

**VERIFICATION FORMS INSTRUCTION:**

1. Contact training provider to verify your training date is available.
2. Inform the agency HQ Army Continuing Education System will contact them for payment.
3. Verify if agency requires 3rd Party agreement; notify us if they do.
4. Provide an itemized cost verification (below) and detailed course description (see next page).
5. Provide verification of training start and end date (if applicable).
6. Verification forms must include agency name/logo (pdf/jpeg). No partial print screens.



## How to Prepare for the CAPM® Exam

PDU's	<b>32</b>
CEUs	<b>3.2</b>
LEVEL	<b>Foundation</b>
Non-Member	<b>\$ 640.00</b>
PMI Member Learn More ( <a href="http://www.pmi.org/membership.aspx">http://www.pmi.org/membership.aspx</a> )	
	<b>\$ 499.00</b>
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The information in this section is obtained from the agency providing your exam and training; or on their website.

### DESCRIPTION

Get ready for the Certified Associate in Project Management (CAPM)® exam and learn the fundamentals of project management in this on-demand, eLearning course. Experience audio and visual tutorials about the ten knowledge areas and the five process groups that feature 49 processes of project management and their associated 665 inputs, tools and techniques, and outputs. Gain working knowledge via performance of exercises, along with additional downloadable study aids. Test your knowledge in a testing lab featuring 450 practice questions with explanations.

Tailor your course subscription to your expected pace and available learning time:

Subscription	Member Price	Non-Member Price
1 month	\$219	\$320
3 months	\$349	\$480
6 months	\$499	\$640

This 32-contact-hour course provides all of the required 23 precertification contact hours needed to sit for the exam and is based on the *PMBOK® Guide – Sixth Edition*.

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## WHAT YOU WILL LEARN

- Essential Terms
  - Project Roles
  - Project Context Framework
  - Integration Management Processes
  - Scope Management Processes
  - Schedule Management Processes
  - Cost Management Processes
  - Quality Management Processes
  - Resource Management Processes
  - Communications Management Processes
  - Risk Management Processes
  - Procurement Management Processes
  - Stakeholder Management Processes
  - Process Explorer Interactive Tool
  - Exercises and Study Aids in the Media Center
  - 450 Practice Exam Questions
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# WHO SHOULD TAKE THIS COURSE

Project Managers, Functional Managers, Senior Managers, Team Leaders, Sales Management, Customer Account Representatives, Business Analysts, Project Sponsors, Portfolio Managers, Program Managers, Instructors

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**Next Steps: Contact a TXARNG education counselor when you are ready to submit your CA application. Submit your counseling request to: [ng.tx.txarng.mbx.education@mail.mil](mailto:ng.tx.txarng.mbx.education@mail.mil)**

### Need Assistance:

1. Visit the TXARNG CA web page for CA application resources.
2. Submit a GoArmyEd helpdesk case and an Army education counselor will contact you.
3. Contact the TXARNG Education Center at (512) 782-5515



[www.goarmyed.com](http://www.goarmyed.com)

GoArmyEd Helpdesk: 1 (800) 817-9990  
Monday – Friday: 0700-1900 EST  
? [www.help.goarmyed.com](http://www.help.goarmyed.com)

