



Texas Joint Counterdrug Task Force Support Request Form (SRF)

(Detailed Instructions for Completion of the SRF can be Found on the Second Page)



1. Requesting agency:

2. Agency type:

3. Group / operation name (if applicable):

4. Name and title of requesting official:

5. Phone number:

6. Email address:

7. Agency address:

City

State

Zip

8. Requested Counterdrug Authorized Activity:

Find Congressional
District

9. Requested number of Counterdrug personnel:

10. Number of Counterdrug personnel currently supporting agency:

Cong. Dist.

11. Security clearance required:
(for analytical work only)

12. Is the requesting agency HIDTA funded?

13. Identify HIDTA region:

(Check all that apply)

14. Is a foreign language required?

15. If yes, what language is required?

Read Write Speak

16. Dates of support requested: From:

To:

Requests for support over 30 consecutive days require a signed MOU in
place with the agency or organization.17. Briefly describe drug nexus:
(Do not state LEA Sensitive information)

18. Name and title of agency point of contact:

19. E-mail address:

20. Phone number:

21. List the anticipated daily activities of the requested Counterdrug members and any specific knowledge or skills required.

Legal Restrictions on National Guard Support

22. National Guard Personnel will **NOT** -

- * Participate in real-time transcription or translation of oral or wire intercepts.
- * Participate in real-time interviews or interrogation of witnesses or subjects of investigation, or have contact with subjects of an investigation.
- * Conduct collection of evidence; pursuit or arrest of individuals; or search and seizures.
- * Become involved in the evidentiary chain of custody.
- * Store or maintain law enforcement agency (LEA) case related information outside of an LEA facility/database.
-
- * The supported LEA is responsible for obtaining the legal authorizations and warrants required to permit information handling*

By signing below, the requesting official agrees to the job description, to follow the legal restrictions and to disseminate this information to the law enforcement supervisors of National Guard personnel.

Signature of requestor:

Date:

Signature of CDC:

Date:

Date of Last Revision: 01 May 2021

*The designated individual within the agency responsible for counter-drug activities must sign as the requestor.



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INSTRUCTIONS TO COMPLETE SUPPORT REQUEST FORM



- 1. Requesting Agency:** Enter the specific Law Enforcement Agency (LEA), or Community Based Organization (CBO) that requests Counterdrug support.
- 2. Agency Type:** Select the jurisdiction level of the agency.
- 3. Group / operation name:** Specify the sub group / operation name requesting CD support (e.g. HIDTA MDS H31).
- 4. Name and Title of Requesting Official:** Name of agency / organization supervisor requesting support.
- 5. Phone Number:** Agency / organization supervisor phone number.
- 6. E-mail Address:** Agency / organization supervisor e-mail address.
- 7. Agency Address:** Include Street address, City, Zip and Congressional District. To find Congressional District, select the "Click Here" button. You will be directed to this site www.fyi.legis.state.tx.us/address.aspx. Enter the specific address and Congressional District of duty location where National Guard personnel will be assigned. Add the Texas Representative's Congressional District.

8. Authorized Activity Requested:

(1) Linguist/Transcription Services. National Guard linguists may conduct post-collection transcription and translation of audio files, seized documents, and other analog or digital media. National Guard Service members will not participate in real-time intercepts or interviews.

(2) Investigative Case and Analysis Support. Military Service-qualified personnel may process, categorize, and evaluate criminal information, within the immediate scope of the supported law enforcement investigation, in support of law enforcement CD activities. Analysts will follow Federal, State, and local laws of criminal evidence and the supported agency's information handling policies and procedures to ensure compliance with applicable privacy laws and protect the rights of U.S. persons. Law enforcement criminal information will not be processed or stored on DoD systems.

(3) Communications Support. The National Guard may provide personnel to establish, operate, and maintain communications stations, bases, and communication equipment in support of law enforcement CD operations. This may include hardware, software, and other equipment to improve information sharing and collaboration as authorized by law. Additionally, National Guard network and communications specialists may establish command, control, communications, and computer networks to improve the efficiency of interaction between law enforcement and the National Guard.

(4) Engineer Support. The National Guard may provide engineer support to Federal, State, Local, and tribal authorities to construct roads and fences and install lights at U.S. borders to block drug-smuggling corridors. Engineer support will be performed only by trained units and members of the National Guard. The National Guard will not use contractors in the performance of engineer-type activities.

(5) Diver Support. Service-trained divers may conduct subsurface hull inspections and training. Before the use of military qualified National Guard diver personnel for hull inspection activities, the vessels must be secured by the responsible LEA officials. Divers may visually inspect and report to LEAs any usual physical hull configurations but may not attempt entry, search, removal, or alteration of features detected. Divers participating in these operations must be in dive status in approved dived positions. National Guard personnel will not dive in a permissive dive status conducting missions. Permissive diving is strictly a training tool, not an operational status.

(6) Transportation Support. National Guard ground and aviation units may provide ground transportation and airlift to support controlled deliveries and tactical logistics. Transportation support does not include administrative movements or logistic transport that can be organically or commercially resourced by LEAs.



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(7) Training. As prescribed by the Department, NGCS may provide training in militarily unique capabilities and skills not readily available outside DoD to Federal, State, local, and tribal law enforcement, community-based organizations, and military personnel to improve drug interdiction and drug-demand reduction activities. States that plan to use counterdrug-funds to conduct counterdrug-related training must identify the type of training in their State Plan and report it in their annual assessment.

(8) Drug Demand Reduction Operations. National Guard Service members may provide training and support concerning militarily unique skills in leadership, mission analysis, planning, decision-making, and cross organization coordination to promote community-led efforts to develop and execute CD supply and demand reduction strategies for State, local, and tribal organizations and CBOs with a substance abuse prevention prevention nexus. All supported CBOs must be specifically identified in the State Plan. Support to a CBO is contingent upon that CBO having been specifically identified in a State Plan approved by the Secretary of Defense or his designee. Organizations receiving such support must be eligible under 32 U.S.C. 508.

(9) Reconnaissance and Observation. A Law enforcement support mission involving the observation of LEA-developed targets that may include suspicious buildings, vehicles, vessels, or persons in the United States and to provide precise and continuous coordinates to LEAs. While conducting observation support, a LEO must be present, on board the aircraft or in direct contact with National Guard Service members, and the observation support will always be conducted under the continuous and immediate direction of a LEO.

- a. Aerial/Ground Reconnaissance.** A law enforcement support mission undertaken to obtain, by visual, ground sensor, or electro-optical/infrared (EO/IR) means, information about the activities and resources of an LEA-developed target, or to secure data concerning the meteorological, hydrographic, or geographic characteristics of a particular area. Examples include: route, zone, and area reconnaissance.
- b. Aerial/Ground Observation.** A Law enforcement support mission involving the observation of LEA- developed targets that may include suspicious buildings, vehicles, vessels, or persons in the United States and to provide precise and continuous coordinates to LEAs. While conducting observation support, a LEO must be present, on board the aircraft or in direct contact with National Guard Service members, and the observation support will always be conducted under the continuous and immediate direction of a LEO.



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- 9. Requested number of Counterdrug personnel:** Specify how many personnel you want to perform the requested Authorized Activity. **NOTE:** Requestors are not guaranteed to receive the number of CD personnel in their request.
- 10. Number of Counterdrug personnel currently supporting agency:** Identify how many Counterdrug personnel currently support your agency / organization.
- 11. Security clearance required:** Select a security clearance type from the drop-down menu, if clearance is required. **NOTE:** Security clearance requirement identification is necessary linguist/analytical/communications support requests only.
- 12. Is the requesting agency HIDTA funded?** Select Yes, or No to identify if the agency receives funds from a HIDTA.
- 13. Identify HIDTA region:** Select only if HIDTA funded. Please select the HIDTA that the requesting agency / organization falls under. If HIDTA region is not listed in drop down menu, type in your HIDTA region.
- 14. Is a Foreign Language Required?** Select Yes, or No to identify a foreign language requirement
- 15. Foreign Language:** Specify which language is required and check box if reading, writing or speaking required. **NOTE:** Identifying a required foreign language may limit support, depending on the ability to resource the request with qualified Counterdrug personnel.
- 16. Dates of support requested:** Enter the dates using the calendar for total support days requested. Requests may be valid for three full fiscal years in duration (e.g. 01 OCT 21 - 30 SEP 24) provided no substantial change to the nature and scope of the support provided by the Counterdrug program. **NOTE:** Requests for support over 30 consecutive days require a signed MOU in place with the agency or organization before support can be resourced.
- 17. Briefly describe drug nexus (Do not state LEA sensitive information):** Describe how the requested activity supports a counter-narcotics effort.
- 18. Name and title of agency point of contact:** Provide the name of the agency official that will serve as the main point of contact for the support request form.
- 19. E-mail address:** Provide an e-mail address of the agency official that will serve as the main point of contact for the support request form.
- 20. Phone number:** Provide a phone number of the agency official that will serve as the main point of contact for the support request form.
- 21. List the anticipated daily activities of the requested individual(s) and any specific knowledge or skills required:** Write out the daily scope of duties and responsibilities for service members supporting LEA/Organization activities. The listed duties and responsibilities must be in line with the DASD guidance for each activity (listed above).
- 22. Legal Restrictions on National Guard Support:** All restrictions are listed to ensure the LEA understands specific activities that National Guard members will not conduct in support of the requesting agency. **NOTE:** The supported LEA is responsible for obtaining the legal authorizations and warrants required to permit information handling.

***The designated individual within the agency responsible for counter-drug activities must sign as the requestor.**