



NATIONAL GUARD BUREAU
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ARNG-HRM-I (RN 135-7a)

2 June 2025

MEMORANDUM FOR The Adjutants General of the States, Territories, and the
Commanding General of the District of Columbia

SUBJECT: Update to Army National Guard Blended Retirement System Continuation
Pay – Calendar Year 2025 Implementation (Change 1)

1. Reference National Guard Bureau, ARNG-HRZ memorandum (Army National Guard (ARNG) Blended Retirement System (BRS) Continuation Pay (CP) - Calendar Year (CY) 2025 Implementation Guidance), 31 January 2025
2. Purpose: To provide updated guidance on processing Blended Retirement System (BRS) continuation pay (CP) contracts using the Guard Incentive Management System (GIMS).
3. Guidance. Effective 05 June 2025, paragraph 9, Application Process, is rescinded and revised as follows:

a. Eligible Soldiers requesting CP must initiate the process through their unit or the state-identified CP point of contact to validate their eligibility to receive BRS-CP. Soldiers are encouraged to apply for CP as soon as they enter their eligibility period, as defined in reference, paragraph 5a(2).

b. The unit or retention representative will initiate the contract request in the GIMS, ensuring the correct payment schedule is selected upon initial request based on the Soldier's election. The unit or retention representative will ensure all initial eligibility is met prior to requesting within the GIMS. The request will route to ARNG-HRM-I within the system.

(1) Reserve Component Soldier applications that show BRS enrollment code "B" (auto-enrolled) or "N" (not enrolled) in the Defense Joint Military Pay System (DJMS) will be returned without action until the code is updated in DJMS to reflect BRS enrollment code "C" (Opt-in) via a Case Management System (CMS) case.

(2) Active Component Soldier applications that show BRS enrollment code "A" (auto-enrolled) or "N" (not enrolled) in DJMS will be returned without action until the code is updated in DJMS to reflect BRS enrollment code "O" (Opt-in) or "R" (Auto Enrolled/Prior Service) via a CMS case.

c. ARNG-HRM-I will review the contract request within the GIMS. They will review DJMS for the appropriate BRS enrollment code and Digital Training Management System for the required financial training. ARNG-HRM-I will approve the contract request, and it will return to the Contract Approvals bin or return the request with comments to the Contract Return without Action bin for corrections.

d. The unit or retention representative will navigate to the Contract Approvals bin to update the signature date and print the addendum for signatures. Once signed, the contract will be uploaded into the Soldier's interactive Personnel Electronic Records Management System record. All signatures must be a date and time stamped CAC signature. Note: The signature date entered in GIMS will calculate the amount of CP authorized. This cannot be changed after submitted. Ensure the signature date matches when the Soldier will sign. Once addendum has been printed, the unit or retention representative will select the Addendum Printed option to move the contract for State Incentive Manager review within the GIMS.

(1) Soldier will CAC sign as the "Recipient." (This signature date indicates the start date of the service obligation.)

(2) The certifying official will be an LTC/O5 or above within the State.

(3) All CAC signatures must contain the date and time stamp.

4. Effective 05 June 2025, paragraph 11c is revised to: All recoupments, full or partial, must be submitted via GIMS for normal workflow processing.

5. Effective 05 June 2025, paragraph 13 is rescinded.

6. The enclosed memorandum must accompany Army National Guard (Blended Retirement System Continuation Pay - Calendar Year 2025 Implementation Guidance during any internal distribution.

7. This policy update will be incorporated into the next calendar year policy.

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8. The point of contact for this memorandum is MSG Ashley Boyer, and can be reached at 520-672-0616 or by email at ashley.r.boyer2.mil@army.mil.

Encl

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