

How to Request Army Guard Support

As citizens and civic organizations, you often want Army participation in your various community events – such as a military band, color guard, military vehicles, guest speakers, or military helicopters. Here are the steps you can take to officially request our support.

All request processes start with submitting a written request 75 days prior to the event via e-mail to the Public Affairs Community Relations Section.

Category One: Flyover Requests:

A flyover is defined as a single straight and level flight by not more than four of the same type of military aircraft from a single service over a predetermined point on the ground at a specific time.

Due to a Department of Defense policy change issued in December 2009, the Texas Military Forces is currently not accepting requests for Army helicopter flyovers in the public domain. Exceptions are granted in very rare circumstances.

For specific questions, contact the State Public Affairs Office at 512-782-5620.

Category Two: Non-Aviation Support Requests:

Non-aviation requests are typically all ground and personnel assets. They include the following: wheeled military vehicles, color/honor guards, military band (Jazz, Ensemble, Concert, etc), Soldiers and guest speakers.

1. Please complete sections I, II, III and IV of the [DD2536 Request for Armed Forces Participation in Public Events Form](#) and provide as much detail as possible.
2. Print out the completed form and hand sign block 23A under Section IV. No digital signatures are allowed.
3. Submit your completed form to the Texas Military Forces Public Affairs Office via email: ng.tx.txarng.mbx.pao@mail.mil; ATTN: Community Relations Section.
4. Once we receive your request someone will make contact with you to confirm receipt and/or seek further clarification. If you are not contacted via a phone call or email within 72 hours, please contact our office at 512-782-5620.
5. After the initial contact is made, our office will process your request and provide you a written response (via e-mail) regarding the approval status and/or availability of participation.

6. Please note that participation in public programs can only be authorized when such support is in the best interests of the Dept. of Defense and the military services. The support must not interfere with unit mission or training programs. In all cases, operational commitments must take priority and can cause previously scheduled appearances to be cancelled on relatively short notice.

For specific questions contact the State Public Affairs Office at 512-782-5620.

Category Three: Aerial Support Requests:

Aerial support requests are typically all requests for military helicopters to serve as a static display and requests for performances by the Parachute Demo Team. Aerial assets include the following helicopters; AH-64 Apache, CH-47 Chinook, UH-60 Black Hawk and the UH-72 Lakota.

A static display is a ground display of military aircraft and related equipment not involving taxiing or starting of engines while spectators are in the display area.

1. Please complete sections I, II, III, V, VI and VII of the [DD 2535- Aviation/Aerial Support Request Form](#), providing ample details of the event.
2. Print out the completed form and ensure blocks 3D and 25A are hand signed by the appropriate representative. No digital signatures are allowed.
3. Have landowner or responsible party complete and sign the [Military Aircraft Hold Harmless Agreement](#). No digital signatures will be allowed.
4. Submit your completed form to the Texas Military Forces Public Affairs Office via email: ng.tx.txarng.mbx.pao@mail.mil; ATTN: Community Relations Section.
5. Once we receive your request someone will make contact with you to confirm receipt and/or seek further clarification. If you are not contacted via a phone call or email within 72 hours, please contact our office at 512-782-5620.
6. After the initial contact is made, our office will process your request and provide you a written response (via e-mail) regarding the approval status and/or availability of participation.
7. Due to a stressed force, please note that the availability of aircraft may be limited based on geographic regions and that aviation resources may not always be available.

For specific questions contact the State Public Affairs Office at 512-782-5620.