

# Texas Air National Guard

## Air Active Guard Reserve (AGR) Vacancy

Announcement Number: **AGR-25-117**

Open Period: **27 March 2025 – 26 April 2025 (30 Day Announcement)**

Areas of Consideration: **In-State (This announcement is open to all participating members of the Texas Air National Guard, to include those on Stat Tours.)**

Title: **Mission Generation Vehicle Equipment Maintenance Journeyman**

Rank/Grade: **A1C/E-3 NTE SSgt/E-5**

AFSC: **2T351A**

Position Number: **0106146634 (0148)**

Location: **147 ATKW, 147 LRS, Ellington Field, Houston, TX**

Funding Availability: **AGR Funded**

PCS: **Authorized**

### REMARKS:

- **Trainees NOT Accepted**
- IAW ANGI 36-101, Uniformed Services Employment and Reemployment Rights Act (USERRA) Restoration Rights. Employees who separate from full-time civilian employment (to include military technicians) to enter the AGR program have restoration rights according to the provisions identified in the 38 USC § 4301. Further, Military technicians who separate from technician employment to enter the AGR program or accept an ANG Title 10 Statutory Tour have restoration rights in accordance with CNGBI 1400.25, Vol. 213, National Guard Technician and Civilian Personnel Excepted Service Employment. Individuals will not be restored to military technician status solely to gain entitlement to a new period of restoration rights or to establish a new high 3 years of income for federal civil service retirement computation. Exceptions to this policy will not be considered. NGB/A1M will not allocate additional resources to accommodate restoration to technician status.

## POSITION QUALIFICATIONS

**Specialty Summary:** Supervises and performs vehicle maintenance activities on military and commercial design general and special purpose, base maintenance, aircraft, and equipment towing vehicles, fire fighting vehicles or Material Handling Equipment (MHE) and vehicular equipment. Activities include inspection, diagnostics, repair, rebuild of components and assemblies, fabrication of parts, weld metals and repair vehicle glass. Ensures compliance with vehicle maintenance policies, directives, and procedures. Related DoD Occupational Subgroup: 161000 & 195000.

### **Duties and Responsibilities:**

- Plans and schedules vehicle and equipment maintenance activities. Plans and controls work methods, production schedules, operating procedures, and performance standards. Monitors established maintenance priorities, tire, and battery shop operations, and determines mission requirements. Ensures vehicles, equipment, tools, parts, and manpower are available to support mission requirements. Ensures maintenance and supply documentation is complete and accurate. Provides input to and reviews the Aerospace Expeditionary Force (AEF) Reporting Tool. Determines the overall mechanical condition of vehicles and equipment, diagnoses component malfunction and initiates repair actions. Systematically analyzes malfunctions by visual and auditory examination or through the use of test equipment. Troubleshoot, repairs, adjusts, overhauls, or replaces major assemblies or sub- assemblies such as power and drive trains, electrical, air conditioning, active and passive restraint systems, fuel, emission, steering assemblies, tracks, brake, hydraulic system components and vehicular equipment attachments. Removes, disassembles, and repairs gasoline or diesel engines and components. Diagnoses, isolates malfunctions, and repairs vehicle electrical, emissions, gasoline, diesel, and alternative fuel systems. Removes and installs electrical components to facilitate repairs. Repairs components by replacing worn or damaged parts with new or reconditioned parts, grinding, fitting, balancing, or arranging for welding or machining. Reassembles, adjusts and tests repaired units for proper operation. Repairs, adjusts, and replaces locks, latches, remote controls, window regulators and other associated body components. Designs and manufactures mounted equipment such as seats, pintle hook

mounts and towing connections. Cuts, grinds, bevels and smooths the edges of laminated automotive glass/195Plexiglas and installs. Replaces curved glass with factory replacements. Cleans, tests, and repairs vehicle radiators and associated parts. Tests for leaks and blockage using tanks and flow testers. Selects the proper equipment for set up and prepares metal for welding. Welds, cuts, and repairs vehicle parts and accessories using oxyacetylene, gas-shielded and arc welding.

- Inspects and evaluates vehicles, equipment, and body maintenance functions. Diagnoses malfunctions of major assemblies and subassemblies to determine the extent of repair or replacement or recommend disposition of vehicles and equipment. Diagnoses, isolates malfunctions, and repairs vehicle electrical, emissions, gasoline, diesel, and alternative fuel systems. Inspects repaired or rebuilt parts and equipment to ensure work conforms to standards. Inspects equipment for required modification and installation of safety devices. Ensures shop equipment is inspected and serviced at required intervals and that unserviceable tools and equipment are removed from service and their condition tagged. Identifies and initiates materiel deficiency reports at work center level. Calibrates and adjusts pumps, meters, safety unit proportioning devices, and limiting devices to ensure proper operation. Synchronizes remote or manual electrical and hydraulic controls. Adjusts power boosters, clutches, drive chains, and tension devices. Aligns bearing loads, gear tooth contact, and backlash to manufacturer specifications. Adjusts valve mechanisms, governors, oil systems, control linkages, clutches, traction units and other systems unique to this type of equipment. Times injection pumps and accessory shaft gear trains. Accomplishes tire and battery shop operations in a safe and efficient manner.
- Performs vehicle, equipment, and vehicle body maintenance functions. Solves complex maintenance problems by interpreting layout drawings, specifications, schematics, diagrams, and operating characteristics of vehicles and components. Uses technical orders, commercial manuals, or automated systems to determine maintenance procedures and research parts. Troubleshoots, adjusts, repairs, and tests vehicles: alternate fuel, diesel, and gasoline engines; fuel, exhaust, and electrical systems; clutches; torque converters; transmissions; transfer cases; power takeoffs; drive lines; axles; frames; steering, suspension, dispensing, brake, air, and hydraulic systems; tracks; winches; emission control, heating and air-conditioning systems, active/passive restraint systems and other mounted or special equipment. Performs preventive maintenance and special inspections. Uses technical publications or automated systems in maintaining vehicles to prescribed manufacturers' maintenance schedules and for researching parts. Ensures special inspections and maintenance on vehicles are performed correctly such as: corrosion control, winterization, storage, and shipment. Properly annotates all maintenance performed on prescribed forms for data collection purposes.
- Practices and ensures compliance with all established safety policies and standards. Implements hazardous waste management policies and procedures ensuring collection, control, disposition, and proper procedures for handling of hazardous and toxic waste material accumulations.

### **Specialty Qualifications:**

- Knowledge. Knowledge is mandatory of: heavy equipment vehicle theory, vehicle and equipment theory, principles and repair relating to internal combustion engines, electrical, mechanical, and hydraulic systems applying to the repair of vehicles and vehicular equipment; methods of hoisting and handling heavy mechanisms; using lubricants, tools, and publications; supply procedures and computers; metal composition and metal working methods; using oxyacetylene, gas shielded, and electric welding equipment.
- Education. For entry into this specialty, completion of high school or general education development equivalency is mandatory.
- Training. Completion of the following training is mandatory for the award of the AFSC indicated:
  - 2T371, Completion of Vehicle Management 7-level web-based training is mandatory.
  - 2T331, 2T331A & 2T331C Completion of the Interservice Training Review Organization apprentice course.
  - 2T331, 2T331A & 2T331C. Mission Generation Vehicular Equipment Maintenance apprentice course.
  - 2T331A. Firefighting and Refueling Vehicle & Equipment Maintenance apprentice course.
  - 2T331C. Material Handling Equipment (MHE)/463L Maintenance apprentice course.
- Experience.
  - For award of AFSC 2T371, qualification in and possession of AFSC 2T351, 2T351A or 2T351C and applicable core tasks is mandatory. Also, supervisory experience in functions such as inspecting, repairing, modifying, or troubleshooting vehicular and equipment systems, automotive body repair and surface refinishing, welding operations and glass work.
  - For award of AFSC 2T351, qualification in and possession of AFSC 2T331 and applicable core tasks is mandatory. Also, experience is mandatory in functions such as inspecting, repairing, or maintaining vehicles and vehicular equipment.
  - For award of AFSC 2T351A/C, qualification in and possession of AFSC 2T331A/C and applicable core tasks is mandatory. Also, experience is mandatory in the functions of inspecting, maintaining, or repairing specialized vehicles and equipment.
- Other. The following is mandatory for entry into this specialty:

- Normal color vision according to AFI 48-123, *Medical Examinations and Standards*.
- See attachment 4 for additional entry requirements.
- The following are mandatory for award and retention in this specialty: 3.5.3.1. Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Ground transportation*.
- Must possess a valid state driver's license to operate GMVs for "Maintenance Purposes Only" in accordance with AFI 24-301.
- Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.
- Retraining into the 2T3XX career field within the Air Force Reserves and Air National Guard is restricted to the grades of E-6 and below with less than 10 years of Total Federal Military Service.

## CONDITIONS OF EMPLOYMENT

1. AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding. The HRO will maintain the completed and signed Statement of Understanding.
2. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone [18 to 20 years Total Active Federal Military Service (TAFMS)]. AGR accessions onboarding with their initial tour length reaching 20 years TAFMS are authorize tour length of 30 days after their 20 years TAFMS. If applicable, the unit commander will need to submit an TMD AGR Resource Management Exemption to Policy for AGR accession in which will result in initial tour length less than 4 years due to reaching 20 years TAFMS. The AGR accession will enter the AGR Continuation Board process upon reaching 19 years TAFMS for TAG determination of AGR continuation beyond 20 years TAFMS.
3. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
4. To be an accession in the AGR program, the individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.

## INTERVIEW

Applicants must be available for an interview. Applications will be reviewed and qualified applicants will be notified to meet the selection board. Applicants will be notified by phone or mail of interview time and place. Payment for travel IS NOT AUTHORIZED. All applicants will receive consideration for this position without regard to race, religion, color, national origin, sex, political affiliation, kinship, and other non-merit factors.

## APPLICATION DOCUMENTS

### REQUIRED:

1. **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position**, dated 11NOV2013. Announcement Number & Position Title must be annotated on the form. (i.e. "AGR-25-XX") **Form must be either digitally signed or hand signed.**
2. **vMPF Report of Individual Person (RIP)**, dated within 60 days of closing date of announcement.
3. **myFSS > myFitness > "The Fitness Tracker Report"**, Applicants that provide their unofficial fitness assessment scoresheet or whose fitness test is not current through the closing date of the announcement will be automatically disqualified. Selectee must meet the minimum requirements for each fitness component in addition to an overall composite score of **75** or higher for entry into the AGR program. \*\* For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
4. **If applicable** (Enlisted applicants who are higher ranking to the advertised position): A signed memo to willingly take a demotion.

### OPTIONAL:

5. Personal letter of intent IAW AFH 33-337, outlining career goals and objectives
6. DD214s, last three EPBs/OPBs, Resume, letters of recommendations
7. Current AF For 422, Preventative Health Assessment (PHA)
8. Military Biography

## HOW TO APPLY

**E-mail** applications to: [ng.tx.txarng.mbx.hro-agr-air@army.mil](mailto:ng.tx.txarng.mbx.hro-agr-air@army.mil) / Subject Line: Last Name-Announcement Number (**i.e., Last Name-AGR-XX-XX**). Applications must arrive no later than 2359 CST on the closing date of the announcement.

Application package must be complete upon submission as **one single PDF**, with standard naming convention of Last Name-Announcement Number (**i.e., Last Name-AGR-XX-XX**) for the attachment. Applications submitted in portfolio will **NOT** be accepted. Applications submitted in pieces will **NOT** be accepted and automatically disqualified. Incomplete packages, packages not meeting mandatory requirements, or packages received after the closing date, as indicated on the job announcement, will **NOT** be considered.

**If you need to update a previously submitted package** before the closing date, you must send a new, complete package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted. It will need to be named, in the subject line, as Update Last Name-Announcement Number in the following format (**i.e., Update Last Name-AGR-XX-XX**). Applications will be reviewed after the closing date.

Applications that are unable to be opened will be considered on a case-by-case basis and must be resolved within 24 hours after the closing date. Disqualification notifications will be emailed to applicable applicants NLT 10 days after the announcement close date. Questions about announcements can be e-mailed to: [ng.tx.txarng.mbx.hro-agr-air@army.mil](mailto:ng.tx.txarng.mbx.hro-agr-air@army.mil) Subject Line: Question-Announcement number (**i.e., Question-AGR-XX-XX**)

## TEXAS AIR NATIONAL GUARD

All selection notifications are conditional until verification of security clearance, medical clearance, and HRO approval.

The Texas National Guard is an Equal Opportunity Employer.