

**OFFICER VACANCY ANNOUNCEMENT
FOR APPOINTMENT/INITIAL APPOINTMENT TO THE
TEXAS AIR NATIONAL GUARD**

POSITION: Chaplain

ANNOUNCEMENT: 136-13-89

AFSC: 52R

ISSUE DATE: 10 September 2013

Position Number: 1030817

CLOSING DATE: Until Filled

GRADE: Initial Commission to 05/Lt Col

LOCATION: 254th Combat Communications Group
Hensley Field, Dallas, TX

Remarks: Maximum age for chaplains is 40 or 42 with two years satisfactory prior service. Trainees will be accepted.

HOW TO APPLY: Applications must arrive at the 136 AW/Military/AGR Application Inbox at the following e-mail address: (136aw.military-agrapplication@ang.af.mil) no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, not to exceed 6 MB and with the proper naming convention of Last Name- Announcement number (i.e. Last Name-136-13-56). Applications submitted in pieces will not be accepted and automatically disqualified. All packages must be redacted for Personal Identifiable Information (PII). Copies of official transcripts will be accepted, if they are required per the announcement. If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date as indicated on the job announcement will **NOT** be considered.

Applications will be reviewed no earlier than three business days prior to the close out date. Qualification/Disqualification letters will be emailed to each applicant NLT 10 days after the announcement close out date. If you need to update a previously submitted package and it is before the closed out date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package as incomplete packages are not accepted. Email constraints limit the size of an application to 6 MB and will need to be named in the subject line as Update Last Name-Announcement number in the following format (i.e. "Update Last Name-136-13-34")

ITEMS TO SUBMIT FOR - USAF, AF RESERVES OR ANG COMMISSIONED OFFICERS:

1. A completed AF Form 1288 (Application for Reserve Assignment) - can be obtained from <http://www.e-publishing.af.mil>
2. Copies of Last 3 OPRs
3. Resume with both civilian and military work experience
4. Records review rip - can be obtained from vMPF, your Commander Support Staff, or your servicing MPF
5. Letter of introduction
6. Current passing fitness test
7. Letters of recommendation (Optional).

ITEMS TO SUBMIT FOR - ALL OTHER APPLICANTS

1. Completed AF Form 24 (Application for Appointment) - can be obtained from <http://www.e-publishing.af.mil> AF Form 24 and resume will be detailed chronologically of civilian and military experience with special emphasis on areas of experience and education related to position applying for.
2. Copies of college transcripts
3. Personal resume
4. Cover letter
5. Letters of recommendation (Optional). AF Form 24 and resume will be detailed chronologically of civilian and military experience with special emphasis on areas of experience and education related to position applying for.
6. GMAT/GRE Scores

PERSONAL INTERVIEWS: Applicants must be available for interview. Applications will be reviewed and qualified applicants will be notified to meet the Selection Board. Applicants will be notified by phone/mail of interview time and place. Payment for travel is **NOT AUTHORIZED**.

REASONABLE COMMUTING DISTANCE: Vacancies will normally be filled from personnel who are within or are willing to move within reasonable commuting distance of the military unit.

NOTE: The Adjutant General will not look favorably upon personnel who apply and are selected for a position in one geographical area and subsequently request to be transferred to another area because of the commuting distance involved. All applicants will receive consideration for this position without regard to race, religion, color, national origin, sex, political affiliation, kinship, and other non-merit factors.

POSITION QUALIFICATIONS

1. Specialty Summary. Develops and administers Chaplain Corps policies and procedures, including plans and operations, readiness management, Chaplain Corps manpower, budgetary and fiscal management, chaplain facility repair, modification, and construction. Manages resources to provide professional religious support needed to accomplish the mission of the US Air Force and maintain the highest degree of effectiveness and readiness. Advises commanders on religious, ethical, moral, morale, and quality of life matters. Related DoD Occupational Group: 250700.

2. Duties and Responsibilities:

- 2.1. Develops peacetime and wartime plans and policies relative to organization and management of chaplain activities such as manpower, Chaplain Readiness Teams (CRT), deployments, ministry strategies, training, chaplain materiel, and chaplain funds.
- 2.2. Conducts worship services, liturgies, and rites. Provides counseling, pastoral care, visitation, religious education, morale programs, spiritual renewal, lay leadership programs, and humanitarian outreach opportunities. Represents the faith and military communities in religious, patriotic, and civic events. Maintains liaison with civilian clergy and organizations to keep current in areas of interest to Chaplain Corps programs.
- 2.3. Supervises administration and fiscal control of Chaplain Corps functions. Advises commanders on religious, ethical, moral, morale, and quality of life matters. Advises the commanders of their responsibilities to provide appropriate facilities or sites for worship, rites, and counseling.
- 2.4. Maintains ecclesiastical liaison with religious officials and submits required professional reports and records.

3. Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory of Air Force war plans, objectives, principles, and methods; Chaplain Corps organizational management principles and practices; policies; procedures; programs; activities; and readiness requirements.

3.2. Education. The following education is mandatory for entry into this specialty.

3.2.1. Completion of 120 semester hours of undergraduate credit at an institution meeting requirements of DoD Directive 1304.19.

3.2.2. Master of Divinity or equivalent theological degree; or 3 years of equivalent resident graduate study according to DoD Directive 1304.19.

3.3. Training. For award of AFSC 52R3, completion of the Air Force Chaplain Orientation Course is mandatory.

3.4. Experience. For award of AFSC 52R3, experience in planning, organizing, coordinating, and leading chaplain related, or equivalent programs is mandatory.

3.5. Other. The following are mandatory as indicated:

★3.5.1. For entry, award and retention of this specialty, ecclesiastical endorsement from a faith group recognized by the DoD Armed Forces Chaplains Board is mandatory.

3.5.2. Award suffixes based on an individual's major faith group.

4. *Specialty Shredouts

Suffix Portion of AFS to Which Related

- A..... Protestant
- B..... Buddhist
- C..... Roman Catholic
- D..... Jewish
- E..... Orthodox
- F..... Muslim

NOTE: AFSCs 52R3/1, when used without suffix, denotes any denomination.

E-mail APPLICATIONS TO: 136aw.military-agrapplication@ang.af.mil

Subject Line: Last Name-Announcement number (i.e. Smith-136-13-02)

Questions about announcements can be e-mailed to: 136aw.military-agrapplication@ang.af.mil

Subject Line: Question-Announcement number (i.e. Question-136-13-03)