

STATEWIDE JOB ANNOUNCEMENT
FULL TIME NATIONAL GUARD FOR COUNTERDRUG - TITLE 32
SUBJECT TO ANNUAL FUNDING

CD ANNOUNCEMENT #: CD 16-002

OPEN TO: Texas Military Forces

OPEN DATE: 21 DECEMBER 2015

CLOSING DATE: 31 JANUARY 2016

PROJECTED START DATE: 1 MARCH 2016

POSITION TITLE: Various Staff and Analyst Temporary Positions (MOS/AFSC Immaterial)

WORK LOCATION: Locations to be determined. Duty locations may include: Austin, Houston, Dallas, El Paso, Brownsville, McAllen, Laredo, San Antonio, Del Rio, Eagle Pass, Weslaco, Corpus Christi, League City, McKinney and Ft Worth. Ensure your city and zip code are your actual Home of Record and is on application (this will determine duty location placement).

RANK:

E-Grade Limitation: Not to Exceed E-6 (E-7 and above may apply and will be considered on case by case basis).

O-Grade Limitation: May apply but will be considered on a case by case basis.

W-Grade Limitation: May apply but will be considered on a case by case basis.

BRANCH: Texas Army or Air National Guard

HOW TO APPLY: Applicants will assemble and MAIL the following documents: **NO BINDERS OR STAPLES. We will not accept scanned or faxed applications unless you are currently deployed.**

EXTERNAL APPLICANTS:

1. Counterdrug Application Checklist (Initialed next to each item attached and signed / dated)
2. Counterdrug Application for employment
3. Memorandum of Consideration stating in your words, why you should be hired for the position
4. Enlisted Records Brief (ERB) for ARNG or Report on Individual Personnel (RIP) for ANG
5. Previous Counterdrug evaluations (Can be substituted with unit evals if you have never been on CD orders). If you do not have any evaluations, submit a memo stating the reason
6. Current and Passing Physical Fitness test and current height and weight memorandum (with measurements) from Unit Commander. If exceeding standards, include a DA Form 5500-R/DA 5501-R or memorandum for ANG personnel. **NOTE: A diagnostic test APFT/AFFT will be conducted during the first week on CD orders.**
7. Military Biographical Summary
8. Security Clearance memorandum from your unit/wing security manager verifying your clearance
9. Commanders Letter of Recommendation Checklist (Signed by both the Commander and a medical or command staff)
10. DD Form 369 (Police Records Check). Complete blocks one through nine and sign block eleven
11. Signed copy of "CD Unique Requirements"
12. MEDPROS print out – ARNG or ARCNet Individual Medical Readiness (IMR) – ANG (Follow the "how-to" posted on website)
13. Current point summary (RPAM) - ARNG; Point Credit Summary (PCARS) - ANG.
14. Personal Data Card

15. DA 5960 – Leave block 5 Duty Location blank (ARNG ONLY)
16. Temp Memorandum of Understanding (MOU)

Counterdrug documents are linked to the HR website <https://www.txmf.us/counter-drug> - on the right hand side of the page.

NOTE: Information not mentioned above may be included and is encouraged in order to assist in the determination and verification of skills and experience, i.e., course certificates, college transcripts, DD Form 214, etc. Additional information should convey your skills and experience and clearly reflect your potential

All Application Criteria must be provided. Only complete application packets will be considered. Incomplete packets will be discarded.

WHERE TO MAIL APPLICATION:

Mail to:

NGTX- Counterdrug Task Force
P.O. Box 5218
ATTN: MSG G. Gonzales
(Bldg 41/ Room 202
Austin, TX 78763-5218

If you choose to use FedEx/UPS/ or another courier, use this address:

NGTX- Counterdrug Task Force
ATTN: MSG G. GONZALES
2200 W 35th Street
Camp Mabry- (Bldg 41/Room 202)
Austin, TX 78703-1222.

Applications must be received NLT 1500 hrs on the closing date.

POC for submission is MSG Gonzales (512) 782-6922, or SMSgt Streza (512) 782-7786. We can also be contacted by email at ng.tx.txarng.list.cdjobs@mail.mil.

CONSIDERATION: All applicants will receive consideration for this position without regard to race, religion, color, national origin, sex, age, political affiliation or other non-merit factors.

WHO MAY APPLY: Applications will be accepted from current Texas Military Force service members who meet the criteria listed in this announcement.

DUTIES AND RESPONSIBILITIES:

A brief description of duties includes, but is not limited to the following:

Staff positions:

Support positions within the J-staff sections located at JCDTF-HQ on Camp Mabry. Duties vary by section

Investigative Case and Analytical Support:

Provides detailed analytical support to specific case requests. Creates analytical products and manages data for specific analytical requests from law enforcement to support drug investigations. Analyzes large volumes of information from such sources as telephone tolls, pen registers, investigator reports, field data, etc. Performs link analysis, organizational analysis, pattern and trend analysis, financial analysis, etc., in support of federal and local drug investigations. Manages analytical files, creates suspect files from investigator information, and

manages and collates data to create products to support the investigation and prosecution of drug cases.

SERVICE MEMBER CONSIDERATIONS:

1. In-processing will be at Camp Mabry and will cover all train-up and administrative requirements
2. Member must not be under a current Suspension of Favorable Personnel Actions (FLAGS)
3. Member must not be on a Temporary Profile
4. For females: a pregnancy test will be done upon entry. Pregnant service members will not be placed on Counterdrug Orders
5. PCS funding is NOT AVAILABLE
6. Placement dependent upon proximity of HOR zip code to duty zip code
7. TDY funding TBD on case by case basis
8. Must have minimum 1 year retainability with TXMF traditional/M-Day unit of assignment
9. Must have less than 17 years Total Active Federal Services (TAFS)
10. Cannot have more than 3 years Consecutive Active Federal Service (CAFS)
11. Must be qualified for initial entry into or continued service in the Joint Task Force Counterdrug Program IAW NGR 500-2, to include: being deployable asset; have Unit Commander's recommendation for initial or continued service in the Counterdrug Program; not have any unfavorable actions of any kind; no record of moral turpitude or convictions of any kind; meet the medical standards IAW applicable Army or Air Force Regulations; and maintain physical fitness standards IAW applicable Army or Air Force Regulations.
12. Urinalysis testing upon entry on active duty and periodic testing while on active duty.
13. Requirement to continue attendance at IDT/IAD and AT while on Counterdrug Orders
14. Status of Counterdrug funding changes from year to year
15. Probability of criminal records checks, and/or security by Law Enforcement Agencies (LEAs). Applicants will be informed that such inquiries are likely to be completed after entry on duty and that rejection by LEAs could result in their removal from the Counterdrug program.
16. Standards of Conduct:
 - a. Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, association and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.
 - b. National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DOD 5500.7-R., they are required to uphold the highest standards of conduct and personal appearance.

NOTE: APPEARANCE BOARD MAY BE REQUIRED FOR SOME POSITIONS

NOTE: ALL SUPPORTING DOCUMENTATION MUST BE ADDED TO THE APPLICATION PACKET FOR ANY ITEM NOT LISTED ON THE ERB/ORB or RIP SHEET FOR CONSIDERATION BY THE SELECTION BOARD

NOTE: ALL COLLEGE CREDIT, (I.E., SEMESTER HOURS, DEGREE) MUST BE ANNOTATED ON ERB/ORB, RIP SHEET OR OTHER VERIFICATION TO COUNT FOR BOARD POINTS. IF NOT, TRANSCRIPTS AND/OR DIPLOMA MUST BE INCLUDED IN APPLICATION PACKET (unofficial transcripts will be accepted)

NOTE: APPLICANTS MUST SUBMIT A MEMORANDUM FOR RECORD TO THE PRESIDENT OF THE BOARD IN PLACE OF ANY REQUIRED DOCUMENT ON THE APPLICANT CHECKLIST STATING THE REASON FOR OMISSION

NOTE: ALL LAW ENFORCEMENT TRAINING MUST BE DOCUMENTED WITH CERTIFICATES OF COMPLETION AND NUMBER OF COURSE HOURS

NOTE: THE JCDTF IS A STATEWIDE PROGRAM AND TASK FORCE MEMBERS ARE SUBJECT TO PCS REQUIREMENTS BASED ON THE NEEDS OF THE PROGRAM. RECOMMENDED

INDIVIDUAL(S) WILL NOT MAKE PLANS TO MOVE TO NEW ASSIGNMENT UNTIL FORMALLY NOTIFIED BY THE JCDF THAT BOARD RECOMMENDATION HAS BEEN APPROVED AND PCS FUNDS (IF APPLICABLE) ARE AVAILABLE AND HAVE BEEN OBLIGATED.

NOTE: IF APPLICABLE, ADVANCEMENT TO THE NEXT HIGHER GRADE IS NOT AUTOMATIC. SELECTED APPLICANT(S) WILL NOT ACCEPT OR BE PROMOTED TO THE NEXT HIGHER GRADE WITHOUT PRIOR APPROVAL FROM JCDF