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OLS SAD Pay Hotline: 512-782-1234

Understanding your SAD Earnings Statement

Your SAD earnings statement provides detailed information about money you have been paid for work performed on the OLS mission. It includes your "Total Gross" earning, or the amount you earned before taxes, benefits, and any other payroll deductions are withheld from your wages. The amount remaining after your withholdings is your "Net Pay" or take-home pay. Your earnings statement includes different sections that show, among other things, how your earnings and withholding amounts were calculated. Information about each section of your earnings statement is provided below.

SAD earnings statements are generated in the Texas Comptroller's Certified Accounting and Payroll/Personnel System (CAPPS) by the Office of State Administration (OSA) HR/Payroll Department and provided, through the JI, to OLS Task Forces for distribution to individuals. You should receive your earnings statements within 2-4 days following payment. If not received, you should contact your respective Task Force SI and/or the OLS SAD Pay Hotline.

The Big Picture – A Snapshot of a Sample SAD Earnings Statement

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Texas Military Department 2200 West 35th Street Bldg 11 OED, Camp Mabry Austin, TX 78703	Pay Group: SPC-State Active Duty Processing Pay Begin Date: 12/16/2021 Pay End Date: 12/31/2021	Business Unit: 40101 Advice #: 000000123456789 Advice Date: 01/06/2022
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JOHN MABRY 2200 W 35TH ST AUSTIN, TX 78703	Employee ID: 70012345678 Department: SAD_TXNG-SAD_ARMY_GUARD Location: Camp Mabry Training Site Job Title: State Active Duty Pay Rate: \$0.998077 Hourly	TAX DATA: Federal TX State Marital Status: Married N/A Allowances: N/A 0 Addl. Percent: N/A Addl. Amount:
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HOURS AND EARNINGS					TAXES		
Description	Rate	Current		YTD	Description	Current	YTD
		Hours	Earnings	Hours			Earnings
State Active Duty Allowances			2,715.66		Fed Withholding	0.00	0.00
State Active Duty_90 Days			3,374.34		Fed MED/EE	48.45	48.45
					Fed OASDI/EE	207.19	207.19
TOTAL:	0.00	6,090.00	0.00	6,090.00	TOTAL:	255.64	255.64

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BEFORE-TAX DEDUCTIONS			AFTER-TAX DEDUCTIONS			EMPLOYER PAID BENEFITS		
Description	Current	YTD	Description	Current	YTD	Description	Current	YTD
Dental Insurance	28.03	28.03				Medical Insurance	622.60	622.60
Vision Insurance	4.61	4.61				Basic Life Insurance	2.22	2.22
						Payroll Health Contribution	33.74	33.74
						PHC offset to STH	-33.74	-33.74
TOTAL:	32.64	32.64	TOTAL:	0.00	0.00	*TAXABLE		

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	TOTAL GROSS	FED TAXABLE GROSS	TOTAL TAXES	TOTAL DEDUCTIONS	NET PAY
Current	6,090.00	3,341.70	255.64	32.64	5,801.72
YTD	6,090.00	3,341.70	255.64	32.64	5,801.72

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NET PAY DISTRIBUTION			
Advice #	Account Type	Account Number	Deposit Amount
Advice #000000123456789	Checking	****XXXX	5,801.72
TOTAL:			5,801.72



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The Break Down – Sections 1 - 3

Sections 1 through 3 of the Earnings Statement contain employer and employee information, pay period dates, payment date, gross earnings amounts, and employee tax data. See below for specifics on these sections.

Section 1

Company Information

Name and address of the employer

Pay Group: Type of Pay

Pay Begin Date: First day of pay period, not the start date of your pay.

Pay End Date: Last day of pay period, not the end date of your pay.

Business Unit: Accounting information

Advice #: System generated payment number

Advice Date: Payment release date

Texas Military Department
 2200 West 35th Street Bldg 11 OED, Camp Mabry
 Austin, TX 78703

Pay Group: SPC-State Active Duty Processing
 Pay Begin Date: 12/16/2021
 Pay End Date: 12/31/2021

Business Unit: 40101
 Advice #: 000000123456789
 Advice Date: 01/06/2022

Section 2

Employee Information:

Name and home address of the employee that will reflect the same address as the system of record (IPPS-A, IPPS-AF).

Employee ID: State assigned ID number

Department: Identifies component of employee **Location,**

Job Title: Standard for all SAD employees

Pay Rate: Refer to the SAD pay rates in SAD Pay Pamphlet or the SAD Pay Calculator (see S1/S8). This is a placeholder amount for system purposes, not a reflection of pay

Tax Data: Reflects employee elections from W4; if this is blank no W4 data has been received/entered. This is NOT a reflection of BAH or dependency status (IPPS-A and DEERS are the system of record for dependency status).

JOHN MABRY
 2200 W 35TH ST
 AUSTIN, TX 78703

Employee ID: 70012345678
 Department: SAD_TXNG-SAD_ARMY_GUARD
 Location: Camp Mabry Training Site
 Job Title: State Active Duty
 Pay Rate: \$0.998077 Hourly

TAX DATA:	Federal	TX State
Marital Status:	Married	N/A
Allowances:	N/A	0
Add. Percent:	N/A	
Add. Amount:		

Section 3

Description: Type of earnings (determined by individual daily base pay, allowances and length of time on mission). "State Active Duty_90 days" and "State Active Duty Training" are the lines for your **base pay**.

Rate, Hours: Not applicable (pay is based on daily rate)

Earnings: Total gross earnings for **current** pay period

Hours: Not applicable

Earnings: Total gross earning year-to-date

Description: Type of taxes applied (Federal Income Taxes (FIT), Medicare, and Social Security)

Current: Total taxes withheld for the current pay period

YTD: Total taxes withheld year-to-date

HOURS AND EARNINGS						TAXES		
Description	Rate	Current		YTD		Description	Current	YTD
		Hours	Earnings	Hours	Earnings			
State Active Duty Allowances			2,715.66			Fed Withholdng (FIT)	0.00	0.00
State Active Duty_90 Days			3,374.34			Fed MED/EE (Medicare)	48.45	48.45
State Active Duty Training			0.00			Fed OASDI/EE (Social Security)	207.19	207.19
TOTAL:		0.00	6,090.00	0.00	6,090.00	TOTAL:	255.64	255.64





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The Break Down – Sections 4 - 6

Sections 4 through 6 of the Earnings Statement contain before-tax benefits types and amounts, TMD-paid benefits amounts, a summary of all amounts for the current pay period and year-to-date, net pay amount, and how the payment was distributed (either through direct deposit or by paper check. See below for specifics on these sections.

Section 4

Description: Employee elected/paid benefits deductions taken from gross pay before taxes are withheld (including family coverage)

Current, YTD: Total dollar amount(s) of deductions from current pay period and year-to-date, respectively

After-Tax Deductions: Not applicable to SAD Employees

Description: Employer-paid (TMD) benefits (if elected by employee)

Current, YTD: Dollar amount paid by TMD for employee benefits from the current pay period and year-to-date, respectively

BEFORE-TAX DEDUCTIONS			AFTER-TAX DEDUCTIONS			EMPLOYER PAID BENEFITS		
Description	Current	YTD	Description	Current	YTD	Description	Current	YTD
Dental Insurance	28.03	28.03				Medical Insurance	622.60	622.60
Vision Insurance	4.61	4.61				Basic Life Insurance	2.22	2.22
Medical Insurance	0.00	718.14				Payroll Health Contribution	33.74	33.74
						PHC offset to SIH	-33.74	-33.74
TOTAL:	32.64	32.64	TOTAL:	0.00	0.00	*TAXABLE		

Section 5

Current pay period and year-to-date gross salary, taxable gross amount, total taxes withheld, total deductions withheld and net pay amount

	TOTAL GROSS	FED TAXABLE GROSS	TOTAL TAXES	TOTAL DEDUCTIONS	NET PAY
Current	6,090.00	3,341.70	255.64	32.64	5,801.72
YTD	6,090.00	3,341.70	255.64	32.64	5,801.72

Section 6

Summary of how the payment was made and the amount paid (net pay). If payment was a direct deposit, it will show Advice # (system generated payment number), the account type will be populated, a account number will say *****XXXXX, and deposit amount. If you received a payment by paper check, it will show Check # (system generated) and amount only.

NET PAY DISTRIBUTION			
Advice #	Account Type	Account Number	Deposit Amount
Advice #000000123456789	Checking	*****XXXXX	5,801.72
Check #000000010280258			Amount 3,896.91
TOTAL:			5,801.72

Guide to State Active Duty



Have pay questions? Call the OLS SAD Pay Hotline : 512-782-1234