

Announcement: PTAE JFHQ ADOS Opportunities

Positions:

Training Advisors - MOS: Combat Arms, Rank: E6-E7

**Duties and Responsibilities:**

Duties of a Training Assistor (TA) include, but not limited to, is to assist the PTAE Operations Sergeant at Joint Assessment Conference (JAC). This includes advising combat commanders of their FORSCOM Regionally Aligned Forces (RAF) training requirements and creating the pre-mobilization training schedule consisting of IDT weekends, PMT and any additional pre-mobilization requirements training venues. TA will initiate the unit information requirements that create multiple tracker formats that will be used to validate deploying unit requirements Throughout the year, the TA will coordinate with DU and assist and validate training during IDT, PMT and self-enrolled online training. TA's work with the PTAE operations and assist DU with coordinating venues, cadre, support personnel, automation, forecasting of ammunition and equipment to complete DU requirements. TA duties are not limited to planning and operations. TA's responsibility is to assist commanders and unit DTMS manager with documentation and quality assurance/quality check(QA/QC) prior to being sent to certification cell(CC) for certification and uploaded in DTMS. Perform additional duties as required.