

**AMENDED**  
**OFFICER VACANCY ANNOUNCEMENT**  
**FOR APPOINTMENT/INITIAL APPOINTMENT TO THE**  
**TEXAS AIR NATIONAL GUARD**

**POSITION:** Chaplain

**ANNOUNCEMENT:** 136-14-54

**AFSC:** 52R

**ISSUE DATE:** 25 August 2014

**Position Number:** 1030817

**CLOSING DATE:** Until Filled

**GRADE:** Initial Commission to O-4/Maj **LOCATION:** 136<sup>th</sup> Airlift Wing  
Carswell, Fort Worth, TX

**Remarks: Maximum age for initial commission applicants is 40 or 42 with two years satisfactory prior service. No trainees will be accepted.**

**HOW TO APPLY:** Applications must arrive at the 136 AW/Military/AGR Application Inbox at the following e-mail address: ([usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil](mailto:usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil)) no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, not to exceed 6 MB and with the proper naming convention of Last Name- Announcement number (i.e. Last Name-136-13-56). Applications submitted in pieces will not be accepted and automatically disqualified. All packages must be redacted for Personal Identifiable Information (PII). Copies of official transcripts will be accepted, if they are required per the announcement. If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date as indicated on the job announcement will **NOT** be considered.

Applications will be reviewed no earlier than three business days prior to the close out date. Qualification/Disqualification letters will be emailed to each applicant NLT 10 days after the announcement close out date. If you need to update a previously submitted package and it is before the closed out date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package as incomplete packages are not accepted. Email constraints limit the size of an application to 6 MB and will need to be named in the subject line as Update Last Name-Announcement number in the following format (i.e. "Update Last Name-136-13-34")

**USAF, AF RESERVES OR ANG COMMISSIONED OFFICERS SUBMIT:**

1. A completed AF Form 1288 (Application for Reserve Assignment) - can be obtained from <http://www.e-publishing.af.mil>
2. Copies of Last 3 OPRs
3. Resume with both civilian and military work experience
4. Records review rip - can be obtained from vMPF, your Commander Support Staff, or your servicing MPF
5. Letter of introduction
6. Current passing fitness test
7. Letters of recommendation (Optional).

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### **ALL OTHER APPLICANTS SUBMIT:**

1. Completed AF Form 24 (Application for Appointment) - can be obtained from <http://www.e-publishing.af.mil> AF Form 24 and resume will be detailed chronologically of civilian and military experience with special emphasis on areas of experience and education related to position applying for.
2. Copies of college transcripts
3. Personal resume
4. Cover letter
5. Letters of recommendation (Optional). AF Form 24 and resume will be detailed chronologically of civilian and military experience with special emphasis on areas of experience and education related to position applying for.
6. GRE/GMAT SCORES

**PERSONAL INTERVIEWS:** Applicants must be available for interview. Applications will be reviewed and qualified applicants will be notified to meet the Selection Board. Applicants will be notified by phone/mail of interview time and place. Payment for travel is **NOT AUTHORIZED**.

**REASONABLE COMMUTING DISTANCE:** Vacancies will normally be filled from personnel who are within or are willing to move within reasonable commuting distance of the military unit.

### **POSITION QUALIFICATIONS**

★1. **Specialty Summary.** The Chaplains Corps provides spiritual care and ensures all Airmen and their families have opportunities to exercise their constitutional entitlement to the free exercise of religion. In accordance with Title 10, United States Code, Section 8067 (h), chaplains provide religious services, religious accommodation, pastoral care, unit engagement, and counseling opportunities to meet the diverse needs of Airmen. As experts in the principles of religious diversity, religious accommodation, major faith group requisites, privileged communication and religious program management, chaplains advise leaders at all levels on spiritual, religious, ethical, moral, morale, and quality of life matters. Chaplains develop and administer Chaplain Corps guidance for managing chapel operations, religious programs, and resources. Chaplains must integrate religious support within the context of the organizational structure and doctrine of the Air Force. Chaplains will not perform duties incompatible with their endorsing organizations, professional role, or noncombatant status. Related DoD Occupational Group: 250700.

★2. **Duties and Responsibilities:**

- 2.1. Supervises and manages chapel operations, religious programs and resources in support of the Air Force mission. Chaplains develop and execute religious support plans and evaluate outcomes to ensure their effectiveness.
- 2.2. Conducts worship services, liturgies, and rites. Provides counseling, pastoral care, unit engagement, religious education, morale programs, spiritual renewal, lay leadership programs, and humanitarian outreach opportunities. Represents faith and military communities in religious, patriotic, and civic events. Maintains liaison with civilian clergy and organizations to remain current in their specialty and areas of interest to Chaplain Corps programs.
- 2.3. Advises leadership at all levels on spiritual, religious, ethical, moral, morale, and quality of life matters. Chaplains partner with chaplain assistants to integrate into units and advise leaders on issues and the welfare of Airmen within their scope of responsibility. Chaplains also advise commanders of their responsibility to provide appropriate facilities or sites for worship, rites, and counseling.
- 2.4. Maintains regular communication with endorsing officials and submits professional reports and records as required. Attends endorser-sponsored training and conference events as required by endorsing officials

★3. **Specialty Qualifications:**

3.1. Knowledge. Knowledge of Air Force vision, values, organization, policy, and mission is mandatory, in addition to Chaplain Corps mission, vision, organization, guidance, programs, and readiness requirements.

**3.2. Education. The following education is mandatory for entry into this specialty.**

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3.2.1. A baccalaureate degree with not less than 120 semester hours (180 quarter hours) of undergraduate credit from a qualifying educational institution as defined in DoDI 1304.28.

3.2.2. Master of Divinity or equivalent theological degree from an accredited educational institution; or 3 years of equivalent resident graduate study according to DoD Directive 1304.28.

3.3. Training. For award of AFSC 52R3, successful completion of the Air Force Basic Chaplain Course is mandatory.

**3.4. Experience. For award of AFSC 52R3, a minimum of two year's experience in planning, organizing, coordinating, and leading chaplain-related, or equivalent programs is mandatory.**

**3.5. Other. For entry, award, and retention of these AFSCs, the following are mandatory as indicated:**

3.5.1. An ecclesiastical endorsement from a faith group recognized by the DoD Armed Forces Chaplains Board.

3.5.2. No violations of privileged communication and/or confidentiality.

3.5.3. No violations or compromises of non-combatant status.

3.5.4. No convictions by courts-martial or by civilian courts except for minor traffic violations and similar infractions listed in AFI 36-2002, *Regular Air Force and Special Category Accessions*.

3.5.5. No record of disciplinary action (LOR or Article 15) for failure to exercise sound judgment with respect to morale or welfare of subordinates.

3.5.6. No disciplinary action (Article 15 or court-martial) for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, *Professional and Unprofessional Relationships*.

3.5.7. No record of disciplinary action (Article 15) for financial irresponsibility, domestic violence, or child abuse.

**E-mail APPLICATIONS TO: [usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil](mailto:usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil)**

**Subject Line: Last Name-Announcement number (i.e. Smith-136-13-02)**

**Questions can be e-mailed to: [usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil](mailto:usaf.tx.136-aw.mbx.Military-AGR-Application@mail.mil)**

**Subject Line: Question-Announcement number (i.e. Question-136-13-03)**