



TEXAS ARMY NATIONAL GUARD
36th INFANTRY DIVISION
POST OFFICE BOX 5218
AUSTIN, TX 78763-5218



OPENING DATE: 1 JUNE 2017

CLOSING DATE: 30 JUNE 2017

Position: 36th Infantry Division Command Chief Warrant Officer

AOC: 011A; Warrant Officer MOS Immaterial (Open to TXARNG W5s only)

Duty Station: 36th Infantry Division Headquarters, Camp Mabry, Austin, Texas

Military Grade: CW5

Area of Consideration: Any CW5 with more than 2 years' time in grade, serving in the Texas Army National Guard.

Duties and Responsibilities: The Command Chief Warrant Officer (CCWO) serves on the 36th ID Command Staff, advising the 36th ID Commanding General on a variety of matters relating to policies and personnel actions affecting the 36th ID Warrant Officers. As an integral part of the 36th Infantry Division command team, the CCWO is expected to accompany and participate with the 36th ID Command team in various ceremonies and formal occasions as a representative of the Division's Warrant Officer Cohort. The CCWO performs a wide variety of duties relative to sustaining and improving the 36th ID mission readiness with primary focus on Warrant Officer strength, morale, welfare, discipline, promotion, assignments, duty performance, training, awards, recognition, recruiting, equal opportunity and safety. The CCWO works closely with the 36th ID Command Sergeant Major, Division staff, State Command Chief Warrant Officer and the Recruiting and Retention Battalion in developing a recruiting program to maintain and increase the depth of Warrant Officer Personnel. Serves as a key advisor to all commanders within the division pertaining to Warrant Officer talent and career management. Serves as a liaison and closely coordinates with the State Command Chief Warrant Officer. The position requires significant time outside of normal duty hours to include multiple weekends and frequent TDY travel both within and outside of the state. Conducts Warrant Officer and accession professional development seminars. Review all Warrant Officer evaluation reports sent to the command group for action in a timely manner. Ensure proper Warrant Officer assignments are matched with individual potential. Provide management assistance, oversight and advice on appropriate Warrant Officer personnel actions. Plans and coordinates the staffing and vacancy projection management of Warrant Officer positions with TXARNG, MACOMS, MSCs and field commanders. Directs the maintenance of career management records used in controlling progression of 36 ID Warrant Officers, and guides individual Warrant Officers in meeting their career objectives. Supervises and helps ensure units practice continuous comprehensive risk management IAW existing policies. Must possess a sense of urgency to be proactive in every situation.

Minimum Qualification Requirements:

1. Applicants must meet medical fitness standards established in AR 40-501, Chap 3 and must meet body composition standards prescribed in AR 600-9.
2. Applicants selected for positions are subject to a background investigation and/or police record checks prior to being reassigned to this duty position.

3. Applicants must not be subject to flagging action upon acceptance of this assignment.
4. At a minimum, applicants must be able to maintain a secret clearance.
5. Applicants must be a WOSSE graduate

Additional Information:

1. Individual selected for this position will perform these duties in a M-DAY status.
2. Must have had an Overseas Contingency Deployment in last 24 months.

How to Apply (please contact Unit Readiness NCO or Admin NCO for assistance if needed):

1. All applicants must submit a complete application packet to 36th ID G1 to be considered for this position.
 - If you are unable to obtain or must substitute required documents, a brief detailed statement must be provided in the Application Cover letter to justify their absence. Failure to include justification in cover letter will result in disqualification of Application.
 - Most current copy of NGB 23, NGB 23A or NGB 23B (RPAM Statement).
 - Copy of last 5 OERs (all pages, front and back). If no OERs, recommend to include a letter(s) of recommendation.
 - Copy of certified Officer Record Brief (ORB)
 - Copies of ALL DD Form 214 (Cannot be Copy 1) (Certificate of Release or Discharge from Active Duty)
 - Copy of current DA photo
 - A copy of your Individual Medical Readiness (IMR) Report from MEDPROS.

****IMPORTANT, The IMR Report is used to verify you meet the required PUHLES Scores and that your PHA is within 12 months*****

- Submit a statement of **current** (within 6 months) height and weight (**Must be separate of DA 705**). If applicable, submit body fat measurement on DA Form 5500-R (Males) or 5501-R (Females). All must be **signed by either a unit Readiness NCO, First Sergeant, or Commander**.
- A current (within **6 months** if AGR, or within **12 months** if M-day) copy of DA Form 705 (Army Physical Fitness Test Scorecard) in accordance with AR 350-1 para 1-24.

2. **36th G1 will not review the application for completion or accuracy before the closing date.** The applicant is responsible to ensure that application is complete and all required documents are correct and included. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

3. Questions regarding this announcement may be referred to the 36th ID G1 HR TECH, CW3 Frank Hinnant, Comm (512) 782-1263, DSN 954-1263, Cell (512) 228-8007 or frank.t.hinnant.mil@mail.mil