

CAREER MANAGEMENT
TEXAS ARMY NATIONAL GUARD TITLE 32 AGR
VACANCY ANNOUNCEMENT



Texas Army National Guard
 Adjutant General's Department
 Post Office Box 5218
 Austin, TX 78763-5218

Announcement #

CM 17-035

Opening Date

18 April 2017

Closing Date

03 May 2017

Position Title:
 SUPPLY SGT

Location of Position:
 DET 3 CO E 2-149 AV BN
 SAN ANTONIO, TX

MOS:
 15T3F

Grade:
 SSG

Open to: **TXARNG AGR ONLY**
 15 Series only can apply

Minimum Grade to apply: E5
Maximum Grade to apply: E6

Must meet all MOS reclassification requirements listed on page 3

REQUIRED DOCUMENTS TO BE SUBMITTED
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. **Cover Page** - AGR Vacancy Announcement with Personal Contact Information Listed Below.
 2. **Memorandum for Consideration** to the President of the Selection Board. Summarizing your intent, desires, goals, and lists all of your current contact information. Not to exceed one page, must be typed IAW AR 25-50.
 3. **Military Biography**
 4. **CERTIFIED copy of ERB** - Certified by Army G1 OPM or Unit S-1. Line Scores must be included.
 5. **DD Form 214s** - Copy Member 4 or Service 2 (indicating SPD Code) or NGB Form 22.
 6. **Copy of last five NCOERs.**
 Submit a memo to the President of the Board explaining reason(s) for any missing NCOERs/unrated time.
 7. **Individual Medical Readiness (IMR) from MEDPROS.**
 PHA – must be within 1 year of announcement **opening** date.
 HIV Testing – must be within 2 years of announcement **opening** date.
 Must be DENTAL Class 1 or 2 – A deployable asset.
 If applicable, include PERMANENT Profile. Soldier must NOT be on TEMPORARY Profile.
 8. **DA Form 705 (APFT).**
 Must have successfully completed & passed most recent APFT within 6 months of announcement opening date. Ensure DA 705 states "FOR RECORD GO".
 9. **Current Certified Statement of Height and Weight** from unit commander or authorized representative.
 - Height and weight must be conducted within 30 days of announcement opening date.
 - Include DA Form 5500-R or DA Form 5501-R (Body Fat Content Worksheet) if applicable.
 10. **Statement of Security Verification** from Unit Security Manager (**JPAS print out will not be accepted**).
 11. ***DD Form 369** (Police Record Check) Applicant must complete Sections I, II, leave #10 blank & section III Blank. (Must be signed and dated)
 12. ***TXARNG Title 32 AGR - VA Disability Questionnaire** – Applicant must complete, sign and date.
 13. **Letter of Input for President of the Board** – If applicable list any discrepancies or missing items on this checklist. This item is **NOT** a requirement.
- **Optional documentation that may be submitted is located on the third page of this announcement****
- *Can be found at the end of the announcement.

RANK

NAME

PHONE

EMAIL

FOR NGTX-AGR USE ONLY

Reviewed by: _____

Point of Contact for Application Process:

SSG Benigno Garcia at (512) 782-1244
Email at benigno.garcia.mil@mail.mil

Point of Contact for Board & Position

MSG Norman Lloyd at 5123567900 x7024117 or email at norman.l.lloyd.mil@mail.mil.

Consideration Factors

- All applications will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation or other non-merit factors.
- All applicants must be able to attend appearance board.
- All applicants require a background check prior to selection notification

AGR Position Description

SUPPLY SGT

The unit supply sergeant supervises or performs duties involving request, receipt, storage, issue, accountability, and preservation of individual, organizational, installation, and expendable supplies and equipment. Receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and turns in organization and installation supplies and equipment. Operates unit level computer (ULC). Prepares all unit/organizational supply documents. Maintains automated supply system for accounting of organizational and installation supplies and equipment. Issues and receives small arms. Secures and controls weapons and ammunition in security areas. Schedules and performs preventive and organizational maintenance on weapons. Inspects completed work for accuracy and compliance with established procedures. Coordinates supply activities. Reviews and annotates changes to unit material condition status report. Post transactions to organizational and installation property books and supporting transaction files. Determines method of obtaining relief from responsibility for lost, damaged and destroyed supply items. Directs supply personnel in establishing supply and inventory control management functions. Maintains property under standard property book system (SPBS). Reviews daily and monthly records of issues of petroleum products and operating supplies. Provides technical assistance to equipment records and parts specialist. Assists and advises supply officer and commander.

Performs other duties as assigned.

DA PAM 611-21 - Physical demands rating and qualifications for initial award of MOS

- b. Physical demands rating and qualifications for initial award or reclassification of MOS.
- (1) UH-60 helicopter repairers must possess the following qualifications: Waivers, ACASP qualification, and/or exceptions must be approved by Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Rucker, AL 36362-5000, (http://www.rucker.army.mil/usaace/directorates/cdid/opfd/iw_enlisted.html).
- (a) A physical demands rating of Significant (Gray).
- (b) A physical profile of 222211.
- (c) Normal color vision.
- (d) Qualifying scores.
1. A minimum score of 105 in aptitude area MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
2. A minimum score of 102 in aptitude area MM on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
3. A minimum score of 104 in aptitude area MM on ASVAB tests administered on and after 1 July 2004.
4. A Minimum OPAT score of Standing Long Jump (LJ) - 0140 cm, Seated Power Throw (PT) - 0400 cm, Strength Deadlift (SD) - 0140 lbs., and Interval Aerobic Run (IR) - 0040 shuttles in Physical Demands Category "Significant" (Gray).
- (e) Formal training (completion of a resident MOS 15T course conducted under the auspices of The United States Army Aviation Center of Excellence (USAACE) or meet the ACASP criteria per paragraph 9-5b (5)(b) of this pamphlet and in paragraph (h) below.
- (f) ACASP qualification criteria. Must have 2 years' experience, or combination of formal training, and experience totaling 2 years in the repair of Sikorsky Model S-70 and S-76 helicopters.
- (g) Reclassification: Must meet the above qualifications and all prerequisites IAW AR 614-200 Chapter 3-19 and AR 40-501 Chapter 3. Must be in the grade of SPC (non-promotable) or below unless they have held an aviation maintenance/component repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4
1. Active Component: Soldiers that do not meet the above qualifications must submit a determination packet to Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Rucker, AL 36362-5000, (http://www.rucker.army.mil/usaace/directorates/cdid/opfd/iw_enlisted.html) .
2. National Guard: Soldiers that do not meet the above qualifications must submit a determination packet through National Guard Bureau, ATTN: NGB-ARNG-AV, 111 South George Mason Drive, Arlington, VA 22204-1382, (http://www.rucker.army.mil/usaace/directorates/cdid/opfd/iw_enlisted.html).
3. Reserve Component: Soldiers that do not meet the above qualifications must submit a determination packet through Commander, 11th Aviation Command, ATTN: G3 (ARRC-AKY-OP), 1160 Brandenburg Station Road, Ft Knox, KY 40121-4190, (http://www.rucker.army.mil/usaace/directorates/cdid/opfd/iw_enlisted.html).
- (2) Alcohol and drug abuse as defined below will disqualify any Soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the Soldier/potential enlistee satisfactorily completes the Army Substance Abuse Program (ASAP) or a civilian equivalent, except as specified below:
- (a) A medically diagnosed history of alcohol abuse as defined in the substance use disorder section of the Diagnostic and Statistical Manual, 4th Edition, 2000 "text revision" (DSM-IV) (<http://www.psych.org/MainMenu/Research/DSMIV.aspx>) is disqualifying. Cdr, HRC may waive this disqualification after a Soldier/potential enlistee in this MOS successfully completes the Army ASAP Education, out-patient or inpatient programs or its civilian equivalent, based on the recommendations of the chain of command and the Cdr, USA Aeromedical Center. A Soldier/potential enlistee who completes any aspect of ASAP and is involved in an additional offense involving alcohol or alcohol abuse will be immediately reclassified or denied enlistment in this MOS as a high risk.
- (b) Except as provided in (e) below, a wrongful or improper use of narcotic or other controlled substance or dangerous drug as defined by Title 21 United States Code (USC) Controlled Substances Act, Section 801, et seq, (<http://www.deadiversion.usdoj.gov/21cfr/21usc/801.htm>) is disqualifying.
- (c) A positive result of urine test administered per AR 600-85 The Army Substance Abuse Program, that leads to medical evaluation and a finding of "no diagnosis apparent, improper use" is disqualifying.
- (d) Except as provided in (e) below, a documented instance of the use, sale, transfer, possession, or manufacture of any narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. A documented instance includes conviction by any courts martial or any civilian court. Convictions include juvenile adjudication, non-judicial punishment under Article 15, UCMJ, or voluntary confession after proper rights warning according to Article 31(b), UCMJ.
- (e) A Soldier or potential enlistee will not be disqualified for teenage civilian experimentation with marijuana or other cannabinoids disclosed in voluntary confessions of drug experimentation documented solely by information obtained from DD Form (SF) 2808 Report of Medical Examination or DD Form (SF) 2807-2 Medical Prescreen of Medical History Report. (Experimentation is defined as one time use or casual use over a short period of time resulting from peer pressure.) The use disclosed must have occurred prior to the individual's 18th birthday, and prior to enlistment in any armed force.
- (3) MOS closed for reclassification to Soldiers who have been deemed permanently non-deployable in accordance with AR 614-30, AR 40-501, AR 220-1 and AR 600-8-101. Soldiers must meet the minimum criteria for retainability stated in AR 600-60, paragraph 4-2(b) and be fully deployable to all locations and echelons.

AGR Qualifications

1. **TXARNG Enlisted** membership not to exceed pay grade of **E6**. Selected applicants in pay grade that exceed authorized MTOE assignment of **E6** will take a voluntary reduction in grade prior to assignment.
2. Must be qualified for initial entry into or continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
3. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-100, NGR 600-101, and current policies/directives.
4. Must be able to attend and successfully complete the appropriate TXARNG and NGB mandated Full Time Unit Support (FTUS) Training Requirement at the Brownwood Training Site and the National Guard Professional Education Center (PEC) within 12 months of assignment. Failure to do so will result in separation.
5. Must not have any unfavorable actions of any kind; must not be flagged, and must not have any temporary or permanent profile that would prevent successful completion of a retention/period physical.
6. Must be a deployable asset.
7. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and performs duty in the assigned duty MOS.
8. Must have completed Initial Entry Training (IET).

Conditions of Employment

1. **Current on-board AGR applicants are ineligible to apply if within a stabilization period IAW TXARNG 600-5.**
2. **Must possess and maintain at a minimum a SECRET security clearance for consideration of advertised position and continuation in the AGR Program.**
3. Must demonstrate the ability to effectively communicate verbally and in writing.
4. Human Immune Deficiency Virus (HIV) testing for all Soldiers will be accomplished within 24 months prior to initial entry.
5. Must possess a valid state driver's license and be able to become qualified to operate vehicles organic to the unit.

Optional Documents that May be Submitted

1. Copy of any Certificate of Training that is not listed on ERB.
2. Copy of special skill certification or license that is pertinent to the position.
3. Recommendation letters from current or previous employers, commanders, organizations etc.
4. Federal Employee Performance Appraisals or civilian performance evaluation and/or incentive award certificate.
5. Counter Drug, Drug Interdiction, or Law Enforcement performance appraisal.
6. Official DA Photograph.
7. Formal explanation for any discrepancy listed in your official military records. Must be in memorandum format IAW AR 25-50, For the President of the Selection Board. Cannot be for a "bad" NCOER.

Where to Submit the Application

(All applications must be received prior to 1600hrs (CST) on the closing date of announcement)

Applicants must contact AGR Staffing if they are not contacted within five business days after the announcement closing date to verify their packet has been received.

***3 Methods for submitting an application:**

Preferred: EMAIL to: ng.tx.txarng.mbx.agr-staffing@mail.mil. E-mail Subject Line should only contain Announcement # - Rank, Last Name, First Name (Example: CM 17-XX – SGT Snuffy, Joe).

Please allow up to 48 business hours following closure of announcement to receive EMAIL confirmation. Soldier(s) may contact AGR Staffing Section at anytime to verify their application has been received and/or to correct any deficiencies prior to announcement closing date. (All documents must be scanned as one PDF/TIF document).

Hand Delivered: Applications may be **hand delivered** by applicant or on behalf of applicant to the AGR Staffing office located on Camp Mabry Bldg 8 RM C104 by 1600hrs COB. A stamped confirmation will be given. (No binders, staples, or tabs).

Mailed: Address to the Adjutant General of Texas, ATTN: NGTX-AGR (Bldg 8/RM C104), PO Box 5218, Austin, TX 78763-5218. Express Mail: 2200 W 35th ST, Austin, TX 78703-1222. Application must be received and stamped in by 1600 hrs on closing date. ***Note:** Mailing your application through Overnight delivery a day prior to the closing date is not a guarantee it will be received before applications are sent to the unit for board proceedings* An email confirmation will be sent once application is received. (No binders, staples, or tabs). Applicants will not submit an AGR application using Military Postage IAW NGR 600-5 and AR 135-18.

POLICE RECORD CHECK		1. DATE OF REQUEST (YYYYMMDD)	OMB No. 0704-0007 OMB approval expires Dec 31, 2017	
<p>The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, Alexandria, VA 22350-3100 (0704-0007). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p> <p>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM.</p>				
SECTION I - (To be completed by Recruiting Service)				
2. NAME OF APPLICANT (Last, First, Middle Name(s), Alias)		3. SEX	4. PLACE OF BIRTH	
		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	a. CITY	b. COUNTY
			c. STATE	
5. DATE OF BIRTH (YYYYMMDD)	6.a. ETHNIC CATEGORY	6.b. RACIAL CATEGORY (X one or more)		7. SOCIAL SECURITY NUMBER
	<input type="checkbox"/> (1) HISPANIC OR LATINO <input type="checkbox"/> (2) NOT HISPANIC OR LATINO	<input type="checkbox"/> (1) AMERICAN INDIAN/ALASKA NATIVE <input type="checkbox"/> (2) ASIAN <input type="checkbox"/> (3) BLACK OR AFRICAN AMERICAN	<input type="checkbox"/> (4) NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER <input type="checkbox"/> (5) WHITE	
8. ADDRESS IN ADDRESSEE'S JURISDICTION (See "MAIL TO" block)				9. DATES RESIDED AT THIS ADDRESS
a. NUMBER AND STREET (Include apartment no.)	b. CITY	c. STATE	d. ZIP CODE	a. FROM (YYYYMMDD)
				b. TO (YYYYMMDD)
10. PERSON MAKING THIS REQUEST				
a. NAME (Last, First, Middle Name(s))	b. RANK	c. SIGNATURE		d. TITLE
SECTION II - (To be completed by Applicant)				
PRIVACY ACT STATEMENT				
<p>AUTHORITY: 10 U.S.C. Sections 136, 504, 505, 12102; 14 U.S.C. Sections 351 and 632; DoDI 1304.2; DoDI 1304.26; AR 601-270; OPNAVINST 1100.4C Ch-1; AFI 36-2003_IP; MCO 1100.75E; COMDTINST M 1100.2E; AR 601-210; and E.O. 9397, as amended (SSN).</p> <p>PRINCIPAL PURPOSE(S): The information collected on this form is used to screen and identify applicants to the Armed Forces who may have discreditable involvement with the police or other law enforcement agencies. Completed forms are used to conduct background records checks used to determine eligibility of applicants for accession into the Armed Forces. Completed forms are covered by recruiting and official military personnel SORNs maintained by each of the Services.</p> <p>ROUTINE USE(S): DoD "Blanket Routine Use" 2, Disclosure When Requesting Information Routine Use, specifically applies: A record from a system of records maintained by a DoD Component may be disclosed as a routine use to a Federal, State, or local agency maintaining civil, criminal, or other relevant enforcement information or other pertinent information, such as current licenses, if necessary to obtain information relevant to a DoD Component decision concerning the hiring or retention of an employee, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant, or other benefit. The DoD Blanket Routine Uses at https://dpclo.defense.gov/Privacy/SORNsIndex/BlanketRoutineUses.aspx apply.</p> <p>DISCLOSURE: Voluntary. However, failure of the applicant to complete Section II may result in refusal of enlistment in the Armed Forces of the United States. An applicant's SSN is used to conduct the police records check and keep all records together during the enlistment process.</p>				
<p>The data are for OFFICIAL USE ONLY and will be maintained and used in strict confidence in accordance with Federal law and regulations. Making a knowing and willful false statement on this DD Form 369 may be punishable by fine or imprisonment or both. All information provided by you, which possibly may reflect adversely on your past conduct and performance, may have an adverse impact on you in your military career in situations such as consideration for special assignment, security clearances, court martial and administrative proceedings, etc.</p>				
11. I HEREBY CONSENT TO RELEASE FROM YOUR FILES THE INFORMATION REQUESTED BELOW.			SIGNATURE	
SECTION III - (To be completed by Police or Juvenile Agency)				
<p>The person described above, who claims to have resided at the address shown above, has applied for enlistment in the Armed Forces of the United States. Please furnish from your files the information relative to Section III below. A return envelope is provided for your convenience.</p>				
12. DOES THE APPLICANT HAVE A POLICE OR JUVENILE RECORD, TO INCLUDE MINOR TRAFFIC VIOLATIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO				
(If YES, what was the offense or charge, date, disposition and sentence?)				
13. IS APPLICANT NOW UNDERGOING COURT ACTION OF ANY KIND? (If YES, give details.) <input type="checkbox"/> YES <input type="checkbox"/> NO				
THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE. THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES.				
14. DATE (YYYYMMDD)	15. TITLE	16. VERIFIED BY (Signature)		
LAW ENFORCEMENT AGENCY MAIL TO:		RECRUITING AGENCY MAIL FROM:		
┌		┌		
└		└		

TEXAS ARMY NATIONAL GUARD TITLE 32 AGR

VA Disability Benefits Questionnaire

1. Are you receiving VA disability benefits? YES NO (CIRCLE ONE)
2. Are you entitled to receive VA disability benefits, but for the receipt of the retired pay? YES NO (CIRCLE ONE)
3. Have you received VA disability benefits in the past? YES NO (CIRCLE ONE)
4. If you are not receiving VA disability, have you filed for the VA disability benefits? YES NO (CIRCLE ONE)
5. If you are drawing VA disability benefits at what percentage? _____ %

If you answered yes to any question above, I understand that I must take an Active Duty physical at Military Entrance Processing Station (MEPS) IAW AR 40-501 within 30 days of notification of selection for an AGR position. I understand that I must take all medical documents and VA Disability documents with me to MEPS on the day of the physical.

Full name (Last, First Middle) Signature Date

As of 19 February 2014