

**ENLISTED VACANCY ANNOUNCEMENT
FOR ASSIGNMENT AT THE 136TH AIRLIFT WING
TEXAS AIR NATIONAL GUARD**

POSITION: Cyberspace Superintendent

ANNOUNCEMENT: 136-16-73

Position Number: 1029801

ISSUE DATE: 11 July 2016

AFSC: 3D190

CLOSING DATE: 26 July 2016

GRADE: Immediately Promotable MSgt/E-7 NTE SMSgt/E-8

LOCATION: 221st Combat Communications Squadron, Hensley Field, Dallas, TX

REMARKS: Secret security clearance required for the position (NACLIC). Must meet requirements outlined in TXANGI 36-5 for the position prior to. Member must meet requirements IAW AFECDD 17 Mar 2014 to obtain AFSC. Applicants must possess the following AFSC to apply: 3D071/72/73/74, 3D171/72/73/74, 3D090 or 3D190. *This announcement is for on-board AGRs only. AGR applicants must apply for AGR announcement (#:136-AGR-16-64) in conjunction with this one. Air AGR announcements can be found at <https://www.txmf.us/career-opportunities>.*

HOW TO APPLY: Applications must arrive at the 136 AW/Military/AGR Application Inbox at the following e-mail address: (usaf.tx.136-aw.mbx.military-agr-application@mail.mil) no later than 2359 Central Time on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, not to exceed 6 MB and with the proper naming convention of Last Name- Announcement number (i.e. Last Name-136-13-56). Applications submitted in pieces will not be accepted and automatically disqualified. All packages must be redacted for Personal Identifiable Information (PII).

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date as indicated on the job announcement will NOT be considered.

Applications will be reviewed no earlier than three business days prior to the close out date.

Qualification/Disqualification letters will be emailed to each applicant NLT 10 days after the announcement close out date. If you need to update a previously submitted package and it is before the closed out date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package as incomplete packages are not accepted. Email constraints limit the size of an application to 6 MB and will need to be named in the subject line as Update Last Name-Announcement number in the following format (i.e. "Update Last Name-136-13-34")

ITEMS REQUIRED:

1. E8 MFR signed by Commander
2. Records Review Rip dated within 60 days of closing date of announcement
3. Military Biography
4. Personal letter of intent outlining career goals and objectives
5. ANG Fitness Test, current and passing
6. Adverse action statement – Template can be obtained by e-mailing usaf.tx.136-aw.mbx.military-agr-application@mail.mil
7. Targeted Resume IAW AFH 33-337, *The Tongue and Quill*, that outlines Leadership Experience, Base/Community Involvement, and Significant Self Improvement
8. Letters of recommendation (Optional) - maximum 3 with 1 from current supervisor

PERSONAL INTERVIEWS: Applicants must be available for an interview. Applications will be reviewed and qualified applicants will be notified to meet the selection board. Applicants will be notified by phone or mail of interview time and place. Payment for travel IS NOT AUTHORIZED.

NOTE: All applicants will receive consideration for this position without regard to race, religion, color, national origin, sex, political affiliation, kinship, and other non-merit factors.

POSITION QUALIFICATIONS

1. Specialty Summary. Manages cyberspace system analysis and design, programming, systems operation and maintenance, resource management and security management. Directs activities for installing, maintaining, repairing, overhauling, deploying, and modifying cyberspace systems and equipment platforms. In addition, manages and directs network operations in garrison and at deployed locations by performing duties to develop, sustain, and enhance network and electromagnetic capabilities to defend national interests from attack. Ensures personnel are trained, equipped, and available to perform the assigned mission. Conducts career field development and mentoring for subordinate cyberspace support personnel. Introduces Airmen to career field path and steers growth to feed into the cyberspace deliberate development program. Related DoD Occupational Subgroup: 240300, 270500.

2. Duties and Responsibilities:

2.1. Plans and organizes cyberspace support activities. Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training and supplies required for systems implementation and support. Interacts with customers to promote customer satisfaction. Establishes tactics, techniques and procedures. Evaluates operational readiness of communications equipment, network devices, sensors, intrusion detection, and related support equipment.

2.2. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, plans, implementation, and resource management. Implements and interprets policies, directives, and procedures.

2.3. Establishes training requirements. Establishes training programs to meet local knowledge and certification requirements and to enhance professional awareness of technology.

2.4. Directs maintenance activities. Directs personnel employed in siting, deploying, inspecting, adjusting, removing, replacing, and repairing communications systems and related equipment. Prepares and analyzes reports encompassing siting, deploying, maintaining, installing, repairing, and removing communications systems and related equipment. Coordinates activities and resolves common problems. Directs overhaul and repair of communications systems and related equipment. Establishes local maintenance procedures and policies. Ensures work standards are maintained. Determines extent and economy of repair, including disposition of malfunctioning equipment.

2.5. Inspects and evaluates maintenance activities for compliance with directives. Evaluates, rates, and prepares reports. Recommends and implements corrective action for improved methods and procedures. Evaluates effectiveness of equipment usage, systems performance, customer service, supplies, system scheduling, processing, and maintenance.

2.6. Plans, programs, and develops budget inputs to ensure resource availability for operational requirements.

2.7. Manages plans, implementation and development functions. Helps functional users define requirements. Recommends automated methods to enhance resource use. Supervises functional user requirements translation into automated systems capabilities. Organizes teams that use methodologies to meet mission requirements. Supervises test and evaluation efforts to determine performance. Organizes and participates in mission implementation and conversion. Ensures continued interface between functional users, and programming and operations personnel for implemented systems. Ensures compliance with standards for systems documentation.

3. Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory of: techniques and procedures of systems analysis and design; project management, communications-computer processing; system operation and maintenance; system and equipment capability, capacity, and logic; performance measurement; awards programs and , manpower and organization; security, administrative contract, training, resource, records, publications, deployment, logistics, and base/unit functional management.

3.2. Education. Not used.

3.3. Training. **For award of AFSC 3D190, completion of E6ACW3DX9X 00AA Cyberspace Superintendent Course is required.**3.4. Experience. **For award of AFSC 3D190, qualification in and possession of AFSC 3D071/72/73/74 or 3D171/72/73/74/77 is mandatory. Also, experience is mandatory in directing functions such as installing, maintaining, operating, repairing, or modifying the various cyberspace systems, software development, cyber security, or resource management as related to the feeder specialties.**

3.5. Other. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSC 3D190/3D100, completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, Personnel Security Program Management, is mandatory.

3.5.1. Must maintain local network access IAW AFMANs 33-152, User Responsibilities and Guidance for Information Systems and 33-282, Computer Security.

E-mail APPLICATIONS TO: usaf.tx.136-aw.mbx.military-agr-application@mail.mil

Subject Line: Last Name-Announcement number (i.e. Smith-136-13-02)

Questions about announcements can be e-mailed to: usaf.tx.136-aw.mbx.military-agr-application@mail.mil **Subject Line:** Question-Announcement number (i.e. Question-136-13-03)