# ASEL ANNOUNCEMENT INFORMATION AND ELIGIBILITY

POSITION TITLE: Texas Military Department (TXMD) Army Senior Enlisted Leader (ASEL).

ANTICIPATED START DATE: As Soon As Possible (ASAP), or upon return from deployment.

POSITION DESCRIPTION: The Army Senior Enlisted Leader (ASEL) is the Army Commander Texas Army National Guard’s principal advisor on all enlisted matters of the Texas Army National Guard; as such this position can only be filled by a Texas Army National Guard Sergeant Major (E9).

This position is nominative, meaning the Army Commander determines the selection criteria and process.

DUTY LOCATION AND EMPLOYMENT TYPE: This position will be either full time duty or traditional, to be determined at the time of selection with a duty location of Camp Mabry: operations tempo will be high either way. Upon selection, the Command Group will coordinate with the individual to determine which National Guard status best suits the needs of the department and the individual. If lateral appointment is necessary, individuals will also have to meet specific requirements for lateral appointment to CSM in accordance with NGR 600-200/AR 600-8-19.

CRITERIA FOR APPLICATION:

## Applicants who do not meet all areas of minimum criteria will not be considered.

1. E9 TXARNG, M-day, Title 32 AGR, Dual-Status Technicians, or TXARNG/T10 mobilized are encouraged to apply.
2. Must be a graduate of the United States Army Sergeant’s Major Academy (USASMA) course, and 2 years minimum Command Sergeant Major time.
3. Must possess minimum SECRET security clearance and be eligible for Top Secret- SCI.
4. Must be able to complete a three-year tour from start date of duty.
5. Must be eligible for retirement (regular or non-regular) at the end of tour.

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# APPLICATION/PACKET REQUIREMENTS

## SUSPENSE FOR PACKET TURN IN: 23 January 2017

PACKET SUBMISSION INSTRUCTIONS:

Provide documents listed below by scanning and emailing, hand-carrying or mailing to **NGTX-AZ, ATTN: SSG Tinker, Nicole,** [nicole.f.tinker.mil@mail.mil](mailto:nicole.f.tinker.mil@mail.mil), or **MAJ Cross, Laura,** [laura.s.cross2.mil@mail.mil](mailto:laura.s.cross2.mil@mail.mil), or hand-carry to Camp Mabry, Building 8, Room C-217. Mailing Address: NGTX-AZ, ATTN: SSG Nicole Tinker or MAJ Cross, Laura, P.O. Box 5218, Austin, TX 78763.

Office phone number: 512-782-5007/5877.

REQUIRED DOCUMENTS FOR PACKET:

## TXARNG:

1. Consideration for selection memorandum

2. Current Biographical Summary (template attached)

3. Letters of explanation for missing or incorrect date/documents

4. The following will be looked at from online records (DTMS, ERB, SIDPERS, JPAS, and MEDPROS) and should be up to date:

-Certified ERB

-Current physical fitness test results within the past 6 months (DA Form 705 (with DA Form 5500/5501 as needed))

-Last 5 NCOERs

-Current photo (taken in accordance with AR 640-30, within past 12 months)

(For applicants currently deployed overseas, the most recent official photo or field photo will suffice)

-Security Clearance Verification from the Joint Personnel Adjudication System (JPAS)

-Current Retirement Points Accounting Management Statement (NGB Form 23b)

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31 July 2009 **Figure G-3. Biographical Sketch** NGR 600-200

Name (last, first, MI): Date:

SSN:

Primary MOS: Duty MOS:

Present rank: Date of rank:

Years of active service and BASD:

Total years of service and PEBD:

Date of birth: Place of birth:

Marital status:

Home address:

Home telephone number:

Business telephone number:

Civilian education:

Military education:

Decorations, awards and citations (spelled out in order of precedence):

Civilian affiliations:

Significant experience (include duty status and primary civilian occupation or AGR):

**(Do not type the following on the sketch)**

1. Limit to two pages on standard 8 ½" x 11" white paper using a standard courier, pica or elite font.

2. If pursuing a degree, list major and minor, institution, and date projected for completion.

3. List only completed training course. Do not list single subcourses under military education.

4. Include civilian affiliations, professional, educational and military societies and organizations, and civilian activities such as fraternal, social and service organizations.

5. In significant experience, list military duty assignments and civilian positions from most recent to oldest.

6. Do not include a narrative biography, objectives, or abbreviations.

7. Type entries in regular print. Do not use all capitals, italics, bold fonts, special characters, jargon or any other gimmicks designed to draw special attention to specific entries on this document. List accurate information that is clear and concise.

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