TEXAS ARMY NATIONAL GUARD TITLE 32 ACTIVE GUARD RESERVE (AGR)							
AGR Announcement Texas Military Department Announcement # AGR 25-128							
Texas Army		ational Guard	Opening Date	28 March 2025			
F Contraction	Post Office Austin, TX		Closing Date	28 April 2025			
Position Title: Location of Position: Budget Officer JFHQ – J3 – J38 – W8BBAA				20 April 2020			
BR/AOC: 01A/BI		Austin, TX					
Grade: CPT		Open to: TXARN	GONLY				
	*Branch:Open to AG/AR/AV/EN/FA/IN/LG/MI/MP/SC/SFMinimum Grade to apply:O1Maximum Grade to apply:O3						
APPLICANT CONTACT INFORMATION							
RANK:		PHONE:					
NAME:		EMAIL:					

POINT OF CONTACT FOR APPLICATION PROCESS:

AGR Staffing NCO Email at ng.tx.txarng.mbx.agr-staffing@army.mil

POINT OF CONTACT FOR BOARD PROCESS:

MAJ Jason Turnbow jason.a.turnbow.mil@army.mil

CONSIDERATION FACTORS:

- All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation, or other non-merit factors.
- All applicants must be able to attend appearance board.
- A applicants require a background check prior to selection notification

AGR POSITION DESCRIPTION

BUDGET OFFICER

Deputy (2IC) J-3 Resource Manager, able to obtain DoD Financial Management Certification Level II (DFMC2) within 24 months.

Serves as a Budget Officer and Deputy (2IC) for the J-3 Resource Management branch; supervise and direct development, submission of annual budget requests; oversee, manage, analyze, and evaluate funding available for funding programs within the J-3; provides customer service, financial advice, interpretation, and guidance on a variety of budget related matters, to include types of funding available and budgetary changes; review and/or approve request for orders (RFOs) in MOBCOP for accuracy and fiscal compliance; prepare and evaluate expired duty reports and unsubmitted vouchers (de-obligation) through Joint Review Program, review and/or approve travel authorizations and assess travel vouchers in Defense Travel System (DTS) for correctness and conformity with Joint Travel Regulations (JTR); conduct coordination to meet USPFO and J-8 requirements; advise and assist the Resource Manager (RM) on all budget issues and manage operations in the RM's absence. Performs other duties as assigned.

Perform all other duties as assigned.

AGR QUALIFICATIONS

1. **TXARNG Officer** membership not to exceed application pay grade.

2. Must be qualified for initial entry into service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, AOC and position as prescribed above.

3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-100, and current policies/directives.

4. Must not have any unfavorable actions of any kind; must not be flagged and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.

5. Must be a deployable asset.

6. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and perform duty in the assigned duty MOS.

7. Must be able to complete a 3-year initial tour of active duty or FTNGD prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.

9. Must be at least 18 years of age and not reached 55th birthday.

10. Must have completed Initial Entry Training (IET).

11. If PULHES numerical indicator of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR program.

CONDITIONS OF EMPLOYMENT

1. Current AGR & M-DAY Officers are eligible to apply.

2. **Current on-board Technician applicants** - Full time technicians selected for an AGR position are responsible for submitting the Uniformed Services Employment and Reemployment Rights Act paperwork thru their fulltime chain of command to the Human Resource Office. In addition, technicians are responsible for ensuring their time and attendance is accurately documented to reflect the appropriate leave status. Failure to submit documentation may result in a debt to the technician.

3. Must possess and be able to maintain a SECRET Security Clearance for continuation in the AGR Program. Failure to maintain SECRET Security Clearance will result in separation from Title 32 AGR Program.

4. Must demonstrate the ability to effectively communicate verbally and in writing.

5. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.

6. Soldiers who have filed for or are receiving Veterans Affairs (VA) disability benefits must pass an Active-Duty Physical conducted at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of Selection for AGR Positions.

7. Human Immune Deficiency Virus (HIV) testing for all Soldiers will be accomplished within 24 months prior to initial entry.

8. Favorable drug screening test within 15 days of initial entry into the AGR Program is mandatory.

PLEASE NOTE: ACCEPTANCE OF AN AGR POSITION MAY RESULT IN TERMINATION AND/OR REPAYMENT OF MILITARY INCENTIVES. PLEASE CHECK YOUR CONTRACT AND CONTACT YOUR SERVICING EDUCATION/INCENTIVES OFFICE OR THE RECRUITING/RETENTION OFFICE.

OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED

1. Copy of any Certificate of Training that is not listed on ORB.

2. Copy of special skill certification or license that is pertinent to the position.

3. Recommendation letters from current or previous employers, commanders, organizations etc.

4. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR

25-50, For the President of the Selection Board. Cannot be for a referred OER.

WHERE TO SUBMIT THE APPLICATION

(All applications must be received prior to 1600hrs (CST) on the closing date of announcement)

*3 Methods for submitting an application:

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@army.mil

E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: AGR 25-XXX – 1LT Example, First).

Please allow up to 5 business days following closure of announcement to receive EMAIL confirmation. Soldier(s) may contact AGR Staffing Section at any time to verify their application has been received and/or to correct any deficiencies **prior** to announcement closing date. (All documents scanned as ONE PDF document preferred)

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry BLDG 8 HRO by 1600 hours COB. An email confirmation will be sent once application is received. **(No binders, staples, or tabs).**

Mailed: Address to TMD J1-AGR Services, ATTN: NGTX-AGR, P.O. Box 5218, Austin, TX 78763-5218. Express Mail: 2200 W 35th ST, Austin, TX 78703-1222. Application must be received and stamped in by 1600 HOURS on closing date. ***Note:** Mailing your application through Overnight delivery a day prior to the closing date is not a guarantee it will be received before applications are sent to the unit for board proceedings* An email confirmation will be sent once application is received. **(No binders, staples, or tabs).** Applicants will not submit an AGR application using Military Postage IAW NGR 600-5 and AR 135-18.

> INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED PLEASE SUBMIT SCANNED DOCUMENTS IN ONE PDF

APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT AUTHORITY: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101. PRINCIPAL PURPOSE: To provide information for use in determining eligibility/qualifications for Active Guard/Reserve (AGR) positions. A copy will be provided to the applicant. The original will be maintained by the human resources office for state records. For organizational use only. ROUTINE USES: None. DISCLOSURE: Voluntary; however, if not provided you will not be considered for the AGR program. **POSITION ANNOUNCEMENT #:** POSITION TITLE: NAME: (Last, First, Middle) DATE OF BIRTH: (yyyymmdd)) CURRENT HOME ADDRESS: (Street, City, State, Zip Code) HOME PHONE: OFFICE PHONE: (Enlisted) DATE OF ENLISTMENT: GRADE: MOS/SSI/AFSC: ETS DATE: GRADE: BRANCH: MRD DATE: (Officer/WO) DATE OF FEDERAL RECOGNITION: SECURITY CLEARANCE: SECTION I - EDUCATION AND SPECIAL QUALIFICATIONS 1. COLLEGE OR UNIVERSITY: (Officer Applicants - Accredited Colleges only) Name, City & State Date From Date To Degree Program Credit Hours Quarter/Semester Chief Undergraduate Subject: Chief Graduate Subject: 2. OTHER SCHOOLS OR TRAINING: (Vocational, Trade or Business) Name, City & State Date From Date To Course Title Hours Completed 3. SKILLS AND QUALIFICATIONS: Special skills and qualifications with office machines (Word Processing - WPM), wheel and track vehicles, etc. Also list any licenses or certificates held (Pilot, Nurse). SECTION II - EMPLOYMENT HISTORY May we contact your present employer regarding your character, qualification, and record of employment? CHECK ONE: YES NO (A "NO" answer will not affect your consideration for employment.) DATES EMPLOYED 1. NAME AND ADDRESS OF EMPLOYER: AVERAGE HRS. PER WEEK то FROM TITLE OF POSITION: **IMMEDIATE SUPERVISOR & PHONE NUMBER:** NUMBER OF EMPLOYEES YOU SUPERVISED: TYPE OF BUSINESS: YOUR REASON FOR LEAVING: DESCRIPTION OF WORK: (Describe your specific responsibilities and accomplishments)

Page 2 of 3

OTHER EMPLOYMENT						
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			FROM TO			
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TYPE OF BUSINESS:	YOUR REASON FOR LEA	AVING:				
DESCRIPTION OF WORK: (Describe	vour specific re	sponsibilities and accompli	shments)			
3		SECTION III -	MILITARY HISTORY			
1. MILITARY SERVICE: (Start with mos	st recent service	and show changes in grade	e and duty in reverse chronolog	ical order.)		
FROM TO AC	ARNG/ANG	RC GRADE	ORGANIZATION		DUT	ſY
2. MILITARY TRAINING:						
FORMAL MILITARY SCHOOLING COI		RATION OF COURSE	00	RRESPONDEN		
COURSE TITLE AND NUMBER		EEKS DAYS		BCOURSE TIT		COURSE HOURS
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MOS/SSI/AFSC DATE AWARDE		QUALIFYING FOR AN MOS	ERE OBTAINED (Service School)		DN ORDERS.	
4. INDICATE ANY ON THE JOB TRAIN		QUALIFYING FOR AN MOS	ERE OBTAINED (Service School)		DN ORDERS.	
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4. INDICATE ANY ON THE JOB TRAIN		QUALIFYING FOR AN MOS	ERE OBTAINED (Service School)		DN ORDERS.	

			Page 3 of 3
	SECTION IV - PERSONA	L BACKGROUND QUESTIONAIRE	
YES NO	(All Applicants Must Complete) Utilize the Continuation/Remarks sect Attach a seperate sheet of paper if more space is necessary.	ion to fully explain any "YES" answers (except 9 & 10).	
	1. Within the last five years, have you been fired for any reason?		
	2. Within the last five years, have you quit a job after being notified that	t you would be fired?	
	3. Have you ever been convicted, forfeited collateral, or now under ch	arges for any felony or firearms or explosives offense against t	he law?
	4. During the past seven years, have you been convicted, imprisoned offense against the law not included in Question 3?	, on probation or parole, or forfeited collateral or are you now u	nder charges for any
	5. While in the military, have you ever been convicted by a General Co	urt Martial?	
	6. Does the United States Government employ, in a civilian capacity of	or as a member of the Armed Forces, any relative of yours by b	lood or marriage?
	7. Do you receive or are you entitled to receive federal, military retired federal, civilian service, or eligible for immediate federal civil service?		əd upon military,
	8. Have you ever been removed from military service due to unsuitable 9. Will you be able to complete a minimum of 5 years of continuous A	-	<i>v</i> ice or your
	Mandatory Removal Date (MRD)? 10. Are you a candidate for an elected office, holding a civil office (ful	l or part-time) or engaged in partisan political activities as defir	ied in
	AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by		
	11. Have you been involuntarily removed from unit (Selected Reserve retention board action?) service based on maximum years of service, qualitative reten	tion or selective
	12. Have you been involuntarily removed from unit (Selected Reserve including but not limited to relief from command in the past year?) service for cause or been relieved for cause from any duty as	.signment,
	13. Do you currently possess or is a report of suspension of favorab	1 0	
	14. Have you voluntarily separated from the AGR Program in any state		Only)
	15. Have you been voluntarily separated from the AGR Program or vo		
	 (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been Headquarters, or Department of the Army Headquarters, within the p 	past 12 months?	-
	17. Have you met the minimum requirement for each fitness compone	ent by scoring an overall score of 75 points or higher, per AFI 3	6-2905.
	• SECTION V - ontinuation/Remarks section to fully explain any "YES" answers (except	CONTINUATION/REMARKS	
to the rele agencies	SECTION VI - CERTIFICATIONS AN mpleted this application with the knowledge and understanding tha ease of information concerning my capacity and fitness by employed to personnel specialists for purpose of employment. I also underst employed, or for being released after I begin work.	r, educational institution, law enforcement agencies, and o	other individuals and
	on proyod, or for boing roleaded after r begin work.	SIGNATURE:	DATE:
-	nat all of the statements made by me are true, complete, and the best of my knowledge and belief and are made in good faith.		DATE.
R			

Prescribed By: DoDI 1304.02

CUI when filled

Trescribed By: DODT 1504	<u>F.UZ</u>								
POLICE RECORD CHECK					1. DATE OF REQUEST (YYYYMMDD)			OMB No. 0704-0007 OMB approval expires 20250531	
The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM.									
SECTION I - (To be comp	pleted by Recruiting Service)								
2. NAME OF APPLICAN	IT (Last, First, Middle	3. SEX	4. PLACE OF E	IRTH			-		
Name(s), Alias)			A. CITY		B. COUN	TY	C. STATI	E	
			_						
5. DATE OF BIRTH	6. A. ETHNICITY	6. B. RACE (Select one or more) 7. SOCIAL S					CURITY		
(YYYYMMDD)	(1) HISPANIC OR LATINO	(1) A	MERICAN INDIAN/AL	SKA NATIVE		HAWAIIAN OR CIFIC ISLANDE	-	ER	
		(2) A	SIAN		(5) WHITE				
	(2) NOT HISPANIC OR	(3) B	LACK OR AFRICAN A	MERICAN					
8. ADDRESS IN ADDRE	SSEE'S JURISDICTION (See	e "MAIL TO	' block)			9. DATES R	ESIDED A	T THIS /	ADDRESS
A. NUMBER AND STRE	ET (include apartment no.)	B. CITY	C. STA	ſE	D. ZIP CODE	A. FROM	E	B. TO	
						(YYYYMMD	D) (YYYYM	IMDD)
10. PERSON MAKING T	THIS REQUEST								
A. NAME (Last, First, Mic	ddle Name(s))	B. R.	ANK C. SI	SNATURE		D. TITLE			
SECTION II - (To be com	poleted by Applicant)								
SECTION II - (10 be com			PRIVACY ACT STAT	EMENT					
AUTHORITY: 10 U.S.C. Section	ons 136, 504, 505, 12102; 14 U.S.C.	Sections 351	and 632: DoDI 1304.2: D	DI 1304.26; and	LE.O. 9397 (SSN). a	as amended.			
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	Selection System; http://dpcld.defensiles System of Records; http://www.gj								
DISCLOSURE: Voluntary. How used to conduct the police reco	wever, failure of the applicant to com ords check and keep all records toge	plete Section I ther during the	may result in refusal of enlistment process.	nlistment in the	Armed Forces of the	e United States. A	n applicant's	SSN is	
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13. IS APPLICANT NOV	V UNDERGOING COURT AC	TION OF A	NY KIND?				YES		NO
(if YES, give details.)									
THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE.									
THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES.									
14. DATE (YYYYMMDD) 15. TITLE 16. VERIFIED BY (Signature)									
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CUI category: PRVCY LDC: FEDCON POC: osd.pentagon.ousd-p-r.mbx.forms@mail.mil

TEXAS ARMY NATIONAL GUARD TITLE 32 AGR

VA Disability Benefits Questionnaire

1. Are you receiving VA disability benefits?	YES	NO	(CIRCLE ONE)
2. Are you entitled to receive VA disability benefits, but for the receipt of the retired pay?	YES	NO	(CIRCLE ONE)
3. Have you received VA disability benefits in the past?	YES	NO	(CIRCLE ONE)
4. If you are not receiving VA disability, have you filed for the VA disability benefits?	YES	NO	(CIRCLE ONE)
5. If you are drawing VA disability benefits at what percentage?		%	

If you answered yes to any question above, I understand that I must take an Active Duty physical at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of selection for an AGR position. I understand that I must take all medical documents and VA Disability documents with me to MEPS on the day of the physical.

Full name (Last, First Middle)	Signature	Date

As of 19 February 2014