24 January 2016

MEMORANDUM FOR SSgt XXXXXXXXX

FROM: 136 MXS/CC

SUBJECT: Order to Provide Medical Documentation

1. This letter serves as official notification that you are to provide the 136th Medical Group with required documentation on your existing medical condition.

* 1. **AFI 48-123, 11.17.** *Failure to Complete Medical Requirements. ARC and ANG members who fail to complete medical/dental requirements are referred to their commanders in writing IAW AFMAN 36-8001, and are processed IAW AFI 36-3209.* 
     1. *Refusal. An ANG member with a known medical or dental condition who refuses to comply with a request for medical information or evaluation is considered medically unfit for continued military duty and is referred to their immediate commander for processing IAW AFI 36-3209.*

2. You are hereby ordered to provide documentation from your civilian/VA doctor on all limiting physical conditions that you are currently experiencing. You have been provided a detailed explanation of the information that is required by the 136th Medical Group.

3. You have until 1200 Saturday of the next drill (27 February 2016) to provide all required documentation to the Medical Group POC below:

Sean L. Fenton, MSgt, TXANG

Health Technician, 136th Medical Group

Comm 817-852-3008, DSN 874-3008

Fax 817-852-3363, DSN 874-3363

sean.l.fenton.mil@mail.mil

4. If there is any uncertainty on what you are to provide, it is your responsibility to contact MSgt Fenton immediately. If all documentation is not received by the aforementioned deadline, your noncompliance will be documented as failure to follow a direct order, and immediate action will be initiated to have you separated from the Air National Guard for noncompliance IAW AFI 36-3209*, Separation and Retirement Procedures for ANG and AFR Members.*

5. If – for any reason - you are unable to provide the required documentation by the date mentioned above, you must submit a written request for deadline extension. This request will be in writing, will address the circumstances around why you are unable to meet the aforementioned deadline, and will be forwarded to both MSgt Fenton and me.

TRAVIS D. WALTERS, Lt Col, TXANG

Commander, 136th Maintenance Squadron

ACKNOWLEDGEMENT:

I have been briefed and fully understand the requirements outlined above.

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Printed Name / Signature Date