)
3. Have you received VA disability benefits in the past? YES NO (CIRCLE ONE)
4. If you are not receiving VA disability, have you filed for the VA disability benefits? YES NO (CIRCLE ONE)
5. If you are drawing VA disability benefits at what percentage? _____ %

If you answered yes to any question above, I understand that I must take an Active Duty physical at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of selection for an AGR position. I understand that I must take all medical documents and VA Disability documents with me to MEPS on the day of the physical.

Full name (Last, First Middle)

Signature

Date

As of 19 February 2014