

## POSITION INFORMATION AND ELIGIBILITY

POSITION TITLE: 36<sup>th</sup> Infantry Division Command Sergeant Major

ANTICIPATED START DATE: No earlier than 01 June 2017, or upon return from deployment.

POSITION DESCRIPTION: The Senior Enlisted Advisor is the 36<sup>th</sup> Division Commander's principal advisor on all enlisted matters of the 36<sup>th</sup> Infantry Division; as such this position can be filled by a Texas Army National Guard Sergeant Major (E9).

This position is nominative, meaning the 36<sup>th</sup> Infantry Division Commander determines the selection criteria and process.

DUTY LOCATION AND EMPLOYMENT TYPE: This position is M-Day with a duty location at Camp Mabry in Austin, TX. If lateral appointment is necessary, individuals will also have to meet specific requirements for lateral appointment to CSM in accordance with AR 600-8-19 and NGR 600-200.

### CRITERIA FOR APPLICATION:

**Applicants who do not meet all areas of minimum criteria will not be considered.**

1. E9 Army; M-day, Title 32 AGR, Dual-Status Technicians, Title 10 AGR or T10 mobilized are encouraged to apply.
2. Must be a graduate of the United States Army Sergeant Major Academy.
3. Length of Division CSM is based on the needs of the TXMF and will be reviewed Annually with the Division Commander.
4. Must be currently able to deploy for a Title 10 mission.
5. Deployed in the last 5 years is preferred.
6. Must have served and rated as a First Sergeant. Serve or have served for a 06 or above; or have served at least two tours at 05 level; and to have served while deployed at the BDE or BN level is preferred.
7. Must possess minimum SECRET security clearance and be eligible for Top Secret-SCI.
9. Currently meeting the Ht/Wt standards according to FM 21-20 (Army Physical Fitness Training) and the AR 600-9 (Army Weight Control Program).
9. Operations and administration experience is preferred.
10. Must be eligible for retirement (regular or non-regular) at the end of tour without exceeding age 60.

## APPLICATION/PACKET REQUIREMENTS

**SUSPENSE FOR PACKET TURN IN: COB Monday, 01 MAY 2017**

### PACKET SUBMISSION INSTRUCTIONS:

Provide documents listed below by scanning and emailing, faxing, hand-carrying or mailing to ATTN: CPT Derek K. Ruschhaupt via email at derek.k.ruschhaupt.mil@mail.mil; fax at 512-782-5533 or hand-carry to Camp Mabry, Bldg 75, 36<sup>th</sup> Infantry Division, Austin, Texas or Mailing Address: ATTN: CPT Derek K. Ruschhaupt, 36<sup>th</sup> Infantry Division, P.O. Box 5218, Bldg. 75, Austin, TX 78763-5218. Office phone number: 512-782-1430.

### REQUIRED DOCUMENTS FOR PACKET:

- Current Biographical Summary (template below)
- Certified ERB
- Current physical fitness test results within the past 6 months (DA Form 705 with DA Form 5500/5501 as needed).
- Last 5 NCOERs
- Current DA photo (taken in accordance with AR 640-30, within past 12 months)  
(for applicants currently deployed overseas, the most recent official photo or field photo will suffice)
- Security Clearance Verification from the Joint Personnel Adjudication System (JPAS)
- Current Retirement Points Accounting Management Statement (NGB Form 23b)
- Letters of Recommendation, no more than 3 (optional)

## BIOGRAPHICAL SUMMARY

Name:

Rank:

Date of Rank:

Age:

Date of Birth:

Total Years of Service:

Years of Active Service:

Present Assignment:

Civilian Occupation:

Military Schools Attended

Civilian Education

Awards

MAJOR DUTY ASSIGNMENTS

FROM

TO

DEPLOYMENT INFORMATION

DUTY ASSIGNMENT

STATION

FROM

TO

PROMOTIONS

Rank

Date

OPTIONAL: Civic or Volunteer Service or Leadership (current service or service since 1 SEP 10)  
(Provide no more than three entries. Limit each entry to no more than 50 words each.)

1.

2.

3.