Texas Air National Guard
Air Active Guard Reserve (AGR) Vacancy

Announcement Number: **AGR-18-113**
Open Period: **7 December 2017 – 27 December 2017**
Open Areas of Consideration: **Nationwide**
This vacancy announcement is open to participating members of the Texas Air National Guard and those eligible for immediate transfer to the Texas Air National Guard.
All applicants (Current Drill Status, Technician, & AGRs) need to apply to this announcement for consideration.

Appointment Factors/Military Eligibility Requirements: **Promotable MSgt/E-7 NTE CMSgt/E-9**
Authorization of a controlled grade is required for promotion to CMSgt/E9 and will occur based on the availability of the controlled grade. Possible voluntary demotion will be necessary depending on the selection.

Qualification Requirements:
- Knowledge is mandatory of: Weaponry, laws, directives, programs, policies, and procedures governing SF activities; installation security; weapon system and resource security; anti-terrorism; law enforcement and investigations; military working dogs; air base defense; training; pass and registration; civilian work force; and combat arms.
- Secret Clearance Required
- *Qualification in and possession of AFSC 3P071. Also, experience in leading and directing SF activities.*

Position Information
Title: Security Forces Manager
Grade: CMSgt/E-9
DAFSC: 3P000
Position #/s: (0148) 009584250j
Unit/Duty Location: 149 SFS, JRB Lackland, San Antonio, TX
Funding Availability: AGR Funded
Concurrently Advertised: NONE

SUMMARY

Specialty Summary. Leads, manages, supervises, and performs security force (SF) activities in direct support of two-thirds of the United States Nuclear Enterprise; weapon system and physical security; law and order; military working dog; combat arms and area security operations.

Duties & Responsibilities:

- Leads, manages, supervises, and performs force protection duties employing up to the use of deadly force to protect personnel and resources. Protects nuclear and conventional weapons systems and other critical resources. Performs air base defense functions contributing to the force protection mission. Defends personnel, equipment, and resources from hostile forces throughout the base security zone of military installations. Operates in various field environments, performs mounted and dismounted individual and team patrol movements, tactical drills, battle procedures, convoys, military operations other than war, antiterrorism duties, and other special duties. Operates communications equipment, vehicles, intrusion detection equipment, individual and crew-served weapons, and other special purpose equipment. Applies self-aid buddy care and life saving procedures as first responders to accident and disaster scenes.
- Provides armed response and controls entry to installations and protection level resources. Detects and reports presence of unauthorized personnel and activities and implements security reporting and alerting system. Enforces standards of conduct, discipline, and adherence to laws and directives. Directs vehicle and pedestrian traffic; investigates motor vehicle accidents, minor crimes, and incidents; and operates speed measuring, drug and alcohol, and breath test devices. Secures crime and incident scenes; apprehends and detains suspects; searches persons and property; and collects, seizes, and preserves evidence. Conducts interviews of witnesses and suspects and obtains statements and testifies in official judicial proceedings. Responds to disaster and relief operations and participates in contingencies.
- Develops plans, policies, procedures, and detailed instructions to implement SF programs. Plans, organizes, and schedules SF activities and provides oversight, guidance, and assistance to commanders with the application of physical security and force protections in support of priority resources. Operates pass and registration activities and supervises and trains SF augmentees. Employs and utilizes the Incident Command System construct during emergency planning, response recovery operations. Inspects and evaluates effectiveness of SF personnel and activities.
- Provides guidance on employment and utilization of military working dog teams. Ensures proficiency training and certification standards are maintained. Employs military working dogs to support worldwide security force operations and executive agency requirements to include nuclear, Presidential support, federal law enforcement and national strategic programs. Ensures health and welfare of military working dogs. Trains handlers and military working dogs on all aspects of military working dog training. Maintains dog training and usage records and is responsible for storage, handling, and security of drug and explosive training aids.
- Leads, manages, supervises, and implements ground weapons training programs. Controls and safeguards arms, ammunition, and equipment and instructs ground weapons qualification training. Provides guidance on weapons placement to security forces and ground defense force commanders. Inspects ground weapons and replaces unserviceable parts and analyzes malfunctions by inspection and serviceability testing. Uses precision gauges, testing instruments, and special tools to adjust parts and operating mechanisms. Function fires weapons for accuracy and serviceability. Controls and operates firing ranges and associated facilities to include supervising construction and rehabilitation.

AGR CONDITIONS OF EMPLOYMENT

1. AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding. The HRO will maintain the completed and signed Statement of Understanding.
2. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone [18 to 20 years Total Active Federal Military Service (TAFMS)]. Anyone whose order [AD or FTNGD orders (other than training)] places them at 18 years or more TAFMS will require a signed and approved sanctuary waiver IAW AFI 36-2131, Administration of Sanctuary in the Air Reserve Components.
3. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
4. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
5. The assignment of a member to a senior master sergeant, or chief master sergeant position, who is two or more grades below that authorized, must obtain approval from TAG prior to assignment action, per ANGI36-2101, para 2.20.3

INSTRUCTIONS FOR APPLYING - Incomplete/expired paperwork will NOT be considered! -

1. **Required: NGB Form 34-1**, ***Application for Active Guard/Reserve (AGR) Position*, *dated 11NOV2013***; *previous versions are obsolete.* Announcement number & position title **must** be annotated on the form. **(i.e. "AGR-18-XX")**
2. **Required: Current Report of Individual Person (RIP), within the last 30 days.** For AF/ANG, you can obtain your Records Review RIP from your FSS/CSS or go to https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx (RIP must show your ASVAB scores and awarded AFSCs). RIPs must be no more than *30* calendar days old.
3. **Required: Current Report of Individual Fitness Assessment, within the last 12 months.** Selectee *must meet the minimum requirements for each fitness component* in addition to an *overall composite of 75 or higher*. ******For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
4. **Required: Military biography** IAW AFH 33-337
5. **Required: Personal letter of intent** IAW AFH 33-337, outlining career goals and objectives
6. **Required**: **A Commander endorsement memorandum**, see APPENDIX
7. **Required: the last two EPRs *(disqualification will not occur if applicant does not have two in their record)***
8. **Required: if applicable: A signed memo to willingly take a demotion; for enlisted members that are over grade (higher ranking) to the appointment factors.**
9. **Optional:** DD214s, Resume, letters of recommendation
10. **Optional:** Current Preventative Health Assessment (PHA)/physical qualification status:
    - Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.
    - Individuals on a DD Form 469, *Duty Limiting Condition Report* at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour."Pass" rating is required.

SUBMISSION OF APPLICATION

Applications must arrive at the HRO Applications Inbox at the following e-mail address: ***ng.tx.txarng.list.hro-agr-air@mail.mil*** no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, with the proper naming convention of Last Name- Announcement number **(i.e. Last Name-AGR-18-XX).** Applications submitted in pieces and/or without the announcement number and position title on the NGB 34-1 will not be accepted and will be automatically disqualified.

Encrypt emails for your protection. For unencrypted emails, redact Personal Identifiable Information (PII)*; such as SSN, DOB, home/mailing address, height, weight, Body Mass Index, marital status, number of dependents, religious preference.* Copies of official transcripts will be accepted (if required per the announcement). If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date, as indicated on the job announcement, will **NOT** be considered.

Applications will be reviewed after the close out date. Disqualification notifications will be emailed to applicable applicants NLT 10 days after the announcement close out date. If you need to update a previously submitted package, and it is before the closeout date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted. It will need to be named, in the subject line, as Update Last Name-Announcement number in the following format **(i.e. "Update Last Name-AGR-18-XX")**

REMARKS

All notifications of selection are conditional until verification of security clearance, medical clearance, and HRO approval.

The Texas National Guard is an Equal Opportunity Employer.

APPENDIX:

APPLICABLE LETTERHEAD

MEMORANDUM FOR TX ANG HRO Date

FROM: Member's Name
Members Address
City, State Zip

SUBJECT: Job Number, Member's Name

1. I acknowledge *(Member's Name)* decision to apply for AGR Job Number (AGR): *YR-XX*, Duty Title: *Job Title*, Duty Location: *Location Name.* I agree to release this member if the member is selected for this AGR position in the Texas Air National Guard.

2. This member is within Air Force Fitness Standards as outlined in AFI 36-2905. This member is not delinquent and has not misused their government travel card. This member is not currently pending any adverse actions.

3. Please direct questions regarding this matter to Member's Name or First Sergeant at DSN XXX-XXXX or email address.

COMMANDER'S NAME, Rank, TXANG
Commander