

From: Walters, Travis D Lt Col USAF NG TXANG (US)  
Sent: Friday, September 02, 2016 8:35 AM  
Subject: MXS/CC Transition Plan

MXS Leadership team,  
Lt Col Wedel and I have worked out the tentative plan for MXS events during September drill weekend, so I wanted you to be aware of the events for this big transition weekend.

#### COMMUNICATION/OFFICE SPACE:

As of now, courtesy copy Lt Col Wedel on all MXS/CC and OIC-related emails to Maj Chrystal and/or me. As you probably know, Lt Col Wedel will function as both the MXS OIC and MXS/CC following the CoC, and Maj Chrystal will be transferring to the wing exec position. All three of us have begun the "hand-off" process, so help us help you by keeping all of us in the loop. But beginning on Sunday morning, 25 September, Maj Chrystal and I no longer need to be included on OIC and CC correspondence...work everything through Lt Col Wedel from that point on, and he'll circle back around with us for additional information if he needs to do so.

Lt Col Wedel is moving into the MXS/CC office over the next few weeks, and I'll work out of Maj Chrystal's office and/or in the upstairs MXG staff area when I am there on the Thursday-Sunday of Sept drill. Maj Chrystal will be transitioning to the wing building...she'll be terribly missed! Maj Chrystal and Lt Col Wedel plan to be settled into their new full time office locations the week prior to drill.

#### DRILL SCHEDULE:

##### THURSDAY/FRIDAY

- MXS/CC hand off/transition. Both Walters and Wedel will attend all Sq/CC-level events (Pre-UTA meetings, etc).

##### SATURDAY

- 0730-0800: "MXS Promotions Call" (entire unit) in MXS Classroom. Walters/Chrystal will run. We have the potential for up to eight MXS promotions. Right now, SrA Hood is the only approved promotion, but the others are in the works and most have already been boarded. We want to be ready for all of them to come back at the eleventh hour, so that's why we're doing a separate formation on Saturday morning. If you are currently working a promotion package, I ask for it to receive top priority this upcoming week to get it to FSS...we'd like to promote as many of these eight on Saturday morning as possible. Walters will provide Krispy Kreme donuts for the squadron that morning beginning at 0700 and give the squadron a forum to say goodbye if they so choose. So, 0700-0730 is optional, grab a donut and shake the outgoing CC's hand, but 0730-0800 is mandatory for promotions and a few quick scheduling announcements.

- 1000: Chief Chavers retirement in MXS Classroom. Walters will officiate. Food provided afterwards.

- 1500: MXS Change of Command in Fuel Cell. Col Mallory will officiate.
- 1600: Wiggs/Byars retirement in MXS Classroom (tentative location). Wedel will officiate. Squadron BBQ to follow.

#### SUNDAY

- 0730-0800: "MXS/CC Call" (entire unit) in MXS Classroom. Lt Col Wedel provides introduction and initial expectations to squadron.
- Remainder of day. Wedel functions as new MXS/CC & OIC.

#### POLICIES/PROCEDURES:

I've been involved with many commander transitions during my career. While we certainly have areas in MXS that need improvement, our squadron is doing a good job right now with how it functions, operates administratively, and conducts business. That means that you should not expect gargantuan, abrupt, numerous, dramatic, and sweeping changes to the squadron on Sunday, 24 Sept.

Of course, you most certainly can expect Lt Col Wedel to have his own unique leadership style, way of managing MXS processes, and ideas on improving the unit. However, you should operate under the guidance that policies and procedures remain the same until Lt Col Wedel specifically directs a change after the change of command has occurred. This includes everything from fitness discipline to promotion board diversity requirements. The three of us (Walters/Wedel/Chrystal) are working hard to have a robust "hand-off" and seamless transition that minimizes churn for the organization. No one should wake up on the Sunday morning of drill and wonder what to do about a certain procedure now that Walters/Chrystal are gone and Wedel is here...follow our current guidance until Lt Col Wedel gives new direction. I ask that you stress this to your shops prior to the change of command.

In closing, know that Lt Col Wedel, Maj Chrystal, and I are in close, constant communication as this month progresses. So, please don't hesitate to ask one of the three of us if you need clarification on anything during this transition. I appreciate your support to making a busy drill weekend successful.

Green Shirts Rule!  
TDW

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