

TEXAS ARMY NATIONAL GUARD TITLE 32 ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

AGR Announcement



Texas Military Department
Post Office Box 5218
Austin, TX 78763-5218

Announcement #

AGR 25-133

Opening Date

15 April 2025

Closing Date

15 May 2025

Position Title:

Recruiting & Retention NCO

Location of Position:

TXARNG REC & RET CMD

MOS: 00F34 / 79T40

VARIOUS LOCATIONS WITHIN STATE OF TEXAS

Grade:

Production Recruiter:
E7/SFC

Open to: **TXARNG ONLY**

MOS: SQL: 4 Preferred; Any MOS may apply
E4 with BLC complete. Must meet all SQL requirements listed on page 3

Minimum Grade to apply: E4 (Promotable)

Maximum Grade to apply: *E6

*Selected Soldiers in the grade of E6 must be 79T MOS qualified and on the AGR 79T CMF OML prior to becoming eligible for promotion to SFC/E7

REQUIRED DOCUMENTS TO BE SUBMITTED INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. **Cover Page** - AGR vacancy announcement with Personal Contact Information listed below.
2. **NGB Form 34-1 for Traditional Soldiers (M-Day, Tech must fill this out!)** Application for Active Guard/Reserve (AGR). AGR personnel must complete a memorandum of consideration in accordance with AR 25-50. Memorandum will not exceed 1 page in length.
3. **SELECTION BOARD copy of SRB – Certified/Validated** by Readiness NCO or Unit S-1. Line Scores must be included.
4. **DD Form 214s** - Copy Member 4 or Service 2 (indicating SPD Code) or NGB Form 22.
5. **Copy of last five NCOERs** - Submit a memorandum to the President of the Board explaining reason(s) for any missing NCOERs/unrated time. A letter of recommendation or performance evaluation will be submitted on Soldiers not yet due an evaluation.
6. **Individual Medical Readiness (IMR) from MEDPROS** -
-PHA and Dental (Class 1 or 2) - must be within **1 YEAR** of announcement **OPENING DATE**.
-HIV Testing - must be within **2 YEARS** of announcement **OPENING DATE**.
-If applicable, include **PERMANENT PROFILE**. Soldiers must **NOT** be on a **TEMPORARY PROFILE**.
7. **Individual Training Record**- H/W and ACFT must be within **6 months** of application date. ITR must include all H/W and ACFT data.
8. ***DD Form 369 (Police Record Check)** - applicant must complete Sections I, II, leave #10 & section III blank (Block 11 must be CAC signed).
9. **Current NGB 23B RPAM** - (Must be able to complete 3-year initial tour prior to 18 years of Active Federal Service - AFS)
10. ***TXARNG Title 32 AGR - VA Disability Questionnaire** - Applicant must complete, sign and date.

- **Recruiting and Retention Command Suitability Packet (MUST BE SUBMITTED)**- Email attached checklist forms as a **COMBINED PDF FILE** for a Suitability check to SGT Michelle Wingo at michelle.j.wingo.mil@army.mil Ensure PDF includes the following: HRR 600, MEDPROS IMR, Statement of Security Verification, DD 369, SSN Card (or official documentation with current name and SSN), and DD 2982. **Service Members must meet suitability criteria to be considered for selection.**

APPLICANT CONTACT INFORMATION

RANK:

PHONE:

NAME:

EMAIL:

POINT OF CONTACT FOR APPLICATION PROCESS:
AGR Staffing Inbox ng.tx.txarng.mbx.agr-staffing@army.mil
POINT OF CONTACT FOR BOARD:
Recruiting and Retention Command Distribution Email ng.tx.txarng.list.rr-s1@army.mil
CONSIDERATION FACTORS:
<ul style="list-style-type: none">• All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation, or other non-merit factors.• All applicants must be able to attend appearance board.• All applicants require a background check prior to selection notification.
AGR POSITION DESCRIPTION
RECRUITING & RETENTION NCO Must possess the ability to meet and interview non-military personnel and successfully produce enlistments for the Texas Army National Guard. Ability to contact and coordinate with school officials, business leaders, public officials, religious and civic groups to make formal/informal presentations promoting the Texas Army National Guard and its career opportunities. Ability to maintain liaison with local media, organizations, and prepare/coordinate advertising support for local recruiting efforts. Ability to learn and understand the enlistment process and all related programs and can effectively communicate this information to prospective members. Perform other duties as assigned.
ADDITIONAL OR UNIQUE REQUIREMENTS
<ul style="list-style-type: none">- Must not have a Type I, Type II, or Type III Offense (See Army Directive 2018-16, Enclosure 6)- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)- Must complete Recruiting and Training Cadre Suitability Questionnaire (HRR Form 600)- Must not be listed on the National Sex Offender Public Website (http://www.nsopw.gov)- Must receive favorable results after completing a DD Form 369- Must provide a copy of SSN Card (or official document with current name and SSN).- Must have favorable results from:<ul style="list-style-type: none">- Department of Army Inspector General (DAIG)- Criminal Investigation Division (CID)- Official Military Personnel File Review- Army Substance Abuse Program- Per NGR 600-5, Ch 2-1d, Positions of Significant Trust (POST) require screening of personnel selected for suitability and security before AGR assignment assigned.- Have a minimum physical profile of 132221. Soldiers possessing a 3 in Upper Extremities must have prior Military Occupational Specialty Medical Review Board (MMRB) clearance.- Soldiers may not have a shaving profile (waiver not authorized).- Please "cc" ng.tx.txarng.list.rr-s1@army.mil when submitting applications to AGR Staffing.

AGR QUALIFICATIONS

1. **TXARNG Enlisted** membership not to exceed application pay grade. Selected applicants in pay grade that exceeds authorized MTOE assignment on application will take a voluntary reduction in grade prior to assignment.
2. Must be qualified for initial entry into service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-200, and current policies/directives.
4. Must not have any unfavorable actions of any kind; must not be flagged and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.
5. Must be a deployable asset.
6. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and perform duty in the assigned duty MOS.
7. Must be able to complete a 3-year initial tour of active duty or FTNGD prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
9. Must be at least 18 years of age and not reached 55th birthday.
10. Must have completed Initial Entry Training (IET).
11. If PULHES numerical indicator of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR program.

CONDITIONS OF EMPLOYMENT

1. **Current AGR Soldiers** are eligible to apply.
2. **Current on-board Technician applicants** - Full time technicians selected for an AGR position are responsible for submitting the Uniformed Services Employment and Reemployment Rights Act paperwork thru their fulltime chain of command to the Human Resource Office. In addition, technicians are responsible for ensuring their time and attendance is accurately documented to reflect the appropriate leave status. Failure to submit documentation may result in a debt to the technician.
3. **Must possess and be able to maintain a SECRET Security Clearance for continuation in the AGR Program. Failure to maintain SECRET Security Clearance will result in separation from Title 32 AGR Program.**
4. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.
5. Soldiers who have filed for or are receiving Veterans Affairs (VA) disability benefits must pass an Active Duty Physical conducted at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of Selection for AGR Positions.

PLEASE NOTE: ACCEPTANCE OF AN AGR POSITION MAY RESULT IN TERMINATION AND/OR REPAYMENT OF MILITARY INCENTIVES. PLEASE CHECK YOUR CONTRACT AND CONTACT YOUR SERVICING EDUCATION/INCENTIVES OFFICE OR THE RECRUITING/RETENTION OFFICE.

OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED

1. Copy of any Certificate of Training that is not listed on ERB.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc.
4. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For President of the Selection Board. Cannot be for a "bad" NCOER.

WHERE TO SUBMIT THE APPLICATION

(All applications must be received prior to the closing date of announcement)

***2 Methods for submitting an application:**

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@army.mil

E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: AGR 25-XXX – SGT LNAME, FNAME).

Please allow up to 5 business days following closure of announcement to receive EMAIL confirmation. Soldier(s) may contact AGR Staffing Section at any time to verify their application has been received and/or to correct any deficiencies **prior** to announcement closing date. **(All documents scanned as ONE PDF document) NO HYPERLINKS.**

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry BLDG 8 AGR Services by 1600 hours COB. An email confirmation will be sent once application is received. **(No binders, staples, or tabs).**

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED
PLEASE SUBMIT SCANNED DOCUMENTS IN ONE PDF

APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT**AUTHORITY:** Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101.**PRINCIPAL PURPOSE:** To provide information for use in determining eligibility/qualifications for Active Guard/Reserve (AGR) positions. A copy will be provided to the applicant. The original will be maintained by the human resources office for state records. For organizational use only.**ROUTINE USES:** None.**DISCLOSURE:** Voluntary; however, if not provided you will not be considered for the AGR program.

POSITION ANNOUNCEMENT #:

POSITION TITLE:

NAME: *(Last, First, Middle)*DATE OF BIRTH: *(yyyymmdd)*CURRENT HOME ADDRESS: *(Street, City, State, Zip Code)*

HOME PHONE:

OFFICE PHONE:

(Enlisted) DATE OF ENLISTMENT:

GRADE:

MOS/SSI/AFSC:

ETS DATE:

(Officer/WO) DATE OF FEDERAL RECOGNITION:

GRADE:

BRANCH:

MRD DATE:

SECURITY CLEARANCE:

SECTION I - EDUCATION AND SPECIAL QUALIFICATIONS1. COLLEGE OR UNIVERSITY: *(Officer Applicants - Accredited Colleges only)*

Name, City & State	Date From	Date To	Degree Program	Credit Hours	Quarter/Semester
Chief Undergraduate Subject:					
Chief Graduate Subject:					

2. OTHER SCHOOLS OR TRAINING: *(Vocational, Trade or Business)*

Name, City & State	Date From	Date To	Course Title	Hours Completed

3. SKILLS AND QUALIFICATIONS: Special skills and qualifications with office machines (Word Processing - WPM), wheel and track vehicles, etc. Also list any licenses or certificates held (Pilot, Nurse).

SECTION II - EMPLOYMENT HISTORYMay we contact your present employer regarding your character, qualification, and record of employment?
(A "NO" answer will not affect your consideration for employment.)CHECK ONE: ☐ YES ☐ NO

1. NAME AND ADDRESS OF EMPLOYER:

DATES EMPLOYED

AVERAGE HRS. PER WEEK

FROM

TO

TITLE OF POSITION:

IMMEDIATE SUPERVISOR & PHONE NUMBER:

NUMBER OF EMPLOYEES YOU SUPERVISED:

TYPE OF BUSINESS:

YOUR REASON FOR LEAVING:

DESCRIPTION OF WORK: *(Describe your specific responsibilities and accomplishments)*

SECTION II - EMPLOYMENT HISTORY (Continued)**OTHER EMPLOYMENT**

May we contact ~~an~~ employer regarding your character, qualification, and record of employment?
(A "NO" answer will not affect your consideration for employment.)

CHECK ONE: ☐ YES ☐ NO

G NAME AND ADDRESS OF EMPLOYER:		DATES EMPLOYED		AVERAGE HRS. PER WEEK
		FROM	TO	
TITLE OF POSITION:		IMMEDIATE SUPERVISOR & PHONE NUMBER:		NUMBER OF EMPLOYEES YOU SUPERVISED:
TYPE OF BUSINESS:		YOUR REASON FOR LEAVING:		
DESCRIPTION OF WORK: <i>(Describe your specific responsibilities and accomplishments)</i>				

SECTION III - MILITARY HISTORY1. MILITARY SERVICE: *(Start with most recent service and show changes in grade and duty in reverse chronological order.)*

FROM	TO	AC	ARNG/ANG	RC	GRADE	ORGANIZATION	DUTY

2. MILITARY TRAINING:

FORMAL MILITARY SCHOOLING COMPLETED

COURSE TITLE AND NUMBER	DURATION OF COURSE		CORRESPONDENCE COURSES	
	WEEKS	DAYS	COURSE/SUBCOURSE TITLE	COURSE HOURS

3. MILITARY QUALIFICATIONS *(List any primary MOS/SSI which has been awarded on orders.)*

MOS/SSI/AFSC	DATE AWARDED	INDICATE HOW QUALIFICATIONS WERE OBTAINED <i>(Service School, On the Job Training, Civilian Experience, etc.)</i>

4. INDICATE ANY ON THE JOB TRAINING WHICH IS QUALIFYING FOR AN MOS/SSI WHICH HAS NOT YET BEEN AWARDED ON ORDERS.

DUTY MOS/SSI/AFSC	EXACT TITLE OF POSITION	FROM	TO

SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE

YES NO

(All Applicants Must Complete) Utilize the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 10). Attach a separate sheet of paper if more space is necessary.

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Within the last five years, have you been fired for any reason? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Within the last five years, have you quit a job after being notified that you would be fired? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives offense against the law? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 3? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. While in the military, have you ever been convicted by a General Court Martial? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Does the United States Government employ, in a civilian capacity or as a member of the Armed Forces, any relative of yours by blood or marriage? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Do you receive or are you entitled to receive federal, military retired or retainer pay, service annuities, or other compensation based upon military, federal, civilian service, or eligible for immediate federal civil service? |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Have you ever been removed from military service due to unsuitability? |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Will you be able to complete a minimum of 5 years of continuous AGR Service prior to completing 18 years of Active Federal Service or your Mandatory Removal Date (MRD)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Are you a candidate for an elected office, holding a civil office (full or part-time) or engaged in partisan political activities as defined in AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by Members of the Armed Forces on Active Duty? |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Have you been involuntarily removed from unit (Selected Reserve) service based on maximum years of service, qualitative retention or selective retention board action? |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Have you been involuntarily removed from unit (Selected Reserve) service for cause or been relieved for cause from any duty assignment, including but not limited to relief from command in the past year? |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Do you currently possess or is a report of suspension of favorable actions pending? |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Have you voluntarily separated from the AGR Program in any state for one or more days within the past year? (ARNG Applicants Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Have you been voluntarily separated from the AGR Program or voluntarily separated in lieu of adverse action? |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been non-selected for promotion as not best qualified for promotion board convened by Headquarters, or Department of the Army Headquarters, within the past 12 months? |
| <input type="checkbox"/> | <input type="checkbox"/> | 17. Have you met the minimum requirement for each fitness component by scoring an overall score of 75 points or higher, per AFI 36-2905. |

SECTION V - CONTINUATION/REMARKS

Use the Continuation/Remarks section to fully explain any "YES" answers (except 9 & 10). Attach a separate sheet of paper if more space is necessary.

SECTION VI - CERTIFICATIONS AND AUTHORITY FOR RELEASE INFORMATION

I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I consent to the release of information concerning my capacity and fitness by employer, educational institution, law enforcement agencies, and other individuals and agencies to personnel specialists for purpose of employment. I also understand that a false answer to any question in this application may be grounds for not being employed, or for being released after I begin work.

I certify that all of the statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

SIGNATURE:

DATE:

TEXAS ARMY NATIONAL GUARD TITLE 32 AGR

VA Disability Benefits Questionnaire

1. Are you receiving VA disability benefits? YES NO (CIRCLE ONE)
2. Are you entitled to receive VA disability benefits, but for the receipt of the retired pay? YES NO (CIRCLE ONE)
3. Have you received VA disability benefits in the past? YES NO (CIRCLE ONE)
4. If you are not receiving VA disability, have you filed for the VA disability benefits? YES NO (CIRCLE ONE)
5. If you are drawing VA disability benefits at what percentage? _____ %

If you answered yes to any question above, I understand that I must take an Active Duty physical at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of selection for an AGR position. I understand that I must take all medical documents and VA Disability documents with me to MEPS on the day of the physical.

_____	_____	_____
Full name (Last, First Middle)	Signature	Date

As of 19 February 2014

POLICE RECORD CHECK		1. DATE OF REQUEST (YYYYMMDD)		OMB No. 0704-0007 OMB approval expires 20250531	
<p>The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p> <p>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM.</p>					
SECTION I - (To be completed by Recruiting Service)					
2. NAME OF APPLICANT (Last, First, Middle Name(s), Alias)		3. SEX		4. PLACE OF BIRTH	
		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		A. CITY B. COUNTY C. STATE 	
5. DATE OF BIRTH (YYYYMMDD)	6. A. ETHNICITY	6. B. RACE (Select one or more)			7. SOCIAL SECURITY NUMBER
	<input type="checkbox"/> (1) HISPANIC OR LATINO <input type="checkbox"/> (2) NOT HISPANIC OR LATINO	<input type="checkbox"/> (1) AMERICAN INDIAN/ALASKA NATIVE <input type="checkbox"/> (2) ASIAN <input type="checkbox"/> (3) BLACK OR AFRICAN AMERICAN			<input type="checkbox"/> (4) NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER <input type="checkbox"/> (5) WHITE
8. ADDRESS IN ADDRESSEE'S JURISDICTION (See "MAIL TO" block)				9. DATES RESIDED AT THIS ADDRESS	
A. NUMBER AND STREET (include apartment no.)	B. CITY	C. STATE	D. ZIP CODE	A. FROM (YYYYMMDD)	B. TO (YYYYMMDD)
10. PERSON MAKING THIS REQUEST					
A. NAME (Last, First, Middle Name(s))		B. RANK	C. SIGNATURE		D. TITLE
SECTION II - (To be completed by Applicant)					
PRIVACY ACT STATEMENT					
<p>AUTHORITY: 10 U.S.C. Sections 136, 504, 505, 12102; 14 U.S.C. Sections 351 and 632; DoDI 1304.2; DoDI 1304.26; and E.O. 9397 (SSN), as amended.</p> <p>PRINCIPAL PURPOSE(S): The information collected on this form is used to screen and identify applicants to the Armed Forces who may have discreditable involvement with the police or other law enforcement agencies. Completed forms are used to conduct background records checks used to determine eligibility of applicants for accession into the Armed Forces. Completed forms are covered by recruiting and official military personnel SORNs maintained by each of the Services.</p> <p>ROUTINE USE(S): The routine uses are found in the associated system of records notices listed below: DoDM 1145.02, Military Entrance Processing Station (MEPS); https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodm/114502m.pdf?ver=2018-07-23-121425-917 A0601-210c TRADOC, Army Recruiting Prospect System; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570073/a0601-210c-tradoc/ F036 AETC R, Air Force Recruiting Information Support System (AFRISS) Records; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/569780/f036-aetc-r/ M01133-3, Marine Corps Recruiting Information Support System (MCRISS); http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570628/m01133-3/ N01133-2, Recruiting Enlisted Selection System; http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570318/n01133-2/ DHS/USCG-027, Recruiting Files System of Records; http://www.gpo.gov/fdsys/pkg/FR-2011-08-10/html/2011-20225.htm</p> <p>DISCLOSURE: Voluntary. However, failure of the applicant to complete Section II may result in refusal of enlistment in the Armed Forces of the United States. An applicant's SSN is used to conduct the police records check and keep all records together during the enlistment process.</p>					
11. I HEREBY CONSENT TO RELEASE YOUR FILES FROM THE INFORMATION REQUESTED BELOW.			SIGNATURE		
SECTION III - (To be completed by Police or Juvenile Agency)					
<p>The person described above, who claims to have resided at the address shown above, has applied for enlistment in the Armed Forces of the United States. Please furnish from your files the information relative to Section III below. A return envelope is provided for your convenience.</p>					
12. DOES THE APPLICANT HAVE A POLICE OR JUVENILE RECORD, TO INCLUDE MINOR TRAFFIC VIOLATIONS?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
(if YES, what was the offense or charge, date, disposition and sentence?)					
13. IS APPLICANT NOW UNDERGOING COURT ACTION OF ANY KIND?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
(if YES, give details.)					
THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE. THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES.					
14. DATE (YYYYMMDD)	15. TITLE		16. VERIFIED BY (Signature)		
LAW ENFORCEMENT AGENCY MAIL TO:			RECRUITING AGENCY MAIL FROM:		

RECRUITING AND TRAINING CADRE SUITABILITY QUESTIONNAIRE

The proponent for this form is ARNG-HRR.

Disclosure: This is required before hiring into a position that supports the accomplishment of the recruiting mission.

Section I: Soldier Information

1. Soldier's Name (Last, First, Middle):	2. Rank/Grade:
3. Unit of assignment:	
4. Position Applying for:	

Section II: Type I Offenses (Over the Soldier's Lifetime)

Have you received a civilian or military conviction, or a finding of guilty in a field grade Article 15, Uniform Code of Military Justice (UCMJ) proceedings for any of the offenses listed below:	YES	NO
5. Possessing, distributing, receiving, or viewing child pornography (Article 134 UCMJ).		
6. Forcible sodomy or bestiality (Article 125 UCMJ) (Article 120 or 134 after 1 January 2019).		
7. Any offense punishable under Article 120, 120a, 120b, and 120c UCMJ (Articles 120, 120b, 120c, and 130 after 1 January 2019); similar civilian offense (rape, sexual assault, aggravated sexual contact, abusive sexual contact, stalking, sexual abuse of a child); or any attempt to commit such acts.		
8. Prohibited activities with a subject of recruiting efforts, future Soldier, or initial entry trainee that fall under DoD Instruction 1304.33, enclosure 3, paragraph 1a(1)(a-c). (Article 93a after 1 January 2019)		
9. Domestic violence or child abuse (as defined in DoDI 6495.03 or AR 608-18); violent crimes; similar civilian offenses; or attempts to commit such acts (Article 88 UCMJ).		
10. Previous separation from any Service for any Type I offense listed above.		
11. Any conviction that requires an individual to register as a sex offender.		

Note: For Type II and Type III Offenses, "adverse information" is any substantiated adverse finding or conclusion from an officially documented investigation or inquiry, or any other credible information of an adverse nature. To be credible, the information must be resolved and supported by a preponderance of the evidence. To be adverse, the information must be derogatory, unfavorable, or of a nature that reflects clearly unacceptable conduct, integrity, or judgment on the part of the Soldier.

Section III: Type II Offenses (Over a Soldier's Military Career, Including Sister Services)

Note: Information in the Soldier's record suggestive of a Type I offense that does not result in a criminal conviction or a finding of guilty in a field grade Article 15 proceeding will be treated as a Type II offense and reviewed by the approval authority.

Is there adverse information listed against you for any of the offenses listed below:	YES	NO
12. Sexual harassment (Article 92, 93, or 117 UCMJ).		
13. Prostitution or pandering (Article 134 UCMJ).		
14. Sexual activity with a subordinate or fraternization of a sexual nature.		

15. Conduct in violation of the Army's policy regarding participation in extremist organizations or activities or criminal gangs (as defined in AR 600-20, paragraph 4-12).		
16. Any special or general courts-martial conviction or any civilian criminal felony conviction (other than a conviction for Type I offenses).		
17. Any criminal offenses involving a child or children (other than Type I offenses).		
18. Extramarital sexual conduct or inappropriate relationship in violation of AR 600-20, paragraphs 4-14 or 4-15 (other than sexual activity with a subordinate or fraternization of a sexual nature)		
19. Wrongful broadcast or distribution of intimate visual images (Article 117a UCMJ).		
20. Illegal drug use or possession or distribution, including abuse of prescription medication and synthetic drugs (Article 112a UCMJ).		
21. Initial enlistment waivers for derogatory information related to any Type I offense.		
22. Type I offenses for which the Soldier was not convicted in a court of law or received an Article 15 or higher UCMJ action.		
23. Alcohol abuse (as defined in AR 600-85, Any irresponsible use of an alcoholic beverage which leads to misconduct, unacceptable social behavior, or impairment of an individual's performance of duty, physical or behavioral health, financial responsibility, or personal relationships).		
Section IV: Type III Offenses (Within the Last 5 Years Unless Otherwise Stated)		
Is there adverse information listed against you for any of the offenses listed below:	YES	NO
24. Relief for cause noncommissioned officer evaluation report or officer evaluation report while in current grade or in the past 5 years, whichever is longer.		
25. Previous separation from any Service for any Type III offense.		
26. Initial enlistment waivers for derogatory information (not related to an offense listed under Type II).		
27. Assault (other than categories listed under Type I).		
28. Larceny, fraud, or robbery (Articles 121, 122, and 132 UCMJ).		
29. Burglary (Article 129).		
30. Prohibited activities with a subject of recruiting efforts, future Soldier, or initial entry trainee that fall under DoDI 1304.33, enclosure 3, paragraph 1a(1)(d-n).		
Section V: Administrative Reports That Prevent Initial Appointment to These Positions		
31. Are you flagged, barred from reenlistment/extension, or coded with any administrative information indicating legal investigation is underway?		
32. Are you pending determination by a Medical Evaluation Board, Physical Evaluation Board, or Military Occupational Specialty Administrative Retention Review process?		
33. Do you have a current revoked, denied, or suspended security clearance, or failed to attain or maintain a favorable NACLC, tier 3 investigation or higher?		
Section VI: Acknowledgement		
By signing below, I acknowledge I have answered the above sections truthfully and honestly.		
Name.	Signature.	Date.

NAME:

DATE:

RGN/UIC:

DODID:

Team:

SUITABILITY REVIEW/PASS CHECKLIST

REQUIRED DOCUMENTS

☐ HRR Form 600 Recruiting and Training Cadre Suitability Questionnaire

☐ Current MEDPROS IMR

☐ Security Clearance Verification Memo

☐ Sex offender printout from National Sex Offender Public Website

☐ DD Form 369 Police Record Check

☐ Copy of SSN Card

☐ DD 2982 Recruiter Trainer Prohibited Activities Acknowledgement

☐ TXRR Form 600

Verified by RGN OPS NCO_____

DATE:_____

RECRUITING AND RETENTION COMMAND SUITABILITY QUESTIONNAIRE PART II

This is a continuation of form ARNG-HRR Form 600

Disclosure: This is required before hiring into a Position of Significant Trust and Authority (POSTA) or forward facing position.**Section I: Soldier Information**

1a. Soldier's Name (Last, First, Middle):	1b. Rank/Grade:
2. Unit of Assignment:	
3. Position Applying For:	

**Section II: Type II Offenses Continued
(Over Your Lifetime)**

Have you received a civilian or military charge/arrest/conviction, currently have, or any history of the offenses listed below:	YES	NO
1. Driving while drugged or intoxicated.		
2. Driving while ability impaired.		
3. Permitting driving under the influence.		
4. Ticketed for Wet and reckless driving.		
5. Possession of marijuana or drug paraphernalia.		
6. Possession of an illegal substance.		
7. Driving uninsured vehicle.		
8. Driving with expired plates or without plates.		
9. Driving with suspended or revoked license.		
10. Driving without a license.		
11. Driving without registration or with improper registration.		
12. Ever received a Article 15, NJP, or Captain's Mast.		
13. Have you ever received a Release for Cause (RFC) NCOER.		
14. Ever received a TCMJ or UCMJ Action.		
15. Ever been enrolled in the Army Substance Abuse Program.		
16. Ever received a Shaving Profile, temporary or permanent.		

****If you answered YES to any question, please refer to Section III: Explantations/Notes.****Section III: Explanations/Notes
(In reference to Section II)**

If you answered yes to any question in Section II: Type II Offenses Continued, please give a brief description (5 W's) and include the final disposition.

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Section IV: Acknowledgement

By signing below, I acknowledge I have answered the above sections truthfully and honestly.

Name:	Signature:	Date:
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