

CSEL ANNOUNCEMENT INFORMATION AND ELIGIBILITY

POSITION TITLE: Texas Military Department (TXMD) Command Senior Enlisted Leader (CSEL).

ANTICIPATED START DATE: No earlier than 01 February 2018, or upon return from deployment.

POSITION DESCRIPTION: The Command Senior Enlisted Leader (CSEL) is the Adjutant General's principal advisor on all enlisted matters of the Texas Military Department; as such this position can be filled by either a Texas Air National Guard Chief Master Sergeant (E9) or an Army National Guard Sergeant Major (E9).

This position is nominative, meaning the Adjutant General determines the selection criteria and process and will make the final selection.

DUTY LOCATION AND EMPLOYMENT TYPE: This position requires all drill weekends, an annual training, and up to 45 additional duty days with a primary duty location of Camp Mabry. Upon selection, the department will coordinate with the individual to determine which National Guard status best suits the needs of the department and the individual (full-time or traditional). If lateral appointment is necessary, individuals will also have to meet specific requirements for lateral appointment to CSM/CCM in accordance with respective component regulations/guidelines.

CRITERIA FOR APPLICATION:

Applicants who do not meet all areas of minimum criteria will not be considered.

1. E9 TXARNG or TXANG; M-day/Traditional Guardsman, Title 10, Title 32 AGR, Dual-Status Technicians, or TXARNG/TXANG T10 mobilized are encouraged to apply.
2. Must be a graduate of the respective SGM/CCM course.
3. Must possess minimum SECRET security clearance and be eligible for Top Secret-SCI.
4. Must be able to complete a three-year assignment from start date of duty.
5. Must be eligible for retirement (regular or non-regular) at the end of tour without exceeding age 60.
6. Previous O6 Command Level assignment required as a CSM (Army) and Command Chief Master Sergeant/Chief Master Sergeant at the O6 level minimum (Group/Wing) (Air).

APPLICATION/PACKET REQUIREMENTS

SUSPENSE FOR PACKET TURN IN: 19 January 2018

PACKET SUBMISSION INSTRUCTIONS:

Provide documents listed below by scanning and emailing, faxing, hand-carrying or mailing to **NGTX-AGR, ATTN: MSG Rodriguez, Myron** myron.r.rodriquez.mil@mail.mil, or **CW2 Davis, Shelia**, shelia.d.davis.mil@mail.mil, fax at 512-782-5244 or hand-carry to Camp Mabry, Building 8, Room C-104. Mailing Address: NGTX-AGR, ATTN: MSG Rodriguez, Myron or CW2 Davis, Shelia, P.O. Box 5218, Austin, TX 78763. Office phone number: 512-782-5614/6845.

REQUIRED DOCUMENTS FOR PACKET:

TXANG:

Current Biographical Summary (Figure G-3 Template NGR 600-200 below)
Current Records Review RIP (OMPF)
Current report of individual fitness (within past 6 months)
Current photo (taken within past 12 months)
For applicants currently deployed overseas, the most recent official photo or field photo will suffice
Security Clearance Verification from the Joint Personnel Adjudication System (JPAS)
Retirement Point Credit Record (AF Form 526) or Statement of Service, virtual MPF printout is acceptable
Letters of Recommendation, no more than 3 (optional)

TXARNG:

Current Biographical Summary (Figure G-3 Template NGR 600-200 below)
Certified ERB
Current physical fitness test results within the past 6 months (DA Form 705 with DA Form 5500/5501 as needed)
Last 5 NCOERs
Current photo (taken in accordance with AR 640-30, within past 12 months)
(For applicants currently deployed overseas, the most recent official photo or field photo will suffice)
Security Clearance Verification from the Joint Personnel Adjudication System (JPAS)
Current Retirement Points Accounting Management Statement (NGB Form 23b)
Letters of Recommendation, no more than 3 (optional)

Name (last, first, MI):

Date:

SSN:

Primary MOS/AFSC:

Duty MOS/AFSC:

Present rank:

Date of rank:

Years of active service and BASD/TAFMSD:

Total years of service and PEBD/PAY DATE:

Date of birth: Place of birth:

Marital status:

Home address:

Home telephone number:

Business telephone number:

Civilian education:

Military education:

Decorations, awards and citations (spelled out in order of precedence):

Civilian affiliations:

Significant experience (include duty status and primary civilian occupation or AGR):

(Do not type the following on the sketch)

1. Limit to two pages on standard 8 ½" x 11" white paper using a standard courier, pica or elite font.
2. If pursuing a degree, list major and minor, institution, and date projected for completion.
3. List only completed training course. Do not list single subcourses under military education.
4. Include civilian affiliations, professional, educational and military societies and organizations, and civilian activities such as fraternal, social and service organizations.
5. In significant experience, list military duty assignments and civilian positions from most recent to oldest.
6. Do not include a narrative biography, objectives, or abbreviations.
7. Type entries in regular print. Do not use all capitals, italics, bold fonts, special characters, jargon or any other gimmicks designed to draw special attention to specific entries on this document. List accurate information that is clear and concise.