

# CREDENTIALING ASSISTANCE

## BECOME A CERTIFIED PROFESSIONAL!



### WHAT IS IT?

The Credentialing Assistance (CA) Program provides Soldiers with funding for more than 1,600 credentials listed on [www.cool.osd.mil/army](http://www.cool.osd.mil/army)

### HOW DO I QUALIFY?

- Complete AIT, WOBC, or BOLC
- Not be flagged
- Military Service Obligation (MSO):
  - Enlisted: Complete credential prior to separation/ETS
  - Officers/Warrant Officers: Incur a service obligation after their last day of the course - 2 Yrs for active duty Soldiers (ADSO) or 4 Ys for RC Soldiers (RDSO)
  - Officers/Warrant Officers do not incur a service obligation for Testing or Recertification (capped at \$2,000 on their last year of service)

### WHAT DO I GET?

- Up to \$4,000/year to pay for a new credential or recertification (combined use of FTA and CA cannot exceed \$4,000 per FY)
- A maximum of \$1,000/year to pay for selected aviation related credentials (Active Duty/AGR Soldiers only)
- CA pays expenses for course materials/supplies, textbooks, and exam fees
- CA can be used for any credential listed on [www.cool.osd.mil/army](http://www.cool.osd.mil/army) and does not have to be related to the Soldier's MOS
- All expenses are paid prior to course/exam start date
  - Soldiers who pay out of pocket will not be reimbursed
- Popular Certifications:
  - Project Management Professional (PMP)
  - Private Pilot, Airplane Single Engine
  - Certified Personal Trainer (NASM-CPT)
  - CompTIA A+ ce
  - Emergency Medical Technician (EMT)
  - CompTIA A+, CompTIA Security +ce

### HOW DO I APPLY?

- Contact your State ESO/ESS to discuss the CA application process and verify eligibility
- Ensure your credential is listed on Army COOL at: [www.cool.osd.mil/army/index.htm](http://www.cool.osd.mil/army/index.htm)
- Apply online at: [www.armyignited.com](http://www.armyignited.com)

### FOR MORE INFORMATION:

- Contact the Education Support Center: 866-ARNGEDU (276-4338)
- Visit Us Online: [www.nationalguard.com/education](http://www.nationalguard.com/education)
- Contact your State Education Services Office: [www.nationalguard.com/select-your-state](http://www.nationalguard.com/select-your-state)



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