

Texas Air National Guard Air Active Guard Reserve (AGR) Vacancy

Announcement Number: **AGR-18-119**

Open Period: **11 January 2018 – 31 January 2018 (20-Day Announcement)**

Open Areas of Consideration: **Nationwide**

This vacancy announcement is open to participating members of the Texas Air National Guard and those eligible for immediate transfer to the Texas Air National Guard.

All applicants (Current Drill Status, Technician, & AGRs) need to apply to this announcement for consideration.

Appointment Factors/Military Eligibility Requirements: **Promotable MSgt/E-7 NTE SMSgt/E-8**

Authorization of a controlled grade is required for promotion to SMSgt/E8 and will occur based on the availability of the controlled grade.

Possible voluntary demotion will be necessary depending on the selection.

Qualification Requirements: **REQUIRED AFSC: 4N071**

- Medical terminology, anatomy and physiology; nursing theory, techniques and procedures; nursing assessment; team nursing; patient needs; emergency medical treatment to include cardiopulmonary resuscitation; aseptic technique; medical ethics and legal aspects; prescribed drugs/immunizations and their administration; population health concepts; operating and maintaining therapeutic equipment; transportation of sick and wounded; risk management; military hygiene and sanitation; fundamentals of primary care management (PCM); preventive medicine and counseling techniques; physical examinations and standards, contingency operations, disaster preparedness and chemical warfare; flight physiology fundamentals; maintenance of the human weapon system; and operational readiness of the war fighter.
- Secret Clearance Required

Position Information

Title: Aerospace Medical Services

Grade: SMSgt/E-8

DAFSC: 4N091

Position #/s: (0148) 009930371C

Unit/Duty Location: 147 MDG, Ellington Field, Houston, TX

Funding Availability: AGR Funded

Concurrently Advertised: NONE

SUMMARY

Specialty Summary. Plans, provides, and evaluates routine patient care and treatment of beneficiaries to include flying and special operational duty personnel. Organizes the medical environment, performs and directs support activities for patient care situations, including contingency operations and disasters. Performs duty as Independent Duty Medical Technician (IDMT), Aeromedical Evacuation Technician (AET), Hyperbaric Medical Technician (HBMT); Allergy and/or Immunization Technician (AIT), Special Operations Command (SOC) Medic, Dialysis Medical Technician (DMT), Critical Care Technician (CCT), Neurodiagnostic Technologist (NT), or Flight and Operational Medical Technician (FOMT).

Duties & Responsibilities:

- Provides, supervises and manages patient care of beneficiaries to include flying and special operational duty personnel. Performs nursing tasks. Acts as Patient Centered Medical Home member or team leader. Front-line preventionist who identifies potential health risks and provides preventative counseling. Performs paraprofessional portions of preventative health assessments and physical examinations. Monitors and records physiological measurements. Orients patients to the hospital environment. Admits, discharges, and transfers patients as directed. Observes, reports, and records observations in patient progress notes and team conferences. Performs portions of medical treatment, diagnostic, and therapeutic procedures. Cares for, observes, and reports on pre/post-operative, seriously or critically ill, and injured patients. Records treatments and procedures rendered and observes effects. Performs postmortem care. Identifies patient problems and assists in developing and evaluating patient care plan(s). Assembles, operates, and maintains therapeutic equipment. Provides field medical care in contingency operations and disasters. Performs basic life support and triage in emergency situations. Serves as member of primary emergency medical response to in-flight emergencies and potential mass casualty scenarios for on- and off-base incidents. Operates emergency medical and other vehicles. Loads and unloads litter patients. Participates in contingency or disaster field training, exercises, and deployments. Augments search and rescue flying squadrons. Obtains and maintains linen and supplies/areas. Disposes of medical waste. Maintains inpatient and outpatient medical records. Screens medical records for deployability and other medical administrative requirements. Prepares and submits administrative reports. Manages supplies and equipment, submits and executes budgets. Coordinates medical service activities with execution and clinical management teams. Utilizes the nursing process for promoting and maintaining patient health. Provides disease and disability education, care, and evaluation of nursing care. Participates in and leads the planning, implementation, and evaluation of nursing care. Performs assessment and analysis of patient health status, identifies health goals, recognizes subtle changes in conditions, interprets these changes, and immediately determines appropriate course of action.
- Supervises personnel, conducts training, and creates duty schedules. Schedules and/or conducts in-service training on procedures, techniques, and equipment. Schedules and/or conducts periodic disaster training, fire drills, and evacuation procedures. Provides training to medical and non-medical personnel; training may include areas such as emergency medical technician and required basic life support training.
- Performs duty as an IDMT at home station and deployed locations, remote sites and alternate care locations. Renders medical, dental, and emergency treatment; recommends and coordinates evacuations for definitive medical treatment. Performs pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics and medical administration duties. Establishes preceptorship and provides forward area health care IAW applicable guidelines in an austere or bare-base environment.
- Special Operations Command (SOC) Medics perform special operations medical support providing initial combat trauma stabilization, on-going field trauma care, and Casualty Evacuation (CASEVAC) to definitive care.

- SOC medics are ideally suited to Special Operations Forces (SOF) and Combat Search and Rescue (CSAR) mission support for establishing bare-base encampments.
- Performs aeromedical evacuation (AE) ground and/or flight duties. Performs pre-flight/inflight patient care and documentation. Provides emergency care for patients in event of medical and/or aircraft emergencies. Functions as an aeromedical evacuation crewmember (AECM). Prepares patients, equipment and aircraft for flight. Enplanes and deplanes patients. Loads and unloads baggage. Operates specialized aircraft flight equipment, medical devices and aircraft systems related to patient care.
- Performs allergy and immunization (AI) duties.
- Allergy: Manages immunotherapy care and performs diagnostic tests as ordered by physician. Prepares allergenic extracts and/or specific allergy treatment extracts. Performs allergy skin and energy testing.
- Immunization: Manages computer based patient information. Performs tuberculosis testing. Administers vaccines IAW current guidelines. Provides emergency care for treatment of anaphylaxis. Provides patient education regarding expected reactions and proper post-vaccination care. Provides oversight of immunization processes and programs. Manages the Immunization Backup Technician (IBT) program. 267 AFECDD, 31 October 2017
- Performs neurodiagnostic duties. Assists physician with and prepares patients for examination, treatment, and diagnostic procedures. Assembles, operates, maintains and performs routine user maintenance of electroencephalographic and electromyographic equipment. Assists in performing special electroencephalographic and electromyographic procedures. Ensures appropriate care and storage of tracings and reports.
- Performs critical care duties. Prepares patient with special equipment for transfers. Performs and assists with examinations and special procedures including mechanical ventilation, cardiovascular and neurovascular procedures and dialysis.
- Performs hyperbaric medical duties. Prepares patients and equipment for hyperbaric dive. Provides wound care debridement. Prepares hyperbaric chamber and properly positions patients. Functions as hyperbaric dive crewmember. Assists hyperbaric nurse or provider with patient care during dive. Provides emergency care for patients in event of medical or hyperbaric chamber emergencies.
- Performs Dialysis Medical Technician duties. Prepares patient and performs procedures using specialized renal dialysis equipment.
- Performs flight and operational medicine duties. Assists flight surgeon with aircraft mishap and physiological incident response, investigation, and reporting. Supports flight surgeon to develop flying safety and deployment briefings. Assists healthcare provider teams with interpretation and application of medical standards to determine medical qualifications for occupational duty, worldwide duty, special operation duty, mobility status, flying status, special duty, security clearance, professional military education (PME), retraining, commissioning, and transition to Air Force Reserves or Air National Guard. Provides administrative management of duty limiting conditions reports. Assists with oversight of waiver management utilizing the Aircrew Information Management Waiver Tracking System (AIMWTS). Maintains grounding management on all aircrew assigned utilizing the Aeromedical Services Information Management Systems (ASIMS). Performs the paraprofessional portion of initial flying class/special operational duty (SOD) physicals. Conducts clinical entries for data into the Physical Examination Processing Program (PEPP) and manages physical until completion. Provides first point of contact for non-empanelled patients requiring physical examinations (i.e. Department of Defense Medical Examination Review Board (DoDMERB), Reserve Officer Training Corps (ROTC), and others that are an extension of the occupational exam). Performs preventive health assessment (PHA) physicals for flying status and non-flying status personnel and updates results of required tests and examinations into ASIMS.

AGR CONDITIONS OF EMPLOYMENT

1. AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding. The HRO will maintain the completed and signed Statement of Understanding.
2. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone [18 to 20 years Total Active Federal Military Service (TAFMS)]. Anyone whose order [AD or FTNGD orders (other than training)] places them at 18 years or more TAFMS will require a signed and approved sanctuary waiver IAW AFI 36-2131, Administration of Sanctuary in the Air Reserve Components.
3. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
4. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
5. The assignment of a member to a senior master sergeant, or chief master sergeant position, who is two or more grades below that authorized, must obtain approval from TAG prior to assignment action, per ANGI36-2101, para 2.20.3

INSTRUCTIONS FOR APPLYING - Incomplete/expired paperwork will **NOT** be considered! -

1. **Required:** NGB Form 34-1, *Application for Active Guard/Reserve (AGR) Position, dated 11NOV2013*; previous versions are obsolete. Announcement number & position title must be annotated on the form. (i.e. "AGR-18-XX")
2. **Required:** Current Report of Individual Person (RIP), within the last 30 days. For AF/ANG, you can obtain your Records Review RIP from your FSS/CSS or go to <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx> (RIP must show your ASVAB scores and awarded AFSCs). RIPs must be no more than 30 calendar days old.
3. **Required:** Current Report of Individual Fitness Assessment, within the last 12 months. Selectee *must meet the minimum requirements for each fitness component* in addition to an *overall composite of 75 or higher*. **For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
4. **Required:** Military biography IAW AFH 33-337
5. **Required:** Personal letter of intent IAW AFH 33-337, outlining career goals and objectives
6. **Required:** A Commander endorsement memorandum, see APPENDIX
7. **Required:** the last two EPRs **(disqualification will not occur if applicant does not have two in their record)*
8. **Required:** if applicable: A signed memo to willingly take a demotion; for enlisted members that are over grade (higher ranking) to the appointment factors.
9. **Optional:** DD214s, Resume, letters of recommendation
10. **Optional:** Current Preventative Health Assessment (PHA)/physical qualification status:
 - Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.
 - Individuals on a DD Form 469, *Duty Limiting Condition Report* at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour."Pass" rating is required.

SUBMISSION OF APPLICATION

Applications must arrive at the HRO Applications Inbox at the following e-mail address:

nq.tx.txarng.list.hro-agr-air@mail.mil no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, with the proper naming convention of Last Name- Announcement number (i.e. **Last Name-AGR-18-XX**). Applications submitted in pieces and/or without the announcement number and position title on the NGB 34-1 will not be accepted and will be automatically disqualified.

Encrypt emails for your protection. For unencrypted emails, redact Personal Identifiable Information (PII); such as SSN, DOB, home/ mailing address, height, weight, Body Mass Index, marital status, number of dependents, religious preference. Copies of official transcripts will be accepted (if required per the announcement). If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date, as indicated on the job announcement, will **NOT** be considered.

Applications will be reviewed after the close out date. Disqualification notifications will be emailed to applicable applicants NLT 10 days after the announcement close out date. If you need to update a previously submitted package, and it is before the closeout date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted. It will need to be named, in the subject line, as Update Last Name-Announcement number in the following format (i.e. "Update Last Name-AGR-18-XX")

REMARKS

All notifications of selection are conditional until verification of security clearance, medical clearance, and HRO approval.

The Texas National Guard is an Equal Opportunity Employer.

APPENDIX:

APPLICABLE LETTERHEAD

MEMORANDUM FOR TX ANG HRO

Date

FROM: Member's Name
Members Address
City, State Zip

SUBJECT: Job Number, Member's Name

1. I acknowledge (Member's Name) decision to apply for AGR Job Number (AGR): YR-XX, Duty Title: Job Title, Duty Location: Location Name. I agree to release this member if the member is selected for this AGR position in the Texas Air National Guard.
2. This member is within Air Force Fitness Standards as outlined in AFI 36-2905. This member is not delinquent and has not misused their government travel card. This member is not currently pending any adverse actions.
3. Please direct questions regarding this matter to Member's Name or First Sergeant at DSN XXX-XXXX or email address.

COMMANDER'S NAME, Rank, TXANG
Commander