TEXAS ARMY NATIONAL GUARD TITLE 32 ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

AGR Announcement



Texas Military Department Texas Army National Guard Post Office Box 5218 Austin, TX 78763-5218

Announcement #	AGR 24-041
Opening Date	09 November 2023
Closing Date	11 December 2023

Position Title:	Location of Position:	
Training NCO	HHC 71ST MI EXP BDE	
MOS:	San Antonio, TX	
35F3O		
Grade/Rank:		
E6/SSG	Open to: TXARNG SOLDIERS ONLY	
Minimum Grade to apply: E4	MOS: 35F Preferred, Any MOS may apply	
Maximum Grade to apply: E6		

REQUIRED DOCUMENTS TO BE SUBMITTED INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

- 1. Cover Page AGR vacancy announcement with Personal Contact Information listed below.
- 2. NGB Form 34-1 Traditional Soldiers (M-Day, Tech must fill this out!) Application for Active Guard/Reserve (AGR). AGR personnel must complete a memorandum of consideration in accordance with AR 25-50. Memorandum will not exceed 1 page in length.
- 3. <u>SELECTION BOARD copy of ERB</u> Certified/Validated by Readiness NCO or Unit S-1. Line Scores must be included. DA Photo is not authorized.
- 4. DD Form 214s Copy Member 4 or Service 2 (indicating SPD Code) or NGB Form 22.
- 5. <u>Copy of last five NCOERs</u> Submit a memorandum to the President of the Board explaining reason(s) for any missing NCOERs/unrated time. A letter of recommendation or performance evaluation will be submitted on Soldiers not yet due an evaluation.
- 6. Individual Medical Readiness (IMR) from MEDPROS -
 - -PHA must be within 1 YEAR of announcement OPENING DATE.
 - -HIV Testing must be within 2 YEARS of announcement OPENING DATE.
 - -Dental Class 1 or 2 A deployable asset.
 - -If applicable, include **PERMANENT PROFILE**. Soldiers must **NOT** be on a **TEMPORARY PROFILE**.
- 7. DA Form 705 (ACFT) most recent RECORD ACFT within 1 YEAR of application date.
 - -Ensure DA 705 states "FOR RECORD GO" and is filled out properly with HT and WT.
 - -If applicable must provide a passing copy of the OPAT within 1 YEAR of OPENING DATE.
 - -If applicable must include DA Form 5500-R or DA Form 5501-R (Body Fat Content Worksheet).
- 8. Certified Height and Weight Memorandum From Unit Commander or authorized representative.
 - -Height and weight must be **CONDUCTED** within **30 DAYS** of announcement **OPENING DATE**.
- 9. Statement of Security Verification from Unit Security Manager in memorandum format.
- **10.** <u>DD Form 369 (Police Record Check)</u> applicant must complete Sections I, II, leave #10 & section III blank (must be signed and dated). Must have publishing date of 2019.
- 11. Current NGB 23B RPAM
- 12. TXARNG Title 32 AGR VA Disability Questionnaire Applicant must complete, sign and date.

Applicant Contact Information				
RANK:	PHONE:			
NAME:	EMAIL:			

POINT OF CONTACT FOR APPLICATION PROCESS:

AGR STAFFING INBOX ng.tx.txarng.mbx.agr-staffing@army.mil

POINT OF CONTACT FOR BOARD & POSITION:

SGM Cliff A. Partee and CW2 Tania Garcia at cliff.a.partee.mil@army.mil and tania.garcia6.mil@army.mil

CONSIDERATION FACTORS:

- All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation, or other non-merit factors.
- All applicants must be able to attend appearance board.
- A applicants require a background check prior to selection notification

AGR POSITION DESCRIPTION

HUMAN RESOURCES NCO

Responsible for the ensuring successful accomplishment of those tasks which support the unit's training programs and objectives. Drafts training schedule for approval which comply with command guidance. directives, and publications of higher headquarters. Maintains the training library and related training equipment and aids. Maintains all training support materials. Prepares materials for advising the unit commander on unit mobilization posture and requirements. Provides the information required for the unit status report. Attends all unit training assemblies, and annual training periods providing assistance and guidance in the preparation for and execution of unit training. Conducts preparatory visits as required to training sites to ensure availability of and to procure required training areas, range, and training equipment. Maintains the unit MOS qualification training program. Advises and assists the Company Readiness NCO on military education requirements and forwards applications for Army Service schools. Assists in planning, updating, and executing mobilization plans and loading plans, and unit supply planning. Attends schools and conferences as required by training, development, and military education requirements. Conducts Mission Analysis as a member of the company staff. Writes orders in support of contingency operations. Maintains secure/unsecure networks. Deploys on diplomatic missions. Interacts with Global Combatant Command staff and Theater Special Operations Command Staff. Interacts with Special Forces Command Staff, U.S. Army Special Operations Command Staff, and U.S. Special Operations Command Staff. Analyzes and writes operational plans at the strategic, theater, and tactical level. Develops and implements Programs of Instruction.

Performs other duties as assigned.

AGR QUALIFICATIONS

- 1. **TXARNG Enlisted** membership not to exceed application pay grade. Selected applicants in pay grade that exceeds authorized MTOE assignment on application will take a <u>voluntary reduction in grade prior to assignment</u>.
- 2. Must be qualified for initial entry into or continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
- 3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-100, NGR 600-101, and current policies/directives.
- 4. Must attend and successfully complete the appropriate TXARNG and NGB mandated Full Time Unit Support (FTUS) Training Requirements within 12 months of assignment. Failure to do so may result in separation.
- 5. Must not have any unfavorable actions of any kind. Must not be flagged and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.
- 6. Must be a deployable asset.
- 7. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and perform duties in the assigned duty MOS.
- 8. Must be able to complete a 3-year initial tour of active duty or FTNGD prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
- 9. Must be at least 18 years of age and not reached 55th birthday.
- 10. Must have completed Initial Entry Training (IET).
- 11. If PULHES numerical indicator of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR program.

CONDITIONS OF EMPLOYMENT

- 1. **Current on-board Technician applicants** Full time technicians selected for an AGR position are responsible for submitting the Uniformed Services Employment and Reemployment Rights Act paperwork thru their fulltime chain of command to the Human Resource Office. In addition, technicians are responsible for ensuring their time and attendance is accurately documented to reflect the appropriate leave status. Failure to submit documentation may result in a debt to the technician.
- 2. Current on-board AGR applicants are ineligible to apply if within a stabilization period IAW TXARNG 600-5.
- 3. Must possess and be able to maintain a TS Security Clearance with SCI for continuation in the AGR Program. Failure to maintain SECRET Security Clearance will result in separation from Title 32 AGR Program.
- 4. Must demonstrate the ability to effectively communicate verbally and in writing.
- 5. Human Immune Deficiency Virus (HIV) testing for all Soldiers will be accomplished within 24 months prior to initial entry.
- 6. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.
- 7. Favorable drug screening test within 15 days of initial entry into the AGR Program is mandatory.
- 8. IAW TXARNG PAM 600-5, Initial Hire AGR Soldiers will be stabilized for 24 Months from date of assignment.
- 9. Soldiers who have filed for or are receiving Veterans Affairs (VA) disability benefits must pass an Active-Duty Physical conducted at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of Selection for AGR Positions.

PLEASE NOTE: ACCEPTANCE OF AN AGR POSITION MAY RESULT IN TERMINATION AND/OR REPAYMENT OF MILITARY INCENTIVES. PLEASE CHECK YOUR CONTRACT AND CONTACT YOUR SERVICING EDUCATION/INCENTIVES OFFICE OR THE RECRUITING/RETENTION OFFICE.

OPTIONAL DOCUMENTS THAT MAY BE SUBMITTED

- 1. Copy of any Certificate of Training that is not listed on ERB.
- 2. Copy of special skill certification or license that is pertinent to the position.
- 3. Recommendation letters from current or previous employers, commanders, organizations etc.
- 4. Federal Employee Performance Appraisals or civilian performance evaluation and/or incentive award certificate.
- 5. Counter Drug, Drug Interdiction, or Law Enforcement performance appraisal.
- 6. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a referred evaluation.

WHERE TO SUBMIT THE APPLICATION

(All applications must be received prior to 1600hrs (CST) on the closing date of announcement)

Applicants must contact AGR Staffing if they are not contacted within five business days after the announcement closing date to verify their packet has been received.

*3 Methods for submitting an application:

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@army.mil

E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: AGR 23-134 – SGT Snuffy, Joe).

Please allow up to 5 business days following closure of announcement to receive EMAIL confirmation. Soldier(s) may contact AGR Staffing Section at any time to verify their application has been received and/or to correct any deficiencies prior to announcement closing date. (All documents must be scanned as ONE PDF)

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry BLDG 8, AGR Services, by 1600 hours. An email confirmation will be sent once application is received. **(No binders, staples, or tabs).**

Mailed: Address to AGR Services, ATTN: NGTX-AGR, PO Box 5218, Austin, TX 78763-5218. Express Mail: 2200 W 35th ST, Austin, TX 78703-1222. Application must be received and stamped in by 1600 HOURS on closing date. ***Note:** Mailing your application through Overnight delivery a day prior to the closing date is not a guarantee it will be received before applications are sent to the unit for board proceedings* An email confirmation will be sent once application is received. **(No binders, staples, or tabs).** Applicants will not submit an AGR application using Military Postage IAW NGR 600-5 and AR 135-18.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT

AUTHORITY: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101.

PRINCIPAL	L PURPOSE:	To provide information for use	in determining eligibility/qualification	ns for Active Guard/Reserve (AGR) positions.	A copy will be provided to the
applicant.	The original v	vill be maintained by the human	resources office for state records.	For organizational use only.		

ROUTINE USES: None.

DISCLOSURE: Voluntary; however	, if not provided you will not be cons	sidered for the AGR	R program.				
POSITION ANNOUNCEMENT #:	POSITION TITLE:						
NAME: (Last, First, Middle)					DATE OF	BIRTH: <i>(yy</i> y	rymmdd))
CURRENT HOME ADDRESS: (Sa	reet, City, State, Zip Code)				HOME PI	HONE:	
					OFFICE I	PHONE:	
(Enlisted) DATE OF ENLISTMEN	NT:	GRADE:	MOS/SSI/A	AFSC:	ETS DAT	E:	
(Officer/WO) DATE OF FEDERAL F	RECOGNITION:	GRADE:	BRANCI	H:	MRD DA	ΓE:	
SECURITY CLEARANCE:							
	SECTION I - E	DUCATION AND SI	PECIAL QUALIFICA	TIONS			
1. COLLEGE OR UNIVERSITY: (C	Officer Applicants - Accredited Colle	eges only)					
Name, City & State		Date From	Date To	Degree Prog	gram	Credit Hours	Quarter/Semester
Chief Undergraduate Subject:							
Chief Graduate Subject:							
2. OTHER SCHOOLS OR TRAINING	G: (Vocational, Trade or Business	s)					
Name, City & State		Date From	Date To	Course	e Title	Н	ours Completed
3. SKILLS AND QUALIFICATIONS: certificates held (Pilot, Nurse).	Special skills and qualifications wi	th office machines	(Word Processing -	WPM), wheel and tr	ack vehicle	es, etc. Also	list any licenses or
	SECT	ION II - EMPLOYME	NT HISTORY				
May we contact your present emplo (A "NO" answer will not affect your		ification, and record	d of employment?	CHE	CK ONE:	YES	NO
1. NAME AND ADDRESS OF EMPL	OYER:		DATES EN	MPLOYED	AV	ERAGE HRS.	PER WEEK
TITLE OF BOOLTION.	IMMEDIATE		OM NUMBER	TO	E EMPLOY	TEC VOLLOU	DEDVICED.
TITLE OF POSITION:	IMINEDIATE	E SUPERVISOR & F	TOUNE NUMBER:	NOMBERO	'F EIVIPLUY	EES YOU SU	LEKNISED:
TYPE OF BUSINESS:	YOUR REA	SON FOR LEAVING	G:				
DESCRIPTION OF WORK: (Descri	ribe your specific responsibilities a	nd accomplishmen	ts)				

				SECT	ION II - EMPLOYME	NT HISTORY (Continued)				
OTHER EMPLO	YMENT									
May we contact (A "NO" answe					ication, and record ent.)	of employment?	CHEC	K ONE: YES	N	IOG
G NAME AND	ADDRESS OF	EMPLOY	ER:			DATES EMPLO	YED	AVERAGE H	RS. PE	R WEEK
TITLE OF POS	ITION:			IMN	EDIATE SUPERVIS	FOR & PHONE NUMBER:	NUMBER OF	I FEMPLOYEES YOU S	SUPER	VISED:
TYPE OF BUSI	NESS:			YOUF	R REASON FOR LEA	AVING:				
DESCRIPTION OF WORK: (Describe your specific responsibilities and accomplishments)										
					SECTION III	MILITARY HISTORY	_			
4 MILITARY C	EDVICE: (Star	t with mos	t recent serv	ice and sh		e and duty in reverse chronologic	cal order)			
FROM	TO	AC	ARNG/AN		GRADE	ORGANIZATION	car order.)	DU	JTY	
2. MILITARY T	L RAINING:									
FORMAL MILIT		LING CON								,
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				WEEKO	BATO	OGGRGE/GGI	BOOOROL IIII	<u> </u>	000	MOL HOURO
3. MILITARY Q MOS/SSI/AFS		NS <i>(List al</i> AWARDEI	ny primary M	OS/SSI wh	ich has been award	led on orders.) ERE OBTAINED (Service School	I On the Joh Ti	raining Civilian Exper	ience i	etc.)
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		OB TRAIN	ING WHICH	IS QUALIF		/SSI WHICH HAS NOT YET BEE	N AWARDED (
DUTY MOS/S	SSI/AFSC				EXACT TIT	TLE OF POSITION		FRO	M	ТО

	SECTION IV - PERSONAL	BACKGROUND QUESTIONAIRE				
YES NO	(All Applicants Must Complete) Utilize the Continuation/Remarks secti Attach a seperate sheet of paper if more space is necessary.	on to fully explain any "YES" answers (except 9 & 10).				
	1. Within the last five years, have you been fired for any reason? 2. Within the last five years, have you quit a job after being notified that 3. Have you ever been convicted, forfeited collateral, or now under ch: 4. During the past seven years, have you been convicted, imprisoned, offense against the law not included in Question 3? 5. While in the military, have you ever been convicted by a General Cot 6. Does the United States Government employ, in a civilian capacity o 7. Do you receive or are you entitled to receive federal, military retired federal, civilian service, or eligible for immediate federal civil service? 8. Have you ever been removed from military service due to unsuitabil 9. Will you be able to complete a minimum of 5 years of continuous At Mandatory Removal Date (MRD)? 10. Are you a candidate for an elected office, holding a civil office (full AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by 11. Have you been involuntarily removed from unit (Selected Reserve) retention board action? 12. Have you been involuntarily removed from unit (Selected Reserve) including but not limited to relief from command in the past year? 13. Do you currently possess or is a report of suspension of favorable 14. Have you voluntarily separated from the AGR Program or vo 16. (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been Headquarters, or Department of the Army Headquarters, within the p	arges for any felony or firearms or explosives offense against to on probation or parole, or forfeited collateral or are you now usurt Martial? If as a member of the Armed Forces, any relative of yours by bour retainer pay, service annuities, or other compensation base of the Service prior to completing 18 years of Active Federal Service prior to completing 18 years of Active Federal Service prior to engaged in partisan political activities as defined the Members of the Armed Forces on Active Duty? If service based on maximum years of service, qualitative retent as service for cause or been relieved for cause from any duty as a actions pending? If or one or more days within the past year? (ARNG Applicants Countarily separated in lieu of adverse action? Innon-selected for promotion as not best qualified for promotion	nder charges for any lood or marriage? ed upon military, rice or your led in tion or selective signment, Only)			
	17. Have you met the minimum requirement for each fitness compone		6-2905			
	17. Have you met the minimum requirement for each fittless compone	in by scoring an overall score of 75 points of higher, per Ai 15	J-2303.			
	SECTION V - C	CONTINUATION/REMARKS				
	SECTION VI - CERTIFICATIONS AND	AUTHORITY FOR RELEASE INFORMATION				
to the rela	I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I consent to the release of information concerning my capacity and fitness by employer, educational institution, law enforcement agencies, and other individuals and agencies to personnel specialists for purpose of employment. I also understand that a false answer to any question in this application may be grounds for not being employed, or for being released after I begin work.					
		SIGNATURE:	DATE:			
•	nat all of the statements made by me are true, complete, and					

CUI when filled

Prescribed By: DoDI 1304.02

	1. DATE OF	REQUEST	OMB No. 0704-0007 OMB approval expires 20250531					
and maintaining the data need including suggestions for reductions have the aware that notwithst OMB control number. PLEASE DO NOT RETURN Y	r this collection of information is estim led, and completing and reviewing the cing the burden, to the Department of tanding any other provision of law, no YOUR FORM TO THE ABOVE ORGA	e collection of infor f Defense, Washin o person shall be s	rmation. Send comments ngton Headquarters Servio subject to any penalty for f	regarding this burd ces, at whs.mc-alex ailing to comply wit	len estimate o k.esd.mbx.dd- th a collection	r any other aspect dod-informationcol of information if it	of this collections@m does not dis	data sources, gathering ction of information, iail.mil. Respondents splay a currently valid
	pleted by Recruiting Service)		T : 2: 405 05 DID					
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Name(s), Alias)		MALE	A. CITY		B. COUN	TY	C. STAT	E
		FEMALE					I	
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5. DATE OF BIRTH (YYYYMMDD)	6. A. ETHNICITY		•	,	(4) NATIVE	HAWAIIAN OR	7. SOO	CIAL SECURITY
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	(2) NOT HISPANIC OR	(2) ASIA	N.		(5) WHITE			
	LATINO	(3) BLAC	CK OR AFRICAN AME	RICAN				
8. ADDRESS IN ADDRE	SSEE'S JURISDICTION (See	e "MAIL TO" ble	ock)			9. DATES RE	SIDED A	T THIS ADDRESS
A. NUMBER AND STRE	EET (include apartment no.)	B. CITY	C. STATE	D.	ZIP CODE	_	I .	В. ТО
						(YYYYMMDI	⁾⁾ ((YYYYMMDD)
10. PERSON MAKING T			2 2121					
A. NAME (Last, First, Mic	ddle Name(s))	B. RANI	K C. SIGNA	ATURE		D. TITLE	i .	
SECTION II - (To be com	enleted by Annlicant)							
SECTION II - (10 DC 00	pieted by Applicant,		PRIVACY ACT STATEM	NT				
ALITHORITY: 10 U.S.C. Section	ons 136, 504, 505, 12102; 14 U.S.C.				9397 (SSN), a	e amended.		
	ne information collected on this form is				. ,		hromont with	h the police or other law
enforcement agencies. Comple	eted forms are used to conduct backgial military personnel SORNs maintain	ground records che	ecks used to determine el	igibility of applican	ts for accession	n into the Armed I	Forces. Com	ipleted forms are
ROUTINE USE(S): The routine	e uses are found in the associated sy	stem of records no	otices listed below:		**********	0040.07.0	- 101105.0	
DoDM 1145.02, Military Entrar A0601-210c TRADOC, Army F	e uses are found in the associated sy nce Processing Station (MEPS); http: Recruiting Prospect System; http://dp	s://www.esa.wns.r cld.defense.gov/Pi	nil/Portals/54/Documents rivacy/SORNsIndex/DOD	DD/issuances/dod wide-SORN-Article	m/11450∠m.p e-View/Article/	df?ver=2018-07-∠ 570073/a0601-21	3-121425-9 0c-tradoc/	
F036 AETC R, Air Force Recru M01133-3. Marine Corps Recr	uiting Information Support System (Af- ruiting Information Support System (M Selection System; http://dpcld.defens	FRISS) Records; h MCRISS); http://dp/	nttp://dpcld.defense.gov/F cld.defense.gov/Privacy/\$	rivacy/SORNsInde ORNsIndex/DOD-	x/DOD-wide-S wide-SORN-A	SORN-Article-View rticle-View/Article/	/Article/5697 570628/m01	780/f036-aetc-r/ 1133-3/
N01133-2, Recruiting Enlisted DHS/USCG-027, Recruiting Fi	Selection System; http://dpcld.defensiles System of Records; http://www.gr	se.gov/Privacy/SO)RNsIndex/DOD-wide-\$O FR-2011-08-10/html/2011	RN-Article-View/Ar	ticle/570318/n	01133-2/		
,	wever, failure of the applicant to comp	,			Forces of the	United States, Ar	annlicant's	SSN is
used to conduct the police reco	ords check and keep all records toget	ther during the enl	listment process.	IIICIII III aio	11 01000 0	Office Glass	applioc	0014 15
11. I HEREBY CONSEN INFORMATION REQUE	IT TO RELEASE YOUR FILES STED BELOW.	3 FROM THE	SIGNAT	JRE				
SECTION III - (To be con	mpleted by Police or Juvenile A	Agency)						
The person described ab	oove, who claims to have resid	led at the addre						United
	om your files the information re						_	
	ANT HAVE A POLICE OR JU		•	IINOR TRAFF	IC VIOLATI	ONS?	YES	NO
(if YES, what was the o	offense or charge, date, dispos	ition and sente	ence?)					
13. IS APPLICANT NOV	V UNDERGOING COURT AC	TION OF ANY	KIND?				YES	NO
(if YES, give details.)								
	AT THE ABOVE DATA, AS O							E IN THIS OFFICE.
	CONFIDENTIAL AND CANNO	OT BE USED I				CIAL PURPOS	SES.	
14. DATE (YYYYMMDD)) 15. TITLE		16. VER	IFIED BY (Sign	nature)			
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Controlled by: OUSD(P&R) CUI Category: PRVCY LDC: FEDCON

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POC: osd.pentagon.ousd-p-r.mbx.forms@mail.mil

TEXAS ARMY NATIONAL GUARD TITLE 32 AGR

VA Disability Benefits Questionnaire

1. Are you receiving VA disability benef	fits?	YES	NO	(CIRCLE ONE)
2. Are you entitled to receive VA disabil the receipt of the retired pay?	ity benefits, but for	YES	NO	(CIRCLE ONE)
3. Have you received VA disability bene	efits in the past?	YES	NO	(CIRCLE ONE)
4. If you are not receiving VA disability, the VA disability benefits?	, have you filed for	YES	NO	(CIRCLE ONE)
5. If you are drawing VA disability bene	efits at what percentage?		%	
If you answered yes to any question about Military Entrance Processing Station (M for an AGR position. I understand that I with me to MEPS on the day of the physical statement of the physical statemen	EPS) IAW AR 40-501 with must take all medical docu	in 30 days o	f notific	eation of selection
Full name (Last, First Middle)	Signature		Date	

As of 19 February 2014